



RAMSEY-WASHINGTON
METRO WATERSHED DISTRICT

July 2025 Board Packet

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Agenda

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Regular Board Meeting Agenda

Wednesday, July 9, 2025

6:30 PM

This month's meeting will be held at the district office (2665 Noel Drive, Little Canada, MN) and via Zoom's video conferencing platform. Board members, staff, consultants, and the general public can join in person OR via video and/or phone. The public can listen to the meeting but not participate, with the exception of the visitor comments portion of the agenda. Instructions for joining the Zoom meeting can be found after the agenda.

1. Call to Order – 6:30 PM
2. **Approval of Agenda (pg. 3)**
3. **Consent Agenda: All items to be approved with one motion unless removed from the consent agenda for discussion.**
 - A. Approval of Regular Meeting Minutes June 4, 2025 (pg. 7)
 - B. Treasurer's Report and Bill List (pg. 15)
 - C. Regulatory Program
 - i. 25-22 Women's Life Care Center, Little Canada (pg. 40)
 - D. Stewardship Grant Program
 - i. 25-34 CS Hansen-Connell (pg. 45)
 - ii. 25-36 CS Lake Phalen Aquatic Vegetation Harvesting (pg. 46)
 - E. Maplewood Toyota Project – Change Order No. 1 (pg. 47)
 - F. CIP Maintenance and Repair – Change Order No. 4 and No. 5 (pg. 54)
4. Visitor Comments (limited to 4 minutes each)
5. Regulatory Program
 - A. Applications – see consent agenda
 - B. Regulatory Monthly Memorandum (pg. 71)
6. Stewardship Grant Program
 - A. Applications – see consent agenda
 - B. Budget Status Update (pg. 75)
7. **RWMWD 2027 Watershed Management Plan Public Kickoff Public Meeting (pg. 77)**
8. Action Items
 - A. **Kohlman Creek Flood Risk Reduction Project Bid Award (pg. 82)**
 - B. **Lake Wabasso Outlet Replacement Project Bid Award (pg. 85)**
9. Attorney Report
10. Board Discussion Topics
11. New Reports and/or Presentations
 - A. Phalen Creek Daylighting Request for Operation and Maintenance Support (pg. 89)
 - B. RWMWD Office Site Improvements Scope Summary (pg. 98)
12. Administrator's Report (pg. 102)
 - A. Meetings Attended
 - B. Upcoming Meetings and Dates
 - C. Staff Anniversaries

- D. Board Action Log
- E. Minnesota Watersheds Updates and August Meeting Delegates
- F. 2026 Budget Planning
- 13. Project and Program Status Reports (*pg. 139*)
 - A. Operations Support and Communications
 - Project Feasibility Study*
 - B. Manufactured Homes Resilience Evaluation
 - C. Evaluation of Compliance with South Metro Mississippi River TSS TMDL
 - D. Street Sweeping
 - E. Interim Emergency Response Plans
 - F. Flood Risk Reduction Feasibility Study: Roseville Central Park
 - G. Stormwater Model Updates
 - Monitoring Water Quality/Project Monitoring*
 - H. Battle Creek and Fish Creek Monitoring
 - Watershed Management Plan Update*
 - I. Watershed Management Plan Update: Phase 1- Stakeholder Engagement
 - Lake Studies and TMDL Reports*
 - J. 2025 Grant Applications
 - Research Projects*
 - K. Wakefield Lake Aeration Feasibility Study
 - Project Operations*
 - L. Lake-level Station Operations and Maintenance and Rain Gauge Installation
 - M. Lake-level Station Forecast Integration
 - Capital Improvements*
 - N. Roosevelt Homes
 - O. Targeted Retrofit Projects 2025
 - P. Stewardship Grant Program
 - Q. Pioneer Park Stormwater Reuse
 - R. Fish Creek Tributary Improvements
 - S. Cottage Place Wetland Regeneration
 - T. Kohlman Creek Improvements
 - U. Lake Wabasso Outlet Replacement
 - V. Kohlman Lake Alum Treatment
 - CIP Project Repair and Maintenance*
 - W. 2025 CIP Maintenance and Repairs
 - X. Beltline Long-Term Fix Near River Outfall
 - Y. Beltline and Battle Creek Storm Sewer Five-Year Inspection
 - Program Updates*
 - Z. Natural Resources Program
 - AA. Communications and Outreach Program
 - BB. Citizen Advisory Committee
- 14. Manager Comments and Next Month's Meeting
- 15. **Adjourn**



RAMSEY-WASHINGTON
METRO WATERSHED DISTRICT

**NOTICE OF REGULAR BOARD MEETING AND
2027 WATERSHED MANAGEMENT PLAN PUBLIC KICKOFF
Wednesday, July 9, 2025
6:30 PM
Hybrid Meeting: In-Person and Web Conference**

This month's meeting will be held at the District office (2665 Noel Drive, Little Canada, MN) AND via the video conferencing platform Zoom. Board members, staff, consultants, and general public will be able to join in person or via Zoom. The public will be able to listen to meeting but not participate with the exception of the visitor comments portion of the agenda. Visitor comments may be given in person or via Zoom. In addition to the regular visitor comment opportunity, the public will also be given the opportunity to comment on the RWMWD Watershed Management Plan Update. Instructions for joining in on the Zoom meeting can be found below.

To access the meeting via webcast, please use this link: <https://us02web.zoom.us/j/89594017981>

The meeting room will open at 6:20 pm with the meeting starting at 6:30 pm. To connect to audio, you may choose to use your computer audio options or you may use your mobile device to call. The phone access number is **(312) 626-6799**. The Meeting ID is **895 9401 7981**. The meeting password is **694172**. If you have any questions, please contact Tina Carstens at tina.carstens@rwmwd.org.

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Consent Agenda

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**Ramsey-Washington Metro Watershed District
Minutes of Regular Board Meeting
June 4, 2025**

The Regular Meeting of June 4, 2025, was held at the District Office Board Room, 2665 Noel Drive, Little Canada, Minnesota, and via Zoom web conferencing at 6:30 p.m. A video recording of the meeting is available at <https://youtu.be/FWRvXf5TqNI>. Video time stamps are included after each agenda item in minutes.

PRESENT:

Val Eisele, President
Ben Karp, Vice President
Mark Gernes, Secretary
Stephanie Wang, Treasurer
Gabi Grogan, Manager

ABSENT:

ALSO PRESENT:

Staff:

Tina Carstens, Administrator
Paige Ahlborg, Assistant Administrator
Nicole Maras, Regulatory Program Manager
Lyndsey Flaten, Monitoring Program Technician
Kendra Kloth, Regulatory Technician
Mary Fitzgerald, Regulatory Specialist
Paul Erdmann, Natural Resources Program Manager
David Vlasin, Project Coordinator
Ashlee Ricci, Grant Program Specialist

Consultants:

Laurann Kirschner, Attorney for District
Brandon Barnes, Barr Engineering

Visitors:

Gretchen Schroeder, Westwood Professional Services
Karen Hildebrand, Resident
Jamie Preuss, Resident
John Bilotta, MN Stormwater Research Council

1. CALL TO ORDER

The meeting was called to order by President Eisele at 6:30 p.m.

2. APPROVAL OF AGENDA (0:22)

President Eisele requested to have the Beltline Mississippi River Branch Outfall Replacement change order number 4 added to the agenda as action item 7D. President Eisele also requested to add the Minnesota Watershed's resolutions to board discussion topics.

Motion: Manager Karp moved, Manager Wang seconded, to approve the agenda as amended.

Motion carried unanimously.

3. CONSENT AGENDA (01:27)

- A. Approval of Regular Meeting Minutes from May 7, 2025
- B. Treasurer's Report and Bill List
- C. Permit Program
 - i. 25-15 RWMWD Lake Wabasso Outlet Replacement, Shoreview

- ii. 25-18 LTS Outer Ring Fiber Optic Installation, Multiple Cities
- iii. 25-19 500 Bielenberg Phase II – Hartford Site, Woodbury
- iv. 25-20 IronGate Data Center Addition, Woodbury
- v. 25-21 Proceeds Community Center, St. Paul
- D. Stewardship Grant Program
 - i. 25-22 CS St. Paul 2025 Street Sweeping
 - ii. 25-24 CS Chatterton
 - iii. 25-25 CS Larson
 - iv. 25-26 CS Cassidy
 - v. 25-29 CS Lake Place Townhomes
 - vi. 25-31 Hildebrand
 - vii. 25-33 CS Mehmel-Guiang
- E. CIP Maintenance and Repair – Change Order No. 3

Motion: Manager Karp moved, Manager Grogan seconded to approve the consent agenda.

Motion carried unanimously.

4. VISITOR COMMENTS (02:25)

No comments.

5. REGULATORY PROGRAM (02:35)

A. Applications

- i. 25-16 RWMWD Kohlman Creek Flood Risk Reduction, North St. Paul/Maplewood

Nicole Maras provided information on permit application 25-16 RWMWD Kohlman Creek Flood Risk Reduction, North St. Paul/Maplewood. Nicole explained that this would be a district-led project related to flood risk reduction in the Kohlman Creek subwatershed. Nicole stated that the application included a variance request. Nicole noted that the proposed improvements met the intent of the rules for both flood control and stormwater management. Nicole explained that the reason for the variance would be to remove restrictor plates, which were installed in 2024, to maximize the flood risk benefit for the County Rd. C area. Nicole noted there would also be some fill in the flood plain with the purpose of constructing flood control berms to protect habitable structures. Nicole stated that the proposed improvements would not cause an adverse risk to habitable structures in the area.

Manager Gernes questioned if there was a potential for completing creek restoration work.

Tina Carstens stated that restoration opportunities would be investigated by staff during the bi-annual creek walkthroughs.

Manager Gernes questioned if a faster flow would have a detrimental flood effect.

Brandon Barnes provided information on the removal of the restrictor plates and noted that there would not be a change to the 100-year discharge. Brandon noted the increase in velocity would be for the 2-year and 10-year events. Brandon explained that for those events there would be a small duration with higher velocities but the vegetation growing on the banks would be sufficient to prevent adverse erosion downstream from the culvert. Brandon stated that staff would also monitor the area.

Motion: Manager Gernes moved, Manager Grogan seconded to approve permit application 25-16 RWMWD Kohlman Creek Flood Risk Reduction, North St. Paul/Maplewood with the variance request.

Motion carried unanimously.

ii. 25-17 Xcel ECL Renewal, St. Paul/Maplewood

Nicole Maras provided details of permit application 25-17 Xcel ECL Renewal, St. Paul/Maplewood. Nicole discussed the location of the project, noting that it was in the southern part of the district east of Pig's Eye Lake. Nicole stated that Xcel was proposing to install a gas casing line via trench methods within the existing roadway with directional drilling taking place under Highway 10. Nicole stated that there was a variance request for stormwater management due to lack of right-of-way ownership. Nicole explained more details of the variance request. Nicole stated there would be no impacts to wetlands or the floodplain.

Motion: Manager Wang moved, Manager Grogan seconded to approve permit application 25-17 Xcel ECL Renewal, St. Paul/Maplewood.

Motion carried unanimously.

B. Regulatory Monthly Memorandum

Nicole Maras reviewed the monthly regulatory memorandum. Nicole provided details of violations seen after recent large rain events. Nicole reviewed meetings attended by staff and noted a focus on drawdown inspections to close out some permits.

President Eisele requested more information on the Vadnais Heights Workforce Housing development post-Board meeting follow up with the development team.

Nicole Maras provided more details of the discussion, noting that staff had met with the developer and their consultant following the previous board meeting discussion. Nicole explained that the discussion was had so that everyone was on the same page and so there was a better understanding of what they would need to bring forth as a replacement plan. Nicole noted discussions were centered around the Board's concerns, what alternatives and additional information the Board, staff and TEP were requesting before any assurance could be given for approval.

President Eisele asked when more information would be brought to the Board.

Nicole Maras explained that an alternative had been resubmitted that lessened wetland impacts. Nicole noted that she felt similar questions would be had regarding feasibility for mitigation due to not having Geotech, stormwater or groundwater information available. Nicole stated that they had shown they were taking the Boards comments seriously.

Manager Gernes questioned if The Heights project was proceeding as expected.

Nicole Maras explained that more water was seen in the wetlands than anticipated. Nicole stated that there was ongoing work happening on the best restoration route due to there being more water than anticipated. Nicole stated that the focus of the June meeting was regarding the TEP performance standards for the upland areas.

6. STEWARDSHIP GRANT PROGRAM (18:42)

A. Applications

i. 25-32 CS Preuss

Ashlee Ricci provided details of Stewardship grant application 25-32 CS Preuss. Ashlee explained that the grant application was for a proposed shoreline restoration. Ashlee provided information on the current site conditions, noting that a partial retaining wall was failing, and open erosion was seen with vegetation and trees leaning over the creek. Ashlee explained the staff recommendation was maximum funding of \$15,000. Ashlee stated that the homeowners had requested the entire cost of the project be funded, for a total of \$26,783. Ashlee explained that based on past criteria and variances approved by the Board and the current criteria of the grants program staff recommended keeping the funding at the \$15,000. Ashlee noted that it would be a great project to complete due to the shoreline loss, but the project would not be adding additional water quality or rate control run off reduction.

Jamie Preuss provided additional details of the proposed shoreline restoration project and the current site conditions. Jamie explained that her hopes were for the Board to reconsider the recommended funding amount for the project. Jamie provided details of what benefits she believed the project would bring the community. Jamie explained she felt recent construction had affected the amount of runoff flowing through the area which impacted the shoreline. Jamie stated that there had been a loss of several feet of shoreline since they moved into the home. Jamie expressed gratitude for the Board's consideration.

Tina Carstens provided additional details of the proposed project. Tina noted that one of the reasons for not providing the full amount of funding was due to the materials that would be used.

Ashlee Ricci explained that riprap was not a material that is eligible for grant funding. Ashlee explained that much of the cost of the project was from the proposed installation of riprap. Ashlee provided more details of discussions that were had with the homeowners and provided more information on what is typically funded through the grants program.

President Eisele asked for more information on the maintenance of the culvert and modeling data.

Dave Vlasin explained that the culvert was owned by Ramsey County. Dave stated that carp maintenance had been done on the upstream side as well as Gervais Mill Pond being on the upstream side. Dave stated that grates had been removed but that was the extent of the work done on the culvert.

Ashlee Ricci provided more information on the waterflow through the culvert and what had been seen on the site. Ashlee stated that staff had taken the hydraulics of the channel into consideration. Ashlee explained work that had been done to make sure there were no adverse effects from a Keller Parkway culvert replacement in 2022.

Manager Wang expressed appreciation for all the provided information. Manager Wang stated that she agreed with the staff recommendation of \$15,000 in funding.

Manager Gernes questioned if the native vegetation would be a part of the project.

Ashlee Ricci confirmed that native vegetation would be a part of the project and would be utilized as a buffer.

Motion: Manager Grogan moved, Manager Karp seconded to approve stewardship grant application 25-32 CS Preus at the recommended \$15,000.

Motion carried 4-0. Manager Gernes abstained.

B. Budget Status Update

Ashlee Ricci provided information on the stewardship grant budget status. Ashlee noted that the program was around half-way through the budget at the half-way point of the year. Ashlee stated that there had been an uptick in grant applications in May.

7. ACTION ITEMS

A. District MS4 Stormwater Pollution Prevention Plan (1:01:36)

Nicole Maras stated that a requirement of being a regulated MS4 includes providing annual notice and a public participation opportunity for the organization's stormwater pollution prevention program. Nicole stated that there would typically be an annual report for the previous year but the MPCA hasn't completed the new reporting form yet and therefore it is not required. Nicole stated that activities were being tracked, and multiple years of reporting would be completed once the new reporting forms were available.

Manager Wang suggested an e-form for illicit discharge reporting to make the process easier for the public.

Tina Carstens stated that the new survey tool utilized for the watershed management plan update would be adapted as a way for the public to report things they've seen.

Nicole Maras stated that education through social media was being utilized to make the public aware of illicit discharge.

Manager Gernes suggested making information on the Public Duty Officer more available for illicit discharge reporting.

Nicole Maras stated that all staff are trained on reporting to the Public Duty Officer. Nicole stated that work could be done to educate the public on the reporting process.

B. Kohlman Creek Flood Risk Reduction Project Advertise for Bid (1:12:43)

Brandon Barnes provided a summary of the Kohlman Creek Flood risk Reduction project advertise for bid. Brandon stated the engineer's estimate for the project was \$308,000. Brandon explained that the post for bidding would go out on June 9th with the bid results to be provided at the July meeting.

Motion: Manager Gernes moved, Manager Karp seconded to approve the preliminary design, estimated costs, and proposed project schedule, and direct staff to finalize the design and bidding documents and solicit bid proposals.

Motion carried unanimously.

C. Lake Wabasso Outlet Replacement Project Advertise for Bid (1:17:07)

Brandon Barnes provided details of the Lake Wabasso outlet replacement project. Brandon stated that the outlet was owned and maintained by Ramsey County. Brandon explained that the District has a cooperative agreement with the county and were asked to complete the design and administer construction of the project. Brandon noted that Ramsey County would be reimbursing the District for all construction costs. Bradon stated that the replacement outlet will be identical to the current one, with the exception of the walking bridge which will be removed due to trespassing concerns from nearby property owners. Brandon stated that if approved bidding would open on June 9th with bid results being brought to the July meeting. Brandon stated the engineer's assessment was around \$154,000.

Motion: Manager Grogan moved, Manager Wang seconded to approve the preliminary design, estimated costs, and proposed project schedule, and direct staff to finalize the design and bidding documents and advertise the project for bid.

Motion carried unanimously.

D. Change Order No. 4 Beltline Mississippi River Branch Outfall Replacement (1:25:17)

Brandon Barnes provided information on change order number 4 for the Beltline Mississippi River Branch outfall replacement. Brandon explained that the change order was for the additional cost to remove a concrete slab that had been identified below the existing tunnel. Brandon stated that this concrete slab was unknown during the design process.

Motion: Manager Wang moved, Manager Gernes seconded to Beltline Mississippi river branch outfall replacement change order no. 4.

Motion carried unanimously.

8. ATTORNEY REPORT (1:29:16)

Laurann Kirchner provided an update on the work completed by the attorney's office through the month of May. Laurann highlighted a new bill passed regarding open meeting law and virtual attendance. Laurann provided details on how the legislative change would affect board meeting procedures, noting that board members could join virtually without posting notice of their location or needing to be in a public location.

9. BOARD DISCUSSION TOPICS (1:31:25)

A. 2025 Minnesota Watersheds Resolutions

Tina Carstens stated that Minnesota Watersheds were looking for preliminary comments, feedback and thoughts on the 2025 Minnesota Watersheds Resolutions. Tina explained that the comments would be brought to the Minnesota Watersheds August meeting. Tina provided more details on the process of providing comments on the resolutions.

President Eisele stated that there were three main themes within the resolutions which included better cooperation with state agencies, finding ways to allow funding and participation for WMOs, and Calcareous Fens.

Boards members and staff discussed each submitted resolution and provided comments to Tina Carstens, who will summarize the comments and send them to the Minnesota Watersheds Executive Director for consideration.

10. NEW REPORTS AND/OR PRESENTATIONS (38:57)

A. Minnesota Stormwater Research Council MSRC) Annual Report – Paige Ahlborg and John Bilotta, MSRC

Paige Ahlborg introduced John Bilotta, the administrator for the Minnesota Stormwater Research program. Paige provided background information on the Minnesota Stormwater Research Council.

John Bilotta began his presentation by discussing the partnership between the Minnesota Stormwater Research Council and the District. John explained that the purpose of the council was to answer questions regarding stormwater practices and management in communities for public and private practitioners. John noted that 46 research projects had been funded since the council's inception in 2016, with 30 being completed and 16 active projects. John provided examples of the completed projects which include an iron enhanced sand filter located near Maplewood Mall. John noted that the research looked at metadata analysis from as many iron enhanced sand filters as possible. John discussed a new project beginning in July that will look at alternative sources that could be utilized in sand filters. John stated that an upcoming research project would be looking into the efficacy of pond aeration and the effect on water quality. John went on to highlight additional work being completed such as technology data transfers, seminar planning, and the clean sweep training program which centers around street sweeping training. John noted that there was also a Minnesota stormwater seminar series that occurs every month to help spread the information found through their research. John provided information on how funding for the research projects was secured. John highlighted that Minnesota was named as a national stormwater center of excellence.

President Eisele asked for information on what cold weather BMP research would be worked on next.

John Bilotta provided details of the National Stormwater Center of Excellence application and process of award. John explained the two pieces of research that were proposed in that application and noted the multi-state work done with New Hampshire. John stated that the application focused on chloride impact on bio-retention and looking at chloride training programs impact and efficacy on reducing salt use. John explained those would be the first two project funded through the national center.

Manager Wang asked if there was something found in the research that everyone should be doing but may not be doing yet.

John Bilotta stated that a few examples would be media mixes, plant growth and pollution capture and coming up with the right media mixture that allows for all three. John explained the adoption of new media mixes was a large step to take. John stated the second would be that underdrains in biofiltration systems do not work and are not needed. The third item John discussed was finding out more information on how ponds preform. John stated that his hope would be to learn enough about ponds that changes could be made to design and operation maintenance.

The Board expressed appreciation for the research being conducted and the information provided.

11. ADMINISTRATOR'S REPORT (1:54:27)

A. Meetings Attended

No comments.

B. Upcoming Meetings and Dates

No comments.

C. Staff Anniversaries

No comments.

D. Board Action Log

No comments.

E. Minnesota Watersheds Updates

No comments.

12. PROJECT AND PROGRAM STATUS REPORTS (2:01:25)

Project Feasibility Studies

A. Manufactured Homes Resilience Evaluation

B. Evaluation of Compliance with South Metro Mississippi River TSS TMDL

C. Street Sweeping

Manager Gernes asked for more information on the June 10th workshop.

Paige Ahlborg stated that the workshop was in partnership with Minnesota Stormwater Resource Center. Paige explained that up to 60 people were expected to attend with those attendees being city staff, and local participants as well as participants from throughout the metro area.

President Eisele proposed gauging interest in the program to help reassess budgeting, noting that it seemed to be gaining interest.

Ashlee Ricci stated that surveys would be provided to registrants of the workshop. Ashlee provided more information on the survey details.

D. Interim Emergency Response Plans

E. Roseville Central Park Flood Risk Reduction Feasibility Study

F. Stormwater Model Updates

Monitoring Water Quality/Project Monitoring

G. Special – Project BMP Monitoring

H. Battle Creek and Fish Creek Monitoring

Watershed Management Plan Update

I. Watershed Management Plan Update: Phase 1- Stakeholder Engagement

Lake Studies and TMDL Reports

J. 2025 Grant Applications

Research Projects

K. Wakefield Lake Aeration Feasibility Study

Project Operations

L. 2025 Tanners Alum Facility Monitoring

M. Lake-Level Station Maintenance and Rain Gauge Installation

N. Lake-Level Station Forecast Integration

Capital Improvements

O. Roosevelt Homes

P. Targeted Retrofit Projects 2025

Q. Pioneer Park Stormwater Reuse

R. Fish Creek Tributary Improvements

S. Cottage Place Wetland Regeneration

T. Kohlman Creek Improvements

U. Lake Wabasso Outlet Replacement

V. Kohlman Lake Alum Treatment

CIP Project Repair and Maintenance

W. Routine CIP Inspections and Unplanned Maintenance Identification

X. 2025 CIP Maintenance and Repairs

Y. Beltline Long-Term Fix Near River Outfall

Z. Beltline and Battle Creek Storm Sewer Five-Year Inspection

Program Updates

AA. Natural Resources Program

BB. Communications and Outreach Program

13. MANAGER COMMENTS AND NEXT MONTH'S MEETING (2:07:57)

President Eisele reminded everyone that the July meeting would be taking place on the 9th.

14. ADJOURN

Motion: Manager Gernes moved, Manager Karp seconded, to adjourn the meeting at 8:38 p.m.

Motion carried unanimously.

RWMWD BUDGET STATUS REPORT
Administrative & Program Budget
Fiscal Year 2025
6/30/2025

Budget Category	Budget Item	Account Number	Original Budget	Budget Transfers	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
Manager	Per Diems	4355	\$7,000.00	-	-	1,800.00	\$7,000.00	25.71%
	Manager Expenses	4360	3,000.00	-	-	-	3,000.00	0.00%
Committees	Committee/Bd Mtg. Exp.	4365	4,000.00	-	21.11	872.65	3,127.35	21.82%
	Sub-Total: Managers/Committees:		\$14,000.00	\$0.00	21.11	2,672.65	\$13,127.35	19.09%
Employees	Staff Salary/Taxes/Benefits	4010	2,100,000.00	-	211,268.42	905,070.30	1,194,929.70	43.10%
	Employee Expenses	4020	10,000.00	-	505.46	1,528.58	8,471.42	15.29%
	District Training & Education	4350	75,000.00	-	16,568.20	29,608.62	45,391.38	39.48%
	Sub-Total: Employees:		\$2,185,000.00	\$0.00	228,342.08	936,207.50	\$1,248,792.50	42.85%
Administration/ Office	Data Base/GIS Maintenance	4170	25,000.00	-	171.36	2,629.91	22,370.09	10.52%
	Telephone	4310	2,000.00	-	232.38	1,394.28	605.72	69.71%
	Office Supplies	4320	7,000.00	-	270.07	2,557.18	4,442.82	36.53%
	Postage/Delivery	4330	2,000.00	-	165.54	2,164.84	(164.84)	108.24%
	Printing/Copying	4335	5,000.00	-	503.47	2,667.59	2,332.41	53.35%
	Dues & Publications	4338	20,000.00	-	-	15,653.00	4,347.00	78.27%
	Janitorial/Trash Service	4341	30,000.00	-	1,783.22	11,001.57	18,998.43	36.67%
	Utilities	4342	20,000.00	-	137.40	2,907.43	17,092.57	14.54%
	Building Maintenance	4343	80,000.00	-	13,609.23	28,737.13	51,262.87	35.92%
	Miscellaneous	4390	5,000.00	-	-	-	5,000.00	0.00%
	Insurance	4480	70,000.00	-	-	63,465.67	6,534.33	90.67%
	Office Equipment	4703	50,000.00	-	-	6,967.39	43,032.61	13.93%
	District Vehicles/Maintenance	4810-40	60,000.00	-	2,950.71	53,711.21	6,288.79	89.52%
	Metro INET	4325	110,000.00	-	9,350.60	54,345.76	55,654.24	49.41%
	Sub-Total: Administration/Office:		\$486,000.00	-	29,173.98	248,202.96	\$237,797.04	51.07%
Consultants/ Outside Services	Auditor/Accounting	4110	80,000.00	-	3,682.90	57,867.52	22,132.48	72.33%
	Engineering-Administration	4121	122,000.00	-	9,556.50	55,129.00	66,871.00	45.19%
	Engineering-Permit I&E	4122	10,000.00	-	420.50	3,103.00	6,897.00	31.03%
	Engineering-Review	4123	80,000.00	-	6,772.50	38,982.00	41,018.00	48.73%
	Engineering-Permit Application Review	4124	70,000.00	-	5,565.00	37,922.00	32,078.00	54.17%
	Project Feasibility Studies	4129	400,000.00	-	11,544.50	41,642.00	358,358.00	10.41%
	Attorney-Permits	4130	5,000.00	-	-	-	5,000.00	0.00%
	Attorney-General	4131	40,000.00	-	2,895.00	11,369.00	28,631.00	28.42%
	Outside Consulting Services	4160	40,000.00	-	-	-	40,000.00	0.00%
	Sub-Total: Consultants/Outside Services:		\$847,000.00	\$0.00	40,436.90	246,014.52	\$600,985.48	29.05%
Programs	WMP/Lakes/TMDLs/Grants	4661	378,500.00	-	6,828.29	27,515.47	350,984.53	7.27%
	Natural Resources Program	4670	161,000.00	-	448.23	25,110.10	135,889.90	15.60%
	Water Monitoring Program	4520-30	513,000.00	-	26,014.04	98,434.40	414,565.60	19.19%
	Outside Program Support	4683	42,000.00	-	-	22,325.00	19,675.00	53.15%
	Research Projects	4695	125,000.00	-	2,622.50	17,422.50	107,577.50	13.94%
	Project Operations	4650	150,000.00	-	18,711.96	66,466.52	83,533.48	44.31%
	Communication/Outreach/Events	4371	166,000.00	-	23,286.70	78,608.87	87,391.13	47.35%
	Health and Safety Program	4697	7,000.00	-	1,559.40	3,575.35	3,424.65	51.08%
	Sub-Total: Programs:		\$1,542,500.00	\$0.00	79,471.12	339,458.21	\$1,203,041.79	22.01%
GENERAL FUND TOTAL			\$5,074,500.00	\$0.00	377,445.19	1,772,555.84	3,303,744.16	34.93%
CIP's	Project Repair & Maintenance	516	2,180,000.00	-	316,082.65	2,071,523.25	108,476.75	95.02%
	Targeted Retrofit Projects	518	1,185,000.00	-	62,888.76	234,474.31	950,525.69	19.79%
	Flood Risk Reduction Fund	520	1,255,000.00	-	104,716.97	340,157.39	914,842.61	27.10%
	Debt Services-Beltline/Maplewood Mall	526	410,459.00	-	21,926.25	303,178.80	107,280.20	73.86%
	Stewardship Grant Fund	529	1,250,000.00	-	20,927.21	115,128.07	1,134,871.93	9.21%
	Fish Creek Tributary Improvements	537	1,400,000.00	-	1,265.50	12,852.00	1,387,148.00	0.92%
	Wetland Restoration Projects	540	350,000.00	-	-	124,895.46	225,104.54	35.68%
CIP BUDGET TOTAL			\$8,030,459.00	-	527,807.34	3,202,209.28	\$4,828,249.72	39.88%
TOTAL BUDGET			\$13,104,959.00	\$0.00	905,252.53	4,974,765.12	\$8,130,193.88	37.96%

Current Fund Balances:

Fund:	Unaudited Beginning Fund Balance @ 12/31/24	Fund Transfers	Year to date Revenue	Current Month Expenses	Year to Date Expense	Unaudited Fund Balance @ 6/30/25
101 - General Fund	\$2,404,392.68	-	195,297.29	377,445.19	1,772,555.84	827,134.13
516 - Project Repair & Maintenance	1,067,070.34	-	8,114.97	316,082.65	2,071,523.25	(996,337.94)
518 - Targeted Retrofit Projects	207,282.11	-	57,059.55	62,888.76	234,474.31	29,867.35
520 - Flood Risk Reduction Fund	5,121,388.23	-	644,883.70	104,716.97	340,157.39	5,426,114.54
526 - Debt Services-Beltline/Maplewood Mall	295,132.28	-	-	21,926.25	303,178.80	(8,046.52)
529 - Stewardship Grant Fund	(89,787.37)	-	40,000.00	20,927.21	115,128.07	(164,915.44)
536 - Stormwater Impact Fund	528,386.61	-	46,250.00	26,715.90	35,942.65	538,693.96
537 - Fish Creek Tributary Improvements	492,497.85	-	115,091.00	1,265.50	12,852.00	594,736.85
540 - Wetland Restoration Projects	535,264.57	-	-	-	124,895.46	410,369.11
580 - Contingency Fund	1,215,487.00	-	-	-	-	1,215,487.00
Total District Fund Balance	\$11,777,114.30	\$0.00	\$ 1,106,696.51	\$ 931,968.43	\$5,010,707.77	\$7,873,103.04

Ramsey Washington Metro Watershed Dist.
Check Register
For the Period From June 1, 2025 to June 30, 2025

Date	Check #	Payee ID	Payee	Invoice #	Description	Amount
06/02/25	EFT	hea002	HealthPartners	Jul-25	Employee Benefits	14,956.72
06/01/25	EFT	met008	MetLife-Group Benefits	Jun-25	Employee Benefits	1,996.94
06/12/25	EFT	usb002	U.S. Bank	June 2025 Statement	Various	9,278.62
06/03/25	EFT	tmo001	T-Mobile	Jun-25	Employee Benefits	758.98
06/16/25	EFT	qwe001	CenturyLink	Jun-25	Project Operations	283.63
06/27/25	EFT	spr002	SPRWS	Jun-25	Project Operations	130.99
06/05/25	75472	azz001	Azzone Security Investigation Agency	ASIA3702	Communications/Outreach/Events	910.00
06/05/25	75473	ben003	Scott Benson	WF25	Communications/Outreach/Events	250.00
06/05/25	75474	enn001	Laura Enninga	WF25	Communications/Outreach/Events	850.00
06/05/25	75475	eul001	Jill Eulo	WF25	Communications/Outreach/Events	700.00
06/05/25	75476	fle001	Flemings Auto Service	119419; 119418	Vehicle Maintenance	177.60
06/05/25	75477	fro003	Lauren Frontuto	WF25	Communications/Outreach/Events	700.00
06/05/25	75478	gra001	Rick Gravrok	WF25	Communications/Outreach/Events	300.00
06/05/25	75479	hij001	Hijinks Stilts	WF25	Communications/Outreach/Events	250.00
06/05/25	75480	hom001	Home Depot Credit Services	05/28/25	Water Monitoring Program	593.21
06/05/25	75481	jad001	Anita Jader Photography	WF 2025	Communications/Outreach/Events	200.00
06/05/25	75482	mbe001	MBohn Consulting, LLC.	1212	Communications/Outreach/Events	5,625.00
06/05/25	75483	mcd003	Terry McDaniel	WF25	Communications/Outreach/Events	300.00
06/05/25	75484	met012	Metro-INET	2750	Roseville IT Services/Web Site/Software/Licenses	8,735.00
06/05/25	75485	nel008	Kristenza Nelson	WF25	Communications/Outreach/Events	700.00
06/05/25	75486	pit001	Pitney Bowes Global Financial Serv LLC	3107245143	Postage/Delivery	165.54
06/05/25	75487	plm001	PLM Lake and Land Management Corp.	2003991	WMP/Lakes/TMDLs/Grants	2,480.02
06/05/25	75488	rmb001	RMB Environmental Laboratories	M2500100	Water Monitoring Program	4,417.20
06/05/25	75489	tla001	Kalpulli Tlalotecuhtli	WF25	Communications/Outreach/Events	700.00
06/05/25	75490	uli001	Uline	193112651	Communications/Outreach/Events	46.60
06/18/25	75491	ame006	American Indian Magnet	R520899	Communications/Outreach/Events	445.00
06/18/25	75492	aws001	AWS Service Center	S1335957-060125	Janitorial/Trash/Plowing/Sweeping	358.22
06/18/25	75493	cen005	Century College	CI0000010926	Health & Safety Program	900.00
06/18/25	75494	cit009	City of St. Paul	Jun-25	Communications/Outreach/Events	300.00
06/18/25	75495	dav003	Davey Resource Group, Inc.	9000113822	Construction Improvements/Project Maint & Repair	4,716.83
06/18/25	75496	eme001	Emergency Automotive Technologies, Inc.	SRV25334	Vehicle Miscellaneous Expense	1,530.00
06/18/25	75497	far003	Farnsworth Aerospace Lower Pre-K-4	R520965; R520967	Communications/Outreach/Events	400.00
06/18/25	75498	gil001	Gilbert Mechanical Contractors, Inc.	261033	Water Monitoring Program	478.00
06/18/25	75499	gra005	Grainger	9531467794	Building/Site Maintenance	204.12
06/18/25	75500	inn003	Innovational Water Solutions, Inc.	22437	Building/Site Maintenance	221.40
06/18/25	75501	met004	Metro Sales, Inc.	INV2800892	Communications/Outreach/Events	480.18
06/18/25	75502	mid003	Roseville Midway Ford	637793; 638232	Vehicle Maintenance	715.85
06/18/25	75503	ncp001	NCPERS Group Life Ins.	June 1, 2025	Employee Benefits	16.00
06/18/25	75504	nsp001	Xcel Energy	930063904; 930722816	Building/Site Maintenance	4,658.69
06/18/25	75505	pac001	Pace Analytical Services, Inc.	45809	Water Monitoring Program	16,657.00
06/18/25	75506	pre003	Premium Waters, Inc.	310824649	Utilities/Building Services Contracts	37.00
06/18/25	75507	red002	Redpath & Company	150498144	Accounting	3,485.00
06/18/25	75508	reh002	Rehbein Transit, Inc.	117742	Communications/Outreach/Events	957.44
06/18/25	75509	roc001	Rock Leaf Water Environmental LLC	3424	Construction Improvements/Project Maint & Repair	9,276.85
06/18/25	75510	stj002	St. John School of Little Canada	060425A	Communications/Outreach/Events	260.00
06/18/25	75511	uli001	Uline	193632173	Building/Site Maintenance	68.58
06/18/25	75512	usb005	US Bank Equipment Finance	557027752	Printing/Copier Lease	503.47
06/18/25	75513	was002	Washington Conservation District	7023	Stewardship Grant Program	3,757.00
06/18/25	75514	wea002	Weaver Elementary School	19559	Communications/Outreach/Events	225.00
06/30/25	75515	ada002	Adam's Pest Control, Inc.	4123932	Utilities/Building Services Contracts	100.40
06/30/25	75516	bar001	Barr Engineering	May 17 through June 20, 2025	various	131,323.30
06/30/25	75517	bel001	Belwin Conservancy	166	Training & Education	300.00
06/30/25	75518	bfg001	BFG Supply Co., LLC	2930809-00	Communications/Outreach/Events	54.39
06/30/25	75519	erd001	Paul Erdmann	Jun-25	Employee Benefits	77.02
06/30/25	75520	fit001	Fitzgerald Excavating & Trucking, Inc.	Progress Payment #5	Construction Improvements/Project Maint & Repair	6,802.00
06/30/25	75521	fit002	Mary Fitzgerald	Jun-25	Janitorial/Trash/Plowing/Sweeping	946.75
06/30/25	75522	fit003	Emily F. Kamin	June 2025; 106	Employee Expenses	790.44
06/30/25	75523	gal001	Galowitz Olson, PLLC	June 26, 2025	Attorney-General	2,895.00
06/30/25	75524	gil001	Gilbert Mechanical Contractors, Inc.	65674	Building/Site Maintenance	6,745.00
06/30/25	75525	glu001	Catherine Glunz	25-23 CS	Stewardship Grant Program	424.25
06/30/25	75526	goe002	Goers Land Surveying	25-018-01	Construction Improvements/Project Maint & Repair	4,225.00
06/30/25	75527	haw001	Hawkins, Inc.	7104635	Project Operations	10,827.34
06/30/25	75528	her002	Sally J. Herman	Jun-25	Employee Expenses	66.54
06/30/25	75529	hom001	Home Depot Credit Services	6/27/2025	Natural Resources Program	329.14
06/30/25	75530	ihl001	Emma D. Ihlenfeld	Jun-25	Employee Expenses	45.57
06/30/25	75531	inn002	Innovative Office Solutions LLC	IN4863914; IN4869946	Office Supplies	356.38
06/30/25	75532	int001	Office of MN IT Services	W25050540	Telephone	59.38
06/30/25	75533	klo001	Kendra L. Kloth	May-June 2025	Employee Expenses	88.90
06/30/25	75534	lea003	L. Tracy Leavenworth	17-1007	Communications/Outreach/Events	2,431.60
06/30/25	75535	mag004	Carrie Magnuson	1/1-6/26/25	Employee Expenses	139.17
06/30/25	75536	mcg004	Kara McGuire	22-06 MTN	Stewardship Grant Program	150.00
06/30/25	75537	mel001	Michelle L. Melser	June 2025	Employee Expenses	243.15
06/30/25	75538	met012	Metro-INET	2783	Roseville IT Services/Web Site/Software/Licenses	707.00
06/30/25	75539	min007	Minger Construction Co., Inc.	Progress Payment #6-FINAL	Construction Improvements/Project Maint & Repair	257,845.37
06/30/25	75540	min008	MNL	Pay Application #3	Stewardship Grant Program/Targeted Retrofit Projects	4,779.00
06/30/25	75541	nor016	First National Bank of Omaha	06/05/2025	Beltline & Battle Creek Tunnel Repair Debt Service	21,926.25
06/30/25	75542	ols004	Nicholas E. Olson	May/June 2025	Employee Expenses	48.79
06/30/25	75543	pac001	Pace Analytical Services, Inc.	Jun-25	Training & Education	14,178.00
06/30/25	75544	pet001	Peterson Companies, Inc.	Progress Payment #4-FINAL	Construction Improvements/Targeted Retrofit Projects	23,542.36
06/30/25	75545	sai001	Saint Paul Media	07/01/2025	Communications/Outreach/Events	100.00
06/30/25	75546	san003	Sandstrom Land Management	061325	Construction Improvements/Project Maint & Repair	4,532.50
06/30/25	75547	sel001	Tim Melser	1529	Building/Site Maintenance	1,390.75
06/30/25	75548	sho004	Shoreline Landscaping	Progress Payment # 2	Construction-Flood Damage Reduction Fund	90,032.99
06/30/25	75549	smi004	Janet Smith	25-06 MTN	Stewardship Grant Program	985.96
06/30/25	75550	sod001	Nicole Maras	June-25	Employee Expenses	9.10
06/30/25	75551	ste003	Stephanie Stevenson	24-24 CS	Stewardship Grant Program	15,000.00
06/30/25	75552	til002	Joseph S. Tillotson	Jun-25	Employee Expenses	39.20

Ramsey Washington Metro Watershed Dist.
Check Register
For the Period From June 1, 2025 to June 30, 2025

Date	Check #	Payee ID	Payee	Invoice #	Description	Amount
06/30/25	75553	vin002	Vinco, Inc.	Progress Payment #1	Construction Improvements/Stormwater Impact Fund	26,715.90
06/30/25	75554	voy001	US Bank Voyager Fleet Sys.	8692934232526	Vehicle Fuel	528.57
06/30/25	75555	was004	Washington County	2025 Children's Water Festival	Communications/Outreach/Events	900.00
06/30/25	75556	wil007	Patrick D. Williamson	Jun-25	Employee Expenses	7.61
Total						<u>\$738,847.75</u>
06/06/25	EFT	myp001	June 6th Payroll	06/06/25	4110-101-000	98.95
06/20/25	EFT	myp001	June 20th Payroll	06/20/25	4110-101-000	96.55
06/06/25	Dir.Dep.	---	June 6th Payroll	Payroll Expense-Net	4010-101-000	64,882.45
06/06/25	EFT	int002	June 6th Federal Withholding	Internal Rev.Serv.	2001-101-000	28,270.03
06/06/25	EFT	mnd001	June 6th State Withholding	MN Revenue	2003-101-000	5,132.32
06/06/25	EFT	per001	June 6th PERA	PERA	2011-101-000	13,474.54
06/06/25	EFT	emp002	Employee Def. Comp. Contributions	Empower Retirement	2016-101-000	1,843.00
06/06/25	EFT	emp002	Employee IRA Contributions	Empower Retirement	2018-101-000	2,149.00
06/20/25	Dir.Dep.	---	June 20th Payroll	Payroll Expense-Net	4010-101-000	36,334.15
06/20/25	EFT	int002	June 20th Federal Withholding	Internal Rev.Serv.	2001-101-000	12,918.55
06/20/25	EFT	mnd001	June 20th State Withholding	MN Revenue	2003-101-000	2,207.42
06/20/25	EFT	per001	June 20th PERA	PERA	2011-101-000	7,081.12
06/20/25	EFT	emp002	Employee Def. Comp. Contributions	Empower Retirement	2016-101-000	1,843.00
06/20/25	EFT	emp002	Employee IRA Contributions	Empower Retirement	2018-101-000	2,149.00
Payroll/Benefits:						<u>\$178,480.08</u>
Total						<u>Accounts Payable/Payroll/Benefits:</u> <u>\$917,327.83</u>

Ramsey Washington Metro Watershed Dist.
Cash Disbursements Journal
For the Period From June 1, 2025 to June 30, 2025

Date	Check #	Vendor ID	Name	Account ID	Description	Amount	
06/02/25	EFT	hea002	HealthPartners	4040-101-000	Employee Benefits	14,956.72	
06/01/25	EFT	met008	MetLife-Group Benefits	4040-101-000	Employee Benefits	1,996.94	
06/12/25	EFT	usb002	U.S. Bank			9,278.62	
				4320-101-000	Office Supplies		29.20
				4320-101-000	Office Supplies		70.49
				4320-101-000	Office Supplies		65.00
				4325-101-000	Roseville IT Services/Web Site/Software/License:		81.60
				4840-101-000	Vehicle Miscellaneous Expense		(16.75)
				4170-101-000	Data Base/GIS Maintenance		168.00
				4371-101-000	Communications/Outreach/Events		19.77
				4371-101-000	Communications/Outreach/Events		37.98
				4350-101-000	Training and Education		240.35
				4350-101-000	Training and Education		270.00
				4371-101-000	Communications/Outreach/Events		27.75
				4661-101-000	WMP/Lakes/TMDLs/Grants		530.77
				4343-101-000	Building & Site Maintenance		45.48
				4343-101-000	Building & Site Maintenance		39.95
				4530-101-000	Water Monitoring Program		53.90
				4670-101-000	Natural Resources Program		15.33
				4350-101-000	Training and Education		80.00
				4350-101-000	Training and Education		80.00
				4350-101-000	Training and Education		80.00
				4371-101-000	Communications/Outreach/Events		91.00
				4371-101-000	Communications/Outreach/Events		32.98
				4371-101-000	Communications/Outreach/Events		75.00
				4371-101-000	Communications/Outreach/Events		29.99
				4371-101-000	Communications/Outreach/Events		49.67
				4670-101-000	Natural Resources Program		120.00
				4530-101-000	Water Monitoring Program		215.11
				4350-101-000	Training and Education		163.75
				4350-101-000	Training and Education		386.10
				4343-101-000	Building & Site Maintenance		7.29
				4350-101-000	Training and Education		140.00
				4343-101-000	Building & Site Maintenance		71.65
				4371-101-000	Communications/Outreach/Events		117.97
				4371-101-000	Communications/Outreach/Events		75.85
				4371-101-000	Communications/Outreach/Events		388.79
				4371-101-000	Communications/Outreach/Events		911.52
				4320-101-000	Office Supplies		13.74
				4371-101-000	Communications/Outreach/Events		27.96
				4371-101-000	Communications/Outreach/Events		522.47
				4371-101-000	Communications/Outreach/Events		8.76
				4320-101-000	Office Supplies		50.00
				4371-101-000	Communications/Outreach/Events		500.00
				4371-101-000	Communications/Outreach/Events		1,560.00
				4371-101-000	Communications/Outreach/Events		26.36
				4320-101-000	Office Supplies		29.14
				4697-101-000	Health & Safety Program		44.40
				4040-101-000	Employee Benefits		26.90

Ramsey Washington Metro Watershed Dist.
Cash Disbursements Journal
For the Period From June 1, 2025 to June 30, 2025

Date	Check #	Vendor ID	Name	Account ID	Description	Amount
				4040-101-000	Employee Benefits	165.65
				4350-101-000	Training and Education	325.00
				4350-101-000	Training and Education	325.00
				4371-101-000	Communications/Outreach/Events	60.00
				4371-101-000	Communications/Outreach/Events	45.00
				4343-101-000	Building & Site Maintenance	31.50
				4371-101-000	Communications/Outreach/Events	76.77
				4343-101-000	Building & Site Maintenance	78.00
				4530-101-000	Water Monitoring Program	158.00
				4371-101-000	Communications/Outreach/Events	187.39
				4371-101-000	Communications/Outreach/Events	175.90
				4371-101-000	Communications/Outreach/Events	34.80
				4365-101-000	Committee/Board Meeting Expenses	7.03
				4170-101-000	Data Base/GIS Maintenance	3.36
06/03/25	EFT	tmo001	T-Mobile	4040-101-000	Employee Benefits	758.98
06/16/25	EFT	qwe001	CenturyLink	4650-101-000	Project Operations	283.63
06/27/25	EFT	spr002	SPRWS	4650-101-000	Project Operations	130.99
06/05/25	75472	azz001	Azzone Security Investigation Agency	4371-101-000	Communications/Outreach/Events	910.00
06/05/25	75473	ben003	Scott Benson	4371-101-000	Communications/Outreach/Events	250.00
06/05/25	75474	enn001	Laura Enninga	4371-101-000	Communications/Outreach/Events	850.00
06/05/25	75475	eul001	Jill Eulo	4371-101-000	Communications/Outreach/Events	700.00
06/05/25	75476	fle001	Flemings Auto Service	4820-101-000	Vehicle Maintenance	177.60
06/05/25	75477	fro003	Lauren Frontuto	4371-101-000	Communications/Outreach/Events	700.00
06/05/25	75478	gra001	Rick Gravrok	4371-101-000	Communications/Outreach/Events	300.00
06/05/25	75479	hij001	Hijinks Stilts	4371-101-000	Communications/Outreach/Events	250.00
06/05/25	75480	hom001	Home Depot Credit Services			593.21
				4530-101-000	Water Monitoring Program	384.16
				4670-101-000	Natural Resources Program	209.05
06/05/25	75481	jad001	Anita Jader Photography	4371-101-000	Communications/Outreach/Events	200.00
06/05/25	75482	mbc001	MBohn Consulting, LLC.	4371-101-000	Communications/Outreach/Events	5,625.00
06/05/25	75483	mcd003	Terry McDaniel	4371-101-000	Communications/Outreach/Events	300.00
06/05/25	75484	met012	Metro-INET			8,735.00
				4325-101-000	Roseville IT Services/Web Site/Software/License:	8,562.00
				4310-101-000	Telephone	173.00
06/05/25	75485	nel008	Kristenza Nelson	4371-101-000	Communications/Outreach/Events	700.00
06/05/25	75486	pit001	Pitney Bowes Global Financial Serv LLC	4330-101-000	Postage/Delivery	165.54
06/05/25	75487	plm001	PLM Lake and Land Management Corp.	4661-101-000	WMP/Lakes/TMDLs/Grants	2,480.02
06/05/25	75488	rmb001	RMB Environmental Laboratories	4530-101-000	Water Monitoring Program	4,417.20
06/05/25	75489	tla001	Kalpulli Tlalotecuhtli	4371-101-000	Communications/Outreach/Events	700.00
06/05/25	75490	uli001	Uline	4371-101-000	Communications/Outreach/Events	46.60
06/18/25	75491	ame006	American Indian Magnet	4371-101-000	Communications/Outreach/Events	445.00
06/18/25	75492	aws001	AWS Service Center	4341-101-000	Janitorial/Trash/Plowing/Sweeping	358.22
06/18/25	75493	cen005	Century College	4697-101-000	Health & Safety Program	900.00
06/18/25	75494	cit009	City of St. Paul	4371-101-000	Communications/Outreach/Events	300.00
06/18/25	75495	dav003	Davey Resource Group, Inc.	4630-516-000	Construction Improvements/Project Maint & Repair	4,716.83
06/18/25	75496	eme001	Emergency Automotive Technologies, Inc	4840-101-000	Vehicle Miscellaneous Expense	1,530.00
06/18/25	75497	far003	Farnsworth Aerospace Lower Pre-K-4	4371-101-000	Communications/Outreach/Events	400.00
06/18/25	75498	gil001	Gilbert Mechanical Contractors, Inc.	4530-101-000	Water Monitoring Program	478.00

Ramsey Washington Metro Watershed Dist.
Cash Disbursements Journal
For the Period From June 1, 2025 to June 30, 2025

Date	Check #	Vendor ID	Name	Account ID	Description	Amount	
06/18/25	75499	gra005	Grainger	4343-101-000	Building/Site Maintenance	204.12	
06/18/25	75500	inn003	Innovational Water Solutions, Inc.	4343-101-000	Building/Site Maintenance	221.40	
06/18/25	75501	met004	Metro Sales, Inc.	4371-101-000	Communications/Outreach/Events	480.18	
06/18/25	75502	mid003	Roseville Midway Ford	4820-101-000	Vehicle Maintenance	715.85	
06/18/25	75503	ncp001	NCPERS Group Life Ins.	4040-101-000	Employee Benefits	16.00	
06/18/25	75504	nsp001	Xcel Energy			4,658.69	
				4343-101-000	Building/Site Maintenance		4,361.63
				4530-101-000	Water Monitoring Program		124.88
				4650-520-000	Project Operations/Flood Damage Reduction Func		172.18
06/18/25	75505	pac001	Pace Analytical Services, Inc.	4530-101-000	Water Monitoring Program	16,657.00	
06/18/25	75506	pre003	Premium Waters, Inc.	4342-101-000	Utilities/Building Services Contracts	37.00	
06/18/25	75507	red002	Redpath & Company	4110-101-000	Accounting	3,485.00	
06/18/25	75508	reh002	Rehbein Transit, Inc.	4371-101-000	Communications/Outreach/Events	957.44	
06/18/25	75509	roc001	Rock Leaf Water Environmental LLC	4630-516-000	Construction Improvements/Project Maint & Repair	9,276.85	
06/18/25	75510	stj002	St. John School of Little Canada	4371-101-000	Communications/Outreach/Events	260.00	
06/18/25	75511	uli001	Uline	4343-101-000	Building/Site Maintenance	68.58	
06/18/25	75512	usb005	US Bank Equipment Finance	4335-101-000	Printing/Copier Lease	503.47	
06/18/25	75513	was002	Washington Conservation District	4682-529-000	Stewardship Grant Program	3,757.00	
06/18/25	75514	wea002	Weaver Elementary School	4371-101-000	Communications/Outreach/Events	225.00	
06/30/25	75515	ada002	Adam's Pest Control, Inc.	4342-101-000	Utilities/Building Services Contracts	100.40	
06/30/25	75516	bar001	Barr Engineering			131,323.30	
				4121-101-000	Engineering Admin		7,420.50
				4697-101-000	Health & Safety Program		615.00
				4121-101-000	Engineering Admin		2,136.00
				4123-101-000	Engineering Review		6,772.50
				4129-101-000	Project Feasability		1,318.50
				4129-101-000	Project Feasability		1,325.00
				4129-101-000	Project Feasability		1,837.50
				4129-101-000	Project Feasability		2,037.00
				4129-101-000	Project Feasability		3,806.00
				4129-101-000	Project Feasability		1,220.50
				4520-101-000	WQM-Engineering		774.00
				4520-101-000	WQM-Engineering		575.50
				4520-101-000	WQM-Engineering		33.00
				4520-101-000	WQM-Engineering		1,918.00
				4122-101-000	Engineering Permit I&E		420.50
				4124-101-000	Eng. Permit Review		5,565.00
				4661-101-000	SLMP/TMDL Studies		3,784.50
				4661-101-000	SLMP/TMDL Studies		33.00
				4695-101-000	Research Projects		240.00
				4695-101-000	Research Projects		2,382.50
				4650-101-000	Project Operations		3,570.50
				4650-101-000	Project Operations		660.00
				4650-101-000	Project Operations		3,239.50
				4128-518-000	Engineering -Targeted Retrofit		4,193.50
				4128-518-000	Engineering -Targeted Retrofit		10,633.50
				4682-529-000	Stewardship Grant Program		610.00
				4128-518-000	Engineering -Targeted Retrofit		3,325.70
				4129-537-000	Driveway Fish Creek Tributary		1,265.50

Ramsey Washington Metro Watershed Dist.
Cash Disbursements Journal
For the Period From June 1, 2025 to June 30, 2025

Date	Check #	Vendor ID	Name	Account ID	Description	Amount
				4128-518-000	Engineering -Targeted Retrofit	5,927.00
				4128-520-000	Engineering -Flood Damage	165.00
				4128-520-000	Engineering -Flood Damage	8,886.30
				4128-520-000	Engineering -Flood Damage	5,460.50
				4128-518-000	Engineering -Targeted Retrofit	8,361.70
				4128-518-000	Engineering -Targeted Retrofit	2,126.00
				4128-516-000	Eng. Projects-Maint & Repair	6,800.60
				4128-516-000	Eng. Projects-Maint & Repair	8,165.00
				4128-516-000	Eng. Projects-Maint & Repair	9,125.10
				4128-516-000	Eng. Projects-Maint & Repair	4,593.40
06/30/25	75517	bel001	Belwin Conservancy	4350-101-000	Training & Education	300.00
06/30/25	75518	bfg001	BFG Supply Co., LLC	4371-101-000	Communications/Outreach/Events	54.39
06/30/25	75519	erd001	Paul Erdmann	4040-101-000	Employee Benefits	77.02
06/30/25	75520	fit001	Fitzgerald Excavating & Trucking, Inc.	4630-516-000	Construction Improvements/Project Maint & Repair	6,802.00
06/30/25	75521	fit002	Mary Fitzgerald			946.75
				4341-101-000	Janitorial/Trash/Plowing/Sweeping	675.00
				4020-101-000	Employee Expenses	124.32
				4040-101-000	Employee Benefits	147.43
06/30/25	75522	fit003	Emily F. Kamin			790.44
				4341-101-000	Janitorial/Trash/Plowing/Sweeping	750.00
				4020-101-000	Employee Expenses	40.44
06/30/25	75523	gal001	Galowitz Olson, PLLC	4131-101-000	Attorney-General	2,895.00
06/30/25	75524	gil001	Gilbert Mechanical Contractors, Inc.	4343-101-000	Building/Site Maintenance	6,745.00
06/30/25	75525	glu001	Catherine Glunz	4682-529-000	Stewardship Grant Program	424.25
06/30/25	75526	goe002	Goers Land Surveying	4630-516-000	Construction Improvements/Project Maint & Repair	4,225.00
06/30/25	75527	haw001	Hawkins, Inc.	4650-101-000	Project Operations	10,827.34
06/30/25	75528	her002	Sally J. Herman			66.54
				4020-101-000	Employee Expenses	51.10
				4840-101-000	Vehicle Miscellaneous Expense	15.44
06/30/25	75529	hom001	Home Depot Credit Services			329.14
				4530-101-000	Water Monitoring Program	225.29
				4670-101-000	Natural Resources Program	103.85
06/30/25	75530	ihl001	Emma D. Ihlenfeld	4020-101-000	Employee Expenses	45.57
06/30/25	75531	inn002	Innovative Office Solutions LLC			356.38
				4320-101-000	Office Supplies	12.50
				4343-101-000	Building/Site Maintenance	343.88
06/30/25	75532	int001	Office of MN IT Services	4310-101-000	Telephone	59.38
06/30/25	75533	klo001	Kendra L. Kloth	4020-101-000	Employee Expenses	88.90
06/30/25	75534	lea003	L. Tracy Leavenworth	4371-101-000	Communications/Outreach/Events	2,431.60
06/30/25	75535	mag004	Carrie Magnuson			139.17
				4020-101-000	Employee Expenses	7.28
				4365-101-000	Committee/Board Meeting Expenses	14.08
				4371-101-000	Communications/Outreach/Events	117.81
06/30/25	75536	mcg004	Kara McGuire	4682-529-000	Stewardship Grant Program	150.00
06/30/25	75537	mel001	Michelle L. Melser			243.15
				4020-101-000	Employee Expenses	43.15
				4040-101-000	Employee Benefits	200.00
06/30/25	75538	met012	Metro-INET	4325-101-000	Roseville IT Services/Web Site/Software/License:	707.00
06/30/25	75539	min007	Minger Construction Co., Inc.	4630-516-000	Construction Improvements/Project Maint & Repair	257,845.37

Ramsey Washington Metro Watershed Dist.

Cash Disbursements Journal

For the Period From June 1, 2025 to June 30, 2025

Date	Check #	Vendor ID	Name	Account ID	Description	Amount
06/30/25	75540	min008	MNL	4682-518-000	Stewardship Grant Program/Targeted Retrofit Projects	4,779.00
06/30/25	75541	nor016	First National Bank of Omaha	4708-526-000	Beltline & Battle Creek Tunnel Repair Debt Service	21,926.25
06/30/25	75542	ols004	Nicholas E. Olson	4020-101-000	Employee Expenses	48.79
06/30/25	75543	pac001	Pace Analytical Services, Inc.	4350-101-000	Training & Education	14,178.00
06/30/25	75544	pet001	Peterson Companies, Inc.	4630-518-000	Construction Improvements/Targeted Retrofit Projects	23,542.36
06/30/25	75545	sai001	Saint Paul Media	4371-101-000	Communications/Outreach/Events	100.00
06/30/25	75546	san003	Sandstrom Land Management	4630-516-000	Construction Improvements/Project Maint & Repair	4,532.50
06/30/25	75547	sel001	Tim Melser	4343-101-000	Building/Site Maintenance	1,390.75
06/30/25	75548	sho004	Shoreline Landscaping	4630-520-000	Construction-Flood Damage Reduction Fund	90,032.99
06/30/25	75549	smi004	Janet Smith	4682-529-000	Stewardship Grant Program	985.96
06/30/25	75550	sod001	Nicole Maras	4020-101-000	Employee Expenses	9.10
06/30/25	75551	ste003	Stephanie Stevenson	4682-529-000	Stewardship Grant Program	15,000.00
06/30/25	75552	til002	Joseph S. Tillotson	4020-101-000	Employee Expenses	39.20
06/30/25	75553	vin002	Vinco, Inc.	4630-536-000	Construction Improvements/Stormwater Impact Fund	26,715.90
06/30/25	75554	voy001	US Bank Voyager Fleet Sys.	4830-101-000	Vehicle Fuel	528.57
06/30/25	75555	was004	Washington County	4371-101-000	Communications/Outreach/Events	900.00
06/30/25	75556	wil007	Patrick D. Williamson	4020-101-000	Employee Expenses	7.61
Total						738,847.75
06/06/25	EFT	myp001	June 6th Payroll	4110-101-000	June 6th Payroll	98.95
06/20/25	EFT	myp001	June 20th Payroll	4110-101-000	June 20th Payroll	96.55
06/06/25	Dir.Dep.	---	June 6th Payroll	4010-101-000	June 6th Payroll	64,882.45
06/06/25	EFT	int002	June 6th Federal Withholding	2001-101-000	June 6th Federal Withholding	28,270.03
06/06/25	EFT	mnd001	June 6th State Withholding	2003-101-000	June 6th State Withholding	5,132.32
06/06/25	EFT	per001	June 6th PERA	2011-101-000	June 6th PERA	13,474.54
06/06/25	EFT	emp002	Employee Def. Comp. Contributions	2016-101-000	Employee Def. Comp. Contributions	1,843.00
06/06/25	EFT	emp002	Employee IRA Contributions	2018-101-000	Employee IRA Contributions	2,149.00
06/20/25	Dir.Dep.	---	June 20th Payroll	4010-101-000	June 20th Payroll	36,334.15
06/20/25	EFT	int002	June 20th Federal Withholding	2001-101-000	June 20th Federal Withholding	12,918.55
06/20/25	EFT	mnd001	June 20th State Withholding	2003-101-000	June 20th State Withholding	2,207.42
06/20/25	EFT	per001	June 20th PERA	2011-101-000	June 20th PERA	7,081.12
06/20/25	EFT	emp002	Employee Def. Comp. Contributions	2016-101-000	Employee Def. Comp. Contributions	1,843.00
06/20/25	EFT	emp002	Employee IRA Contributions	2018-101-000	Employee IRA Contributions	2,149.00
Payroll/Benefits:						\$178,480.08
Total						\$917,327.83



Summary of Professional Engineering Services During the Period
May 17 through June 20, 2025

	Total Engineering Budget (2025)	Total Fees to Date (2025)	Budget Balance (2025)	Fees During Period	District Accounting Code	Plan Implementation Task Number
Engineering Administration						
General Engineering Administration	\$96,600.00	\$52,894.00	\$43,706.00	\$7,420.50	4121-101	DW-13
RWMWD Health and Safety/ERTK Program (Training)	\$2,000.00	\$615.00	\$1,385.00	\$615.00	4697-101	DW-13
Education Assistance	\$20,000.00	\$0.00	\$20,000.00	\$0.00	4129-101	DW-11, DW-13
Targeted Retrofit Outreach, Assessment and Planning	\$25,000.00	\$2,235.00	\$22,765.00	\$2,136.00	4121-101	DW-6, DW-13, DW-20
Engineering Review						
Engineering Review	\$78,750.00	\$38,982.00	\$39,768.00	\$6,772.50	4123-101	DW-13
Project Feasibility Studies						
Manufactured Homes Resilience Evaluation	\$20,000.00	\$4,323.00	\$15,677.00	\$1,318.50	4129-101	GC-3
Phalen Village Improvements	\$5,000.00	\$0.00	\$5,000.00	\$0.00	4129-101	DW-9
Evaluate compliance with South Metro Mississippi River TSS TMDL	\$25,000.00	\$4,451.50	\$20,548.50	\$1,325.00	4129-101	MR-2
Street Sweeping	\$20,000.00	\$5,909.50	\$14,090.50	\$1,837.50	4129-101	DW-6, DW-15
Tanners, Battle Creek Lake, McKnight Basin outlet operation plan	\$35,000.00	\$0.00	\$35,000.00	\$0.00	4129-101	DW-9
Interim Emergency Response Plans (Non-Beltline Areas)	\$30,000.00	\$3,069.00	\$26,931.00	\$2,037.00	4129-101	DW-19
Flood Risk Reduction feasibility study - 4th street North and 4th Street Place N (N of ABI)	\$75,000.00	\$0.00	\$75,000.00	\$0.00	4129-101	DW-9
Flood Risk Reduction feasibility study - Roseville Central Park	\$50,000.00	\$14,381.50	\$35,618.50	\$3,806.00	4129-101	DW-9
Stormwater Model Updates	\$50,000.00	\$9,507.50	\$40,492.50	\$1,220.50	4129-101	DW-9
Studies Stemming From Creek Walks	\$30,000.00	\$0.00	\$30,000.00	\$0.00	4129-101	DW-1
Shoreline Assessment Assistance	\$20,000.00	\$0.00	\$20,000.00	\$0.00	4129-101	DW-8
Wetland Restoration Planning	\$20,000.00	\$0.00	\$20,000.00	\$0.00	4129-101	DW-8
Contingency*	\$20,000.00	\$0.00	\$20,000.00	\$0.00	4129-101	
GIS Maintenance						
GIS Maintenance	\$5,000.00	\$512.50	\$4,487.50	\$0.00	4170-101	DW-13
Monitoring Water Quality/Project Monitoring						
Lake Water Quality Monitoring (Misc QA/QC)	\$10,000.00	\$3,777.50	\$6,222.50	\$774.00	4520-101	DW-2
Annual WQ Report Assistance	\$20,000.00	\$16,940.00	\$3,060.00	\$0.00	4520-101	DW-2
Special Project BMP Monitoring	\$30,000.00	\$12,491.00	\$17,509.00	\$575.50	4520-101	DW-12
Grass Lake Berm Wetland Monitoring	\$5,000.00	\$1,760.10	\$3,239.90	\$33.00	4520-101	DW-5, DW-8
Battle Creek and Fish Creek Monitoring	\$20,000.00	\$7,379.08	\$12,620.92	\$1,918.00	4520-101	DW-1, DW-2
Permit Processing, Inspection and Enforcement						
Permit Application Inspection and Enforcement	\$10,000.00	\$3,103.00	\$6,897.00	\$420.50	4122-101	DW-7
Permit Application Review	\$70,000.00	\$37,922.00	\$32,078.00	\$5,565.00	4124-101	DW-7
Watershed Management Plan Update						
Ecosystem Restoration Plan (or "Ecosystem Health Action Plan") Placeholder	\$50,000.00	\$0.00	\$50,000.00	\$0.00	4661-101	DW-8, DW-14
WMP Update Phase 1- Stakeholder Engagement	\$47,000.00	\$25,827.50	\$21,172.50	\$3,784.50	4661-101	DW-13
WMP Update Phase 2- Complex Pre-Work	\$30,000.00	\$0.00	\$30,000.00	\$0.00	4661-101	DW-13
WMP Update Phase 3- Draft Plan Development	\$37,000.00	\$0.00	\$37,000.00	\$0.00	4661-101	DW-13
Lake Studies/TMDL Reports						
2025 Grant Applications	\$20,000.00	\$825.00	\$19,175.00	\$33.00	4661-101	DW-13
Contingency for Lake Studies	\$22,500.00	\$0.00	\$22,500.00	\$0.00	4661-101	
Research Projects						
New Technology Mini Case Studies (average 6 per year)	\$15,750.00	\$10,729.00	\$5,021.00	\$240.00	4695-101	DW-12
Wakefield Lake Aeration Feasibility Study	\$50,000.00	\$6,693.50	\$43,306.50	\$2,382.50	4695-101	
Project Operations						
2025 Tanners Alum Facility Monitoring	\$17,850.00	\$12,034.00	\$5,816.00	\$3,570.50	4650-101	TaL-3
Phalen/Keller and Twin Operations Support & Communications	\$5,000.00	\$122.00	\$4,878.00	\$0.00	4650-101	DW-5, DW-13, DW-18
Lake Level Station Operation and Maintenance	\$50,000.00	\$14,013.60	\$35,986.40	\$660.00	4650-101	DW-5, DW-18
Lake Level Station Forecast Integration	\$55,000.00	\$10,910.50	\$44,089.50	\$3,239.50	4650-101	DW-5, DW-18
Capital Improvements						
Roosevelt Homes Phase III	\$22,000.00	\$50,759.70	-\$28,759.70	\$4,193.50	4128-518	DW-6, DW-9
Targeted Retrofit Projects 2025	\$150,000.00	\$89,648.50	\$60,351.50	\$10,633.50	4128-518	DW-6
Stewardship Grant Program	\$75,000.00	\$5,110.00	\$69,890.00	\$610.00	4682-529	DW-6
Pioneer Park Stormwater Reuse*	\$10,000.00	\$6,292.80	\$3,707.20	\$3,325.70	4128-518	DW-6
Double Driveway and Fish Creek Tributary Improvements	\$235,000.00	\$12,852.00	\$222,148.00	\$1,265.50	4129-537	FC-2
Cottage Place Wetland*	\$30,000.00	\$18,488.50	\$11,511.50	\$5,927.00	4128-518	DW-8, DW-14, LE-3
Ames Lake improvements	\$250,000.00	\$0.00	\$250,000.00	\$0.00	4128-520	DW-9, BELT-1
County Road C Culvert Capacity*	\$10,000.00	\$2,174.00	\$7,826.00	\$165.00	4128-520	DW-9, KC-2
Kohlman Creek Improvements*	\$90,000.00	\$91,455.95	-\$1,455.95	\$8,886.30	4128-520	DW-9, KC-2
Wabasso Outlet Replacement	\$60,000.00	\$58,441.84	\$1,558.16	\$5,460.50	4128-520	DW-5
Kohlman Lake Alum Treatment*	\$71,300.00	\$28,564.70	\$42,735.30	\$8,361.70	4128-518	KL-2
Woodbury Target*	\$10,000.00	\$2,868.50	\$7,131.50	\$2,126.00	4128-518	DW-6
CIP Project Repair & Maintenance						
Routine CIP Inspection and Unplanned Maintenance Identification	\$125,000.00	\$23,486.36	\$101,513.64	\$6,800.60	4128-516	DW-5
2025 CIP Maintenance and Repairs	\$270,360.00	\$86,017.26	\$184,342.74	\$8,165.00	4128-516	DW-5
Beltline long-term fix near river outfall	\$320,000.00	\$301,844.48	\$18,155.52	\$9,125.10	4128-516	BELT-2
Beltline 5-year inspection	\$235,000.00	\$197,746.68	\$37,253.32	\$4,593.40	4128-516	BELT-2

*For these CIP projects, only the 2025 portion of the total budget is shown.

Barr declares under the penalties of Law that this Account,
Claim, or Demand is just and that no part has been paid.

\$131,323.30

Bradley J. Lindaman, Vice President

Beltline Mississippi River Branch Outfall Replacement Progress Payment 6

1.0	Total Completed Through This Period:	<u>\$1,260,041.93</u>	
2.0	Total Completed Previously Completed:		<u>\$1,054,943.75</u>
3.0	Total Completed This Period:		<u>\$205,098.18</u>
4.0	Amount Previously Retained:	<u>\$52,747.19</u>	
5.0	Amount Retained This Period:		<u>\$10,254.91</u>
6.0	Total Amount Retained:	<u>\$63,002.10</u>	
7.0	Retainage Released Through This Period:		<u>\$63,002.10</u>
8.0	Total Retainage Remaining:	<u>\$0.00</u>	
9.0	Amounts Previously Paid:	<u>\$1,002,196.56</u>	
10.0	Amount Due This Estimate:		<u><u>\$257,845.37</u></u>

Retainage shall be 5 percent of the value of the Work completed.

SUBMITTED BY:

Name: Josh Phleger Date: 6/25/2025
Title: Project Manager
Contractor: Minger Construction Companies, Inc.

Signature: Joshua M. Phleger
Digitally signed by Joshua M. Phleger
DN: C=US, E=joshp@mingerconst.com,
O="Minger Construction Inc.", CN=Joshua M.
Phleger
Date: 2025.06.25 10:09:23-05'00'

RECOMMENDED BY:

Name: Joe Welna Date: 6/25/2025
Title: Project Manager
Engineer: Barr Engineering Co.

Signature: 

APPROVED BY:

Name: Val Eisele Date: _____
Title: President
Owner: Ramsey-Washington Metro Watershed District

Signature: _____

Beltline Mississippi River Branch Outfall Replacement
Ramsey-Washington Metro Watershed District
Summary of Work Completed Through June, 2025 for Progress Payment Number 6

Item	Description	Unit	Estimated Quantity	Unit Price	Extension	(1) Total Completed Through This Period		(2) Total Completed Previous Period		(3) Total Completed This Period	
						Quantity	Amount	Quantity	Amount	Quantity	Amount
1A	Mobilization - Permits, Bonds, Exploratory	LS	1	\$7,725.00	\$7,725.00	1.00	\$7,725.00	1.00	\$7,725.00	0.00	\$0.00
1B	Mobilization - River Cofferdam	LS	1	\$19,275.00	\$19,275.00	1.00	\$19,275.00	1.00	\$19,275.00	0.00	\$0.00
1C	Mobilization - Pipe and MH Shoring	LS	1	\$20,000.00	\$20,000.00	1.00	\$20,000.00	1.00	\$20,000.00	0.00	\$0.00
1D	Mobilization - Clean Up	LS	1	\$4,500.00	\$4,500.00	1.00	\$4,500.00	0.00	\$0.00	1.00	\$4,500.00
2	Construction Layout and Staking	LS	1	\$5,000.00	\$5,000.00	1.00	\$5,000.00	0.70	\$3,500.00	0.30	\$1,500.00
3	Traffic Control	LS	1	\$1,500.00	\$1,500.00	1.00	\$1,500.00	1.00	\$1,500.00	0.00	\$0.00
4	Sediment Control Log	LF	250	\$5.00	\$1,250.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
5	Flotation Silt Curtain	LF	40	\$20.00	\$800.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
6	Temporary Construction Entrance	EA	1	\$2,500.00	\$2,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
7A	Dewatering and Control of Water - Deep Wells	LS	1	\$150,000.00	\$150,000.00	1.00	\$150,000.00	1.00	\$150,000.00	0.00	\$0.00
7B	Dewatering and Control of Water - Storm Bulkhead & Bypass	LS	1	\$63,000.00	\$63,000.00	1.00	\$63,000.00	1.00	\$63,000.00	0.00	\$0.00
7C	Dewatering and Control of Water - Cofferdam Dewatering	LS	1	\$15,000.00	\$15,000.00	1.00	\$15,000.00	1.00	\$15,000.00	0.00	\$0.00
8A	Temporary Excavation Support - River Cofferdam	LS	1	\$200,000.00	\$200,000.00	1.00	\$200,000.00	0.70	\$140,000.00	0.30	\$60,000.00
8B	Temporary Excavation Support - RCP Shoring	LS	1	\$150,000.00	\$150,000.00	1.00	\$150,000.00	1.00	\$150,000.00	0.00	\$0.00
8C	Temporary Excavation Support - MH Shoring	LS	1	\$100,000.00	\$100,000.00	1.00	\$100,000.00	1.00	\$100,000.00	0.00	\$0.00
9	Common Excavation (P)	CY	600	\$25.00	\$15,000.00	600.00	\$15,000.00	600.00	\$15,000.00	0.00	\$0.00
10	Removal and Disposal of 9' Dia. Steel Pipe and Transition Section	LF	52	\$75.00	\$3,900.00	52.00	\$3,900.00	52.00	\$3,900.00	0.00	\$0.00
11	Saw Cut Existing 9' Dia. RCP	LS	1	\$5,500.00	\$5,500.00	1.00	\$5,500.00	1.00	\$5,500.00	0.00	\$0.00
12	Removal and Disposal of Storm Vault	LS	1	\$9,000.00	\$9,000.00	1.00	\$9,000.00	1.00	\$9,000.00	0.00	\$0.00
13	Modify Existing Sheet Pile Wall	LS	1	\$9,000.00	\$9,000.00	1.00	\$9,000.00	1.00	\$9,000.00	0.00	\$0.00
14	Crushed Stone Bedding	TON	60	\$85.00	\$5,100.00	60.00	\$5,100.00	60.00	\$5,100.00	0.00	\$0.00
15	Construct Manhole Structure	LS	1	\$120,000.00	\$120,000.00	1.00	\$120,000.00	1.00	\$120,000.00	0.00	\$0.00
16	9' Dia. Class III RCP	LF	51	\$1,900.00	\$96,900.00	51.00	\$96,900.00	51.00	\$96,900.00	0.00	\$0.00
17	Connect Existing 9' Dia. RCP to Manhole Structure	LS	1	\$10,000.00	\$10,000.00	1.00	\$10,000.00	1.00	\$10,000.00	0.00	\$0.00
18	Connect 9' Dia. RCP to Manhole Structure	LS	1	\$10,000.00	\$10,000.00	1.00	\$10,000.00	1.00	\$10,000.00	0.00	\$0.00
19	RCP Collar and Sheet Pile Wall Interface	LS	1	\$17,500.00	\$17,500.00	1.00	\$17,500.00	1.00	\$17,500.00	0.00	\$0.00
20	Lean Concrete Backfill	CY	110	\$475.00	\$52,250.00	50.00	\$23,750.00	0.00	\$0.00	50.00	\$23,750.00
21	Timber Bumper	LF	20	\$225.00	\$4,500.00	79.00	\$17,775.00	0.00	\$0.00	79.00	\$17,775.00
22	Common Backfill (P)	CY	230	\$20.00	\$4,600.00	230.00	\$4,600.00	0.00	\$0.00	230.00	\$4,600.00
23	Class 5 Aggregate	TON	70	\$70.00	\$4,900.00	175.00	\$12,250.00	0.00	\$0.00	175.00	\$12,250.00
24	Common Excavation, Stockpile and Dispose of Regulated Material (P)	TON	528	\$60.00	\$31,680.00	241.18	\$14,470.80	0.00	\$0.00	241.18	\$14,470.80

Contract Base Extensions = \$1,140,380.00 \$1,110,745.80 \$971,900.00 \$138,845.80

Change Orders											
CO1	01A Additional Site Investigation	LS	1	\$6,000.00	\$6,000.00	1.00	\$6,000.00	1	\$6,000.00	0.00	\$0.00
	01B Access Hatch Replacement	LS	1	\$6,900.00	\$6,900.00	1.00	\$6,900.00	1	\$6,900.00	0.00	\$0.00
CO2	Excavation Support Modifications	LS	1	\$60,000.00	\$60,000.00	1.00	\$60,000.00	1	\$42,000.00	0.30	\$0.00
CO3	Tie-rod and Deadmen Repairs	LS	1	\$67,625.00	\$67,625.00	0.97	\$65,596.25	0.15	\$10,143.75	0.82	\$55,452.50
CO4	Concrete Removal Below Existing Beltline Tunnel	LS	1	\$10,799.88	\$10,799.88	1.00	\$10,799.88	0	\$0.00	1.00	\$10,799.88

Change Order Extensions = \$151,324.88 \$149,296.13 \$65,043.75 \$66,252.38

Contract Grand Total = **\$1,291,704.88** **\$1,260,041.93** **\$1,036,943.75** **\$205,098.18**

**Pioneer Park Stormwater Reuse
Progress Payment Number 4**


1.0	Total Completed Through This Period:	<u>\$480,377.45</u>		
2.0	Total Previously Completed:		<u>\$ 480,377.45</u>	
3.0	Total Completed This Period:			<u>\$0.00</u>
4.0	Amount Previously Retained:		<u>\$23,542.36</u>	
5.0	Amount Retained This Period (See Note 1):			<u>\$0.00</u>
6.0	Total Amount Retained (See Note 1):		<u>\$23,542.36</u>	
7.0	Retainage Released Through This Period:			<u>\$23,542.36</u>
8.0	Total Retainage Remaining:		<u>\$0.00</u>	
9.0	Amount Previously Paid:	<u>\$ 456,835.09</u>		
10.0	Amount Due This Estimate:			<u><u>\$23,542.36</u></u>

Note 1: At a rate of 5%, retainage not held on CO#3

Note 2:	Original contract price:	\$458,195.44
	Bid Alternate A:	\$14,658.00
	Change Order 1 (Field Order 1):	\$0.00
	Change Order 2 (Field Order 2):	\$14,732.07
	Change Order 3:	\$9,530.25
	Current contract price:	\$497,115.76


SUBMITTED BY:

Name: Brad Nelson Date: 6/24/25
Title: Vice President
Contractor: Peterson Companies

Signature: 

RECOMMENDED BY:

Name: Jennifer Koehler Date: 6/24/2025
Title: Project Engineer
Engineer: Barr Engineering Company

Signature: 

APPROVED BY:

Name: Val Eisele Date: _____
Title: President
Owner: Ramsey-Washington Metro Watershed District

Signature: _____

Pioneer Park Stormwater Reuse Project

Owner: Ramsey-Washington Metro Watershed District

Contractor: Peterson Companies

Summary of Work Completed through 6/20/2025 for Progress Payment Number 4 (Final Pay Application)

Line Item	Item Code	Item Description	Unit	Bidding Quantity	Peterson Companies Bid Amount		(1) Total Completed Through this Period		(2) Total Completed Through Previous Periods		(3) Completed This Period	
					Unit Price	Extension	Quantity	Amount	Quantity	Amount	Quantity	Amount
1	A	Mobilization/Demobilization	L.S.	1	\$16,032.00	\$16,032.00	1	\$16,032.00	1	\$16,032.00	0.00	\$0.00
2	B	Rock Erosion Control Construction Entrance	Each	1	\$6,226.00	\$6,226.00	1	\$6,226.00	1	\$6,226.00	0.00	\$0.00
3	C	Silt Fence, Machine Sliced	L.F.	195	\$4.40	\$858.00	0	\$0.00	0	\$0.00	0.00	\$0.00
4	D	Sediment Control Log	L.F.	1780	\$3.85	\$6,853.00	278	\$1,070.30	278	\$1,070.30	0.00	\$0.00
5	E	Floating Silt Curtain	L.F.	225	\$13.75	\$3,093.75	0	\$0.00	0	\$0.00	0.00	\$0.00
6	F	Dewatering (Control of Water)	L.S.	1	\$10,040.00	\$10,040.00	1	\$10,040.00	1	\$10,040.00	0.00	\$0.00
7	G	Clearing and Grubbing (P)	Acre	0.1	\$22,968.00	\$2,296.80	0.1	\$2,296.80	0.1	\$2,296.80	0.00	\$0.00
8	H	Salvage, Stockpile, and Place Topsoil (P)	C.Y.	62	\$231.72	\$14,366.64	62	\$14,366.64	62	\$14,366.64	0.00	\$0.00
9	I	Pavilion Pipe Modifications	LS	1	\$28,912.00	\$28,912.00	1	\$28,912.00	1	\$28,912.00	0.00	\$0.00
10	J	Import and Place Fill	C.Y.	5	\$66.44	\$332.20	0	\$0.00	0	\$0.00	0.00	\$0.00
11	K	Class III Rip Rap	TON	10	\$98.75	\$987.50	29.7	\$2,932.88	29.7	\$2,932.88	0.00	\$0.00
12	L	1.5" Clear River Rock	TON	2.3	\$302.26	\$695.20	5	\$1,511.30	5	\$1,511.30	0.00	\$0.00
13	M	4" PVC Piping	L.F.	75	\$15.59	\$1,169.25	96	\$1,496.64	96	\$1,496.64	0.00	\$0.00
14	N	4" Stainless Steel Schedule 10 Piping	L.F.	70	\$179.21	\$12,544.70	39	\$6,989.19	39	\$6,989.19	0.00	\$0.00
15	O	Pipe Supports	Each	2	\$802.00	\$1,604.00	2	\$1,604.00	2	\$1,604.00	0.00	\$0.00
16	P	Package Pump and Treatment System & Shelter	L.S.	1	\$227,512.00	\$227,512.00	1	\$227,512.00	1	\$227,512.00	0.00	\$0.00
17	Q	Concrete Foundation	L.S.	1	\$11,852.00	\$11,852.00	1	\$11,852.00	1	\$11,852.00	0.00	\$0.00
18	R	Connection to Existing Irrigation System	L.S.	1	\$14,030.00	\$14,030.00	1	\$14,030.00	1	\$14,030.00	0.00	\$0.00
19	S	Electrical and Controls	L.S.	1	\$35,240.00	\$35,240.00	1	\$35,240.00	1	\$35,240.00	0.00	\$0.00
20	T	Intake Structure	L.S.	1	\$32,342.00	\$32,342.00	1	\$32,342.00	1	\$32,342.00	0.00	\$0.00
21	U	Wooden Skimmer	L.S.	1	\$3,286.00	\$3,286.00	1	\$3,286.00	1	\$3,286.00	0.00	\$0.00
22	V	Erosion Control Blanket (P)	S.Y.	1090	\$2.32	\$2,528.80	1090	\$2,528.80	1090	\$2,528.80	0.00	\$0.00
23	W	Hydromulch (P)	S.Y.	2826	\$1.28	\$3,617.28	0	\$0.00	0	\$0.00	0.00	\$0.00
24	X	Turf Seed (P)	Acre	0.58	\$16,043.79	\$9,305.40	0.58	\$9,305.40	0.58	\$9,305.40	0.00	\$0.00
25	Y	Shoreline Seed (P)	Acre	0.23	\$23,560.52	\$5,418.92	0.23	\$5,418.92	0.23	\$5,418.92	0.00	\$0.00
26	Z	Tree Protection Fencing	L.F.	620	\$3.30	\$2,046.00	441.9	\$1,458.27	441.9	\$1,458.27	0.00	\$0.00
27	AA	Channel Modifications Below Pedestrian Bridge	L.S.	1	\$5,006.00	\$5,006.00	1	\$5,006.00	1	\$5,006.00	0.00	\$0.00
Bid Alternate A												
28	Bid Alt	Electrical & Controls - Alternate Route to Pavilion	LS	1	\$14,658.00	\$14,658.00	1	\$14,658.00	1	\$14,658.00	0.00	\$0.00
Base Bid Total:						\$458,195.44		\$441,457.13		\$441,457.13		\$0.00
Base Bid with Bid Alternate A Total:						\$472,853.44		\$456,115.13		\$456,115.13		\$0.00
Change Order 1 (FIELD ORDER 1) - Revised Access (No Change in Price)			LS	1	\$0.00	\$0.00	0	\$0.00	0	\$0.00	0.00	\$0.00
Change Order 2 (FIELD ORDER 2) - Revised Electrical Quantities (Scale Bar)			LS	1	\$14,732.07	\$14,732.07	1	\$14,732.07	1	\$14,732.07	0.00	\$0.00
Change Order 3 - Irrigation Mainline Repair Cost (No Retainage Held)			LS	1	\$9,530.25	\$9,530.25	1	\$9,530.25	1	\$9,530.25	0.00	\$0.00
Base Bid with Bid Alternate A and Change Orders:						\$497,115.76		\$480,377.45		\$480,377.45		\$0.00
5% Retainage (does not include CO #3, no retainage held)								\$23,542.36		\$23,542.36		\$23,542.36
Payment Request								\$480,377.45		\$456,835.09		\$23,542.36


2025 Capital Improvement Project (CIP) Progress Payment Number 5

1.0	Total Completed Through This Period:	<u>\$795,383.37</u>	
2.0	Total Completed Previously Completed:	<u>\$788,223.37</u>	
3.0	Total Completed This Period:		<u>\$7,160.00</u>
4.0	Amount Previously Retained:	<u>\$39,411.17</u>	
5.0	Amount Retained This Period:		<u>\$358.00</u>
6.0	Total Amount Retained:	<u>\$39,769.17</u>	
7.0	Retainage Released Through This Period:		<u>\$0.00</u>
8.0	Total Retainage Remaining:	<u>\$39,769.17</u>	
9.0	Amounts Previously Paid:	<u>\$659,666.70</u>	
10.0	Amount Due This Estimate:		<u><u>\$6,802.00</u></u>

Retainage shall be 5 percent of the value of the Work completed.

SUBMITTED BY:

Name: Jason Fitzgerald Date: 6/26/2025
Title: President
Contractor: Fitzgerald Excavating Inc.

Signature: _____

RECOMMENDED BY:

Name: Brad Lindaman Date: 2025.06.25
Title: Project Engineer
Engineer: Barr Engineering Company

Signature: _____

APPROVED BY:

Name: Val Eisele Date: _____
Title: President
Owner: Ramsey-Washington Metro Watershed District

Signature: _____

2025 Capital Improvement Project (CIP)
Ramsey-Washington Metro Watershed District
Summary of Work Completed Through June 24th, 2025 for Progress Payment Number 5

						(1) Total Completed Through This Period		(2) Total Completed Previous Period		(3) Total Completed This Period	
Item	Description	Unit	Estimated Quantity	Unit Price	Extension	Quantity	Amount	Quantity	Amount	Quantity	Amount
General											
A	Mobilization/Demobilization	L.S.	1	\$205,000.00	\$205,000.00	1.0	\$205,000.00	1.0	\$205,000.00	0.0	\$0.00
B	Control of Water	L.S.	1	\$25,000.00	\$25,000.00	1.0	\$25,000.00	1.0	\$25,000.00	0.0	\$0.00
C	Traffic Control	L.S.	1	\$25,000.00	\$25,000.00	1.0	\$25,000.00	1.0	\$25,000.00	0.0	\$0.00
Site 1 - Tamarack Swamp, Woodbury (PFS Basins Cleaning/Sweeping)											
D	Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	92	\$20.00	\$1,840.00	92	\$1,840.00	92	\$1,840.00	0	\$0.00
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	92	\$13.00	\$1,196.00	92	\$1,196.00	92	\$1,196.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	100	\$4.00	\$400.00	0	\$0.00	0	\$0.00	0	\$0.00
G	Sediment Log (9-Inch Diameter)	L.F.	60	\$3.00	\$180.00	0	\$0.00	0	\$0.00	0	\$0.00
H	Paver Sweeping	S.Y.	1,400	\$10.00	\$14,000.00	1,400	\$14,000.00	1,400	\$14,000.00	0	\$0.00
Site 2 - Lower Afton Road, Maplewood (Drainageway Sediment Removal)											
D	Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	127	\$20.00	\$2,540.00	60	\$1,200.00	60	\$1,200.00	0	\$0.00
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	127	\$13.00	\$1,651.00	60	\$780.00	60	\$780.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	200	\$1.00	\$200.00	0	\$0.00	0	\$0.00	0	\$0.00
I	Composite Mud Mats	S.Y.	45	\$15.00	\$675.00	0	\$0.00	0	\$0.00	0	\$0.00
Site 3 - Roseville Middle School Splash Block Repair											
J	Repair Existing Splashblock Assembly	S.F.	25	\$200.00	\$5,000.00	25	\$5,000.00	25	\$5,000.00	0	\$0.00
Site 4 - Gervais Creek Maintenance											
D	Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	480	\$20.00	\$9,600.00	358	\$7,160.00	358	\$7,160.00	0	\$0.00
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	480	\$13.00	\$6,240.00	0	\$0.00	0	\$0.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	800	\$4.00	\$3,200.00	499	\$1,996.00	499	\$1,996.00	0	\$0.00
K	Remove and Dispose of Existing 1 ½" to 2" Filter Rock	L.S.	1	\$25,000.00	\$25,000.00	1	\$25,000.00	1	\$25,000.00	0	\$0.00
L	Clear Washed Filter Rock	Ton	50	\$75.00	\$3,750.00	53	\$3,975.00	53	\$3,975.00	0	\$0.00
M	Flotation Silt Curtain	L.F.	45	\$25.00	\$1,125.00	95	\$2,375.00	95	\$2,375.00	0	\$0.00
I	Composite Mud Mats	S.Y.	100	\$15.00	\$1,500.00	0	\$0.00	0	\$0.00	0	\$0.00
G	Sediment Log (9-Inch Diameter)	L.F.	40	\$4.00	\$160.00	272	\$1,088.00	272	\$1,088.00	0	\$0.00
P	Inlet Protection	Each	2	\$250.00	\$500.00	0	\$0.00	0	\$0.00	0	\$0.00
Site 5 - McKnight Basin Pond Maintenance											
N	Construction Entrance	Each	1	\$3,000.00	\$3,000.00	1	\$3,000.00	1	\$3,000.00	0	\$0.00
D	Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	7,853	\$20.00	\$157,060.00	4,721	\$94,420.00	4,721	\$94,420.00	0	\$0.00
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	7,853	\$13.00	\$102,089.00	0	\$0.00	0	\$0.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	1,000	\$4.00	\$4,000.00	3,363	\$13,452.00	3,363	\$13,452.00	0	\$0.00
G	Sediment Log (9-Inch Diameter)	L.F.	200	\$4.00	\$800.00	0	\$0.00	0	\$0.00	0	\$0.00
I	Composite Mud Mats	S.Y.	30	\$15.00	\$450.00	0	\$0.00	0	\$0.00	0	\$0.00
P	Inlet Protection	Each	2	\$250.00	\$500.00	0	\$0.00	0	\$0.00	0	\$0.00

2025 Capital Improvement Project (CIP)
Ramsey-Washington Metro Watershed District
Summary of Work Completed Through June 24th, 2025 for Progress Payment Number 5

						(1) Total Completed Through This Period		(2) Total Completed Previous Period		(3) Total Completed This Period	
Item	Description	Unit	Estimated Quantity	Unit Price	Extension	Quantity	Amount	Quantity	Amount	Quantity	Amount
Site 6 - Maple Hills. Pond Maintenance											
N	Construction Entrance	Each	1	\$3,000.00	\$3,000.00	1	\$3,000.00	1	\$3,000.00	0	\$0.00
D	Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	1,074	\$20.00	\$21,480.00	582	\$11,640.00	582	\$11,640.00	0	\$0.00
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	1,074	\$13.00	\$13,962.00	0	\$0.00	0	\$0.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	500	\$4.00	\$2,000.00	653	\$2,612.00	653	\$2,612.00	0	\$0.00
M	Flotation Silt Curtain	L.F.	175	\$25.00	\$4,375.00	0	\$0.00	0	\$0.00	0	\$0.00
G	Sediment Log (9-Inch Diameter)	L.F.	40	\$4.00	\$160.00	0	\$0.00	0	\$0.00	0	\$0.00
O	MN/DOT Class III Riprap (Field Stone) with Geotextile Filter Fabric	Ton	20	\$120.00	\$2,400.00	20	\$2,400.00	20	\$2,400.00	0	\$0.00
Site 7 - Pond 9 Maintenance											
N	Construction Entrance	Each	1	\$1,000.00	\$1,000.00	1	\$1,000.00	1	\$1,000.00	0	\$0.00
D	Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	1,470	\$20.00	\$29,400.00	1,218	\$24,360.00	1,218	\$24,360.00	0	\$0.00
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	1,470	\$13.00	\$19,110.00	0	\$0.00	0	\$0.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	200	\$4.00	\$800.00	150	\$600.00	150	\$600.00	0	\$0.00
G	Sediment Log (9-Inch Diameter)	L.F.	60	\$4.00	\$240.00	0	\$0.00	0	\$0.00	0	\$0.00
O	MN/DOT Class III Riprap (Field Stone) with Geotextile Filter Fabric	Ton	10	\$120.00	\$1,200.00	10	\$1,200.00	10	\$1,200.00	0	\$0.00
P	Inlet Protection	Each	2	\$250.00	\$500.00	2	\$500.00	2	\$500.00	0	\$0.00
Site 8 - Maple Leaf Pond Maintenance											
D	Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	342	\$20.00	\$6,840.00	366	\$7,320.00	366	\$7,320.00	0	\$0.00
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	342	\$13.00	\$4,446.00	426	\$5,538.00	426	\$5,538.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	100	\$4.00	\$400.00	158	\$632.00	158	\$632.00	0	\$0.00
G	Sediment Log (9-Inch Diameter)	L.F.	40	\$4.00	\$160.00	0	\$0.00	0	\$0.00	0	\$0.00
I	Composite Mud Mats	S.Y.	130	\$15.00	\$1,950.00	130	\$1,950.00	130	\$1,950.00	0	\$0.00
O	MN/DOT Class III Riprap (Field Stone) with Geotextile Filter Fabric	Ton	10	\$120.00	\$1,200.00	10	\$1,200.00	10	\$1,200.00	0	\$0.00
P	Inlet Protection	Each	2	\$250.00	\$500.00	1	\$250.00	1	\$250.00	0	\$0.00
Site 9 - Harbor Place Pond Maintenance											
N	Construction Entrance	Each	1	\$1,000.00	\$1,000.00	1	\$1,000.00	1	\$1,000.00	0	\$0.00
D	Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	45	\$20.00	\$900.00	40	\$800.00	40	\$800.00	0	\$0.00
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	45	\$13.00	\$585.00	40	\$520.00	40	\$520.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	150	\$4.00	\$600.00	31	\$124.00	31	\$124.00	0	\$0.00
G	Sediment Log (9-Inch Diameter)	L.F.	20	\$4.00	\$80.00	0	\$0.00	0	\$0.00	0	\$0.00
Q	Remove Select Tree	Each	1	\$300.00	\$300.00	0	\$0.00	0	\$0.00	0	\$0.00
O	MN/DOT Class III Riprap (Field Stone) with Geotextile Filter Fabric	Ton	10	\$120.00	\$1,200.00	0	\$0.00	0	\$0.00	0	\$0.00
Site 10 - Arlington Ave. & Currie St. Pond Maintenance											
N	Construction Entrance	Each	1	\$1,000.00	\$1,000.00	1	\$1,000.00	1	\$1,000.00	0	\$0.00
D	Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	816	\$20.00	\$16,320.00	818	\$16,360.00	818	\$16,360.00	0	\$0.00

2025 Capital Improvement Project (CIP)
Ramsey-Washington Metro Watershed District
Summary of Work Completed Through June 24th, 2025 for Progress Payment Number 5

Item	Description	Unit	Estimated Quantity	Unit Price	Extension	(1) Total Completed Through This Period		(2) Total Completed Previous Period		(3) Total Completed This Period	
						Quantity	Amount	Quantity	Amount	Quantity	Amount
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	816	\$13.00	\$10,608.00	818	\$10,634.00	818	\$10,634.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	400	\$4.00	\$1,600.00	197	\$788.00	197	\$788.00	0	\$0.00
G	Sediment Log (9-Inch Diameter)	L.F.	40	\$4.00	\$160.00	0	\$0.00	0	\$0.00	0	\$0.00
Q	Remove Select Tree	Each	3	\$300.00	\$900.00	3	\$900.00	3	\$900.00	0	\$0.00
O	MN/DOT Class III Riprap (Field Stone) with Geotextile Filter Fabric	Ton	10	\$120.00	\$1,200.00	10	\$1,200.00	10	\$1,200.00	0	\$0.00
Site 11 - Kowalski Ponds Maintenance											
N	Construction Entrance	Each	2	\$3,000.00	\$6,000.00	1	\$3,000.00	1	\$3,000.00	0	\$0.00
D	Disposal Only Fee for Regulated Material (SRV Level Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	1,400	\$20.00	\$28,000.00	1,495	\$29,900.00	1,495	\$29,900.00	0	\$0.00
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	1,400	\$13.00	\$18,200.00	1,495	\$19,435.00	1,495	\$19,435.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	1,500	\$4.00	\$6,000.00	670	\$2,680.00	670	\$2,680.00	0	\$0.00
G	Sediment Log (9-Inch Diameter)	L.F.	1	\$4.00	\$4.00	0	\$0.00	0	\$0.00	0	\$0.00
Q	Remove Select Tree	Each	2	\$300.00	\$600.00	6	\$1,800.00	6	\$1,800.00	0	\$0.00
O	MN/DOT Class III Riprap (Field Stone) with Geotextile Filter Fabric	Ton	30	\$120.00	\$3,600.00	0	\$0.00	0	\$0.00	0	\$0.00
P	Inlet Protection	Each	2	\$250.00	\$500.00	1	\$250.00	1	\$250.00	0	\$0.00
Site 12 - Kohlman Lake Maintenance											
N	Construction Entrance	Each	1	\$2,000.00	\$2,000.00	0	\$0.00	0	\$0.00	0	\$0.00
D	Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	371	\$20.00	\$7,420.00	632	\$12,640.00	632	\$12,640.00	0	\$0.00
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	371	\$13.00	\$4,823.00	0	\$0.00	0	\$0.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	300	\$4.00	\$1,200.00	74	\$296.00	74	\$296.00	0	\$0.00
G	Sediment Log (9-Inch Diameter)	L.F.	120	\$4.00	\$480.00	0	\$0.00	0	\$0.00	0	\$0.00
M	Flotation Silt Curtain	L.F.	380	\$25.00	\$9,500.00	250	\$6,250.00	250	\$6,250.00	0	\$0.00
N	Composite Mud Mats	S.Y.	200	\$15.00	\$3,000.00	200	\$3,000.00	200	\$3,000.00	0	\$0.00
P	Inlet Protection	Each	2	\$250.00	\$500.00	0	\$0.00	0	\$0.00	0	\$0.00
O	MN/DOT Class III Riprap (Field Stone) with Geotextile Filter Fabric	Ton	10	\$120.00	\$1,200.00	0	\$0.00	0	\$0.00	0	\$0.00
R	Remove and Dispose of Existing Catch Basin Manhole	L.S.	1	\$1,500.00	\$1,500.00	1	\$1,500.00	1	\$1,500.00	0	\$0.00
S	60" Precast Catch Basin Manhole with 4' Sump, Complete	L.S.	1	\$25,000.00	\$25,000.00	1	\$25,000.00	1	\$25,000.00	0	\$0.00
Site 13 - SC220 Pond Maintenance											
N	Construction Entrance	Each	1	\$3,000.00	\$3,000.00	0	\$0.00	0	\$0.00	0	\$0.00
D	Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	742	\$20.00	\$14,840.00	990	\$19,800.00	990	\$19,800.00	0	\$0.00
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	742	\$13.00	\$9,646.00	990	\$12,870.00	990	\$12,870.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	800	\$4.00	\$3,200.00	1,356	\$5,424.00	1,356	\$5,424.00	0	\$0.00
G	Sediment Log (9-Inch Diameter)	L.F.	80	\$4.00	\$320.00	0	\$0.00	0	\$0.00	0	\$0.00
Q	Remove Select Tree	Each	1	\$300.00	\$300.00	1	\$300.00	1	\$300.00	0	\$0.00
M	Flotation Silt Curtain	L.F.	30	\$25.00	\$750.00	30	\$750.00	30	\$750.00	0	\$0.00
P	Inlet Protection	Each	4	\$250.00	\$1,000.00	2	\$500.00	2	\$500.00	0	\$0.00
O	MN/DOT Class III Riprap (Field Stone) with Geotextile Filter Fabric	Ton	30	\$120.00	\$3,600.00	30	\$3,600.00	30	\$3,600.00	0	\$0.00

2025 Capital Improvement Project (CIP)
Ramsey-Washington Metro Watershed District
Summary of Work Completed Through June 24th, 2025 for Progress Payment Number 5

						(1) Total Completed Through This Period		(2) Total Completed Previous Period		(3) Total Completed This Period	
Item	Description	Unit	Estimated Quantity	Unit Price	Extension	Quantity	Amount	Quantity	Amount	Quantity	Amount
Site 14 - SC235 Pond Maintenance											
N	Construction Entrance	Each	1	\$1,000.00	\$1,000.00	1	\$1,000.00	1	\$1,000.00	0	\$0.00
D	Sediment/Muck Cleanout Excavation, Loading, Hauling and Offsite Delivery of Unregulated Material (SRV Level 1)	Ton	1,526	\$20.00	\$30,520.00	2,303	\$46,060.00	2,303	\$46,060.00	0	\$0.00
E	Disposal Only Fee for Regulated Material (SRV Level 2 and 3)	Ton	1,526	\$13.00	\$19,838.00	2,303	\$29,939.00	2,303	\$29,939.00	0	\$0.00
F	Site Restoration (Seeding and Erosion Control Blanket)	S.Y.	1,000	\$4.00	\$4,000.00	457	\$1,828.00	457	\$1,828.00	0	\$0.00
G	Sediment Log (9-Inch Diameter)	L.F.	100	\$4.00	\$400.00	0	\$0.00	0	\$0.00	0	\$0.00
Q	Remove Select Tree	Each	1	\$300.00	\$300.00	1	\$300.00	1	\$300.00	0	\$0.00
M	Flotation Silt Curtain	L.F.	30	\$25.00	\$750.00	50	\$1,250.00	50	\$1,250.00	0	\$0.00
P	Inlet Protection	Each	2	\$250.00	\$500.00	2	\$500.00	2	\$500.00	0	\$0.00
O	MN/DOT Class III Riprap (Field Stone) with Geotextile Filter Fabric	Ton	20	\$120.00	\$2,400.00	18	\$2,160.00	0	\$0.00	18	\$2,160.00
Contract Base Extensions =						\$969,123.00	\$761,042.00	\$758,882.00		\$2,160.00	
Change Orders											
C.O.1.A	Woodbury Ponds - Overflow Structure Replacement	Each	2	\$12,500.00	\$25,000.00	2	\$25,000.00	2	\$25,000.00	0	\$0.00
C.O.3.A	County Rd C E - Structure Connection Modifications	L.S.	1	\$3,341.37	\$3,341.37	1	\$3,341.37	1	\$3,341.37	0	\$0.00
C.O.3.B	Woodbury Pond SC220 - Structure Connection Modifications	L.S.	1	\$1,000.00	\$1,000.00	1	\$1,000.00	1	\$1,000.00	0	\$0.00
C.O.4.A	Arbogast Filter Cleaning	L.S.	1	\$5,000.00	\$5,000.00	1	\$5,000.00	0	\$0.00	1	\$5,000.00
C.O.4.B	Frost and Kennard Filter Cleaning	L.S.	1	\$5,000.00	\$5,000.00	0	\$0.00	0	\$0.00	0	\$0.00
Change Order Extensions =						\$29,341.37	\$34,341.37	\$29,341.37		\$5,000.00	
Contract Grand Total =						\$998,464.37	\$795,383.37	\$788,223.37		\$7,160.00	

ROOSEVELT HOMES PHASE 2
RAMSEY-WASHINGTON METRO WATERSHED DISTRICT
Progress Payment Application No. 3

1.	Completed to Date:	<u>\$ 58,516.19</u>	
2.	Less Previously Billed:	<u>\$ 53,737.20</u>	
3.	Amount Completed This Period:		<u>\$ 4,779.00</u>
4.	Amount Previously Retained:	<u>\$ 2,883.21</u>	
5.	Amount Retained This Period (See Note 1):		<u>\$ -</u>
6.	Total Amount Retained (See Note 2):	<u>\$ 2,883.21</u>	
7.	Retainage Released Through This Period:		<u>\$ -</u>
8.	Less Total Retainage Remaining:	<u>\$ (2,883.21)</u>	
	Less Amounts Previously Paid		
9.	(Pay Application No. 1 and 2)	<u>\$ 50,853.99</u>	
10.	Amount Due This Period:		<u><u>\$ 4,779.00</u></u>

Note 1: At rate of 10% until Completed to Date equals 50% of current Contract Price and a rate of 0% thereafter. Maximum amount is 5% of current Contract Price (Original Contract Price is \$57,664.25)

Note 2: Maximum amount is 5% of current Contract Price (Original Contract Price is \$57,664.25)

SUBMITTED BY:

Name: Charlie Sawdey Date: 6/10/25
Title: Project Manager
Contractor: MNL

Signature: 

RECOMMENDED BY:

Name: Marcy Bean Date: 6/10/2025
Title: Project Manager
Engineer: Barr Engineering Company

Signature: 

APPROVED BY:

Name: Val Eisele Date: _____
Title: President
Owner: Ramsey-Washington Metro Watershed District

Signature: _____

ROOSEVELT HOMES PHASE 2 RESTORATION				BID TOTAL					6/10/2025		
CONSTRUCTION CONTRACT AMOUNT FOR PROGRESS PAYMENT						TOTAL COMPLETED THROUGH THIS PERIOD			TOTAL COMPLETED THIS PERIOD		
Bid Item	Description	Unit	Estimated Quantity	Unit Price	Extended Cost	Unit Price	Actual Quantity*	Extended Cost	Unit Price	Actual Quantity*	Extended Cost
A	Mobilization	LS	1	\$ 7,217.89	\$ 7,217.89	\$ 7,217.00	1	\$ 7,217.00	\$ 7,217.00		\$ -
B	Traffic and Pedestrian Safety Control Measures	LS	1	\$ 1,788.53	\$ 1,788.53	\$ 1,788.53	1	\$ 1,788.53	\$ 1,788.53		\$ -
C	Erosion and Sediment Control	LS	1	\$ 3,999.37	\$ 3,999.37	\$ 3,999.37	1	\$ 3,999.37	\$ 3,999.37		\$ -
D	Tree Protection Fencing (P)	LF	1,155	\$ 3.67	\$ 4,238.85	\$ 3.637	1,155	\$ 4,200.74	\$ 3.637		\$ -
E	Erosion Control Blanket (Type 45)	SY	690	\$ 3.22	\$ 2,221.80	\$ 3.22	690	\$ 2,221.80	\$ 3.22		\$ -
F	Erosion Control Blanket (Category 20 2S Straw)	SY	1,761	\$ 2.27	\$ 3,997.47	\$ 2.27	1,761	\$ 3,997.47	\$ 2.27		\$ -
G	Herbicide Application	AC	1.3	\$ 1,000.00	\$ 1,300.00	\$ 1,000.00	2.3	\$ 2,300.00	\$ 1,000.00	0.5	\$ 500.00
H	Bee Lawn Seed Mix	AC	0.36	\$ 3,389.53	\$ 1,220.23	\$ 3,389.53	0.36	\$ 1,220.23	\$ 3,389.53		\$ -
I	Custom Native Seed Mix with Cover Crop	AC	1.25	\$ 4,113.30	\$ 5,141.63	\$ 4,113.30	1.25	\$ 5,141.63	\$ 4,113.30		\$ -
J	Herbaceous Plugs	EA	4,255	\$ 3.89	\$ 16,551.95	\$ 3.89	4,255	\$ 16,551.95	\$ 3.89	1,100	\$ 4,279.00
K	Shrubs	EA	19	\$ 97.03	\$ 1,843.57	\$ 97.03	19	\$ 1,843.57	\$ 97.03		\$ -
L	Hardwood Mulch (P)	CY	12	\$ 128.58	\$ 1,542.96	\$ 128.58	12	\$ 1,542.96	\$ 128.58		\$ -
M	Vegetation Establishment and Maintenance - Years 1-2	EA	2	\$ 3,300.00	\$ 6,600.00	\$ 3,300.00	0	\$ -	\$ 3,300.00		\$ -
FIELD ORDER 1	Cleanup native planting bed at Boys and Girls Club	LS	1			\$ 300.00	1	\$ 300.00	\$ 300.00		\$ -
FIELD ORDER 2	Re-placement of rocks in smaller basin to retaining wall	LS	1			\$ 300.00	1	\$ 300.00	\$ 300.00		\$ -
FIELD ORDER 3	Installation of hydraulic mulch of seeded hillside	LS	1			\$ 5,890.95	1	\$ 5,890.95	\$ 5,890.95		\$ -
	TOTAL			BID TOTAL	\$57,664.25	TOTAL TO DATE		\$58,516.19	TOTAL (PAY APPLICATION #3)		\$4,779.00

* NOTE: Items noted as **BOLD** indicate a change from original bid quantities.

ROOSEVELT HOMES PHASE 3
RAMSEY-WASHINGTON METRO WATERSHED DISTRICT
Progress Payment Application No. 1

1.	Completed to Date:	<u>\$ 160,838.85</u>	
2.	Less Previously Billed:	<u>\$ 54,721.98</u>	
3.	Amount Completed This Period:		<u>\$ 100,036.65</u>
4.	Amount Previously Retained:	<u>\$ (6,080.22)</u>	
5.	Amount Retained This Period (See Note 1):		<u>\$ (10,003.67)</u>
6.	Total Amount Retained (See Note 2):	<u>\$ (16,083.89)</u>	
7.	Retainage Released Through This Period:		<u>\$ -</u>
8.	Less Total Retainage Remaining:	<u>\$ (16,083.89)</u>	
	Less Amounts Previously Paid		
9.	(Pay Application No.1)	<u>\$ (54,721.98)</u>	
10.	Amount Due This Period:		<u><u>\$ 90,032.99</u></u>

Note 1: At rate of 10% until Completed to Date equals 50% of current Contract Price and a rate of 0% thereafter. Maximum amount is 5% of current Contract Price (Original Contract Price is \$323,711.43)

Note 2: Maximum amount is 5% of current Contract Price (Original Contract Price is \$323,711.43)

SUBMITTED BY:

Name: Stephan McLafferty Date: 6/24/2025
Title: Project Manager
Contractor: Shoreline Landscaping, LLC

Signature: 

RECOMMENDED BY:

Name: Marcy Bean Date: 6/24/2025
Title: Project Manager
Engineer: Barr Engineering Company

Signature: 

APPROVED BY:

Name: Val Eisele Date: _____
Title: President
Owner: Ramsey-Washington Metro Watershed District

Signature: _____

ROOSEVELT HOMES PHASE 3								6/22/2025	
CONSTRUCTION CONTRACT AMOUNT FOR PROGRESS PAYMENT 2				BID TOTAL		TOTAL COMPLETED THROUGH THIS PERIOD		TOTAL COMPLETED THIS PERIOD	
Bid Item	Description	Unit	Estimated Quantity	Unit Price	Extended Cost	Actual Quantity*	Extended Cost	Actual Quantity*	Extended Cost
A	Mobilization	LS	1	\$ 28,000.00	\$ 28,000.00	0.75	\$ 21,000.00	0.25	\$ 7,000.00
B	Traffic and Pedestrian Safety Control Measures	LS	1	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00		\$ -
C	Electrical Utility Relocation (Modifications, UE Conduits and Wiring)	LS	1	\$ 14,000.00	\$ 14,000.00	1	\$ 7,000.00	0.5	\$ 7,000.00
D	Construction Layout and Staking	LS	1	\$ 4,500.00	\$ 4,500.00	1	\$ 4,500.00		\$ -
E	Temporary Construction Fencing (P)	LF	1,195	\$ 10.00	\$ 11,950.00	1,195	\$ 11,950.00		\$ -
F	Tree Protection Fencing (P)	LF	190	\$ 4.00	\$ 760.00	190	\$ 760.00		\$ -
G	Construction Entrance Rumble Mat	EA	1.0	\$ 1,500.00	\$ 1,500.00	1.0	\$ 1,500.00	1.0	\$ 1,500.00
H	Inlet Protection (P)	EA	10.00	\$ 200.00	\$ 2,000.00	10.00	\$ 2,000.00		\$ -
I	Sediment Control Log	LF	911.00	\$ 3.00	\$ 2,733.00	911	\$ 2,733.00		\$ -
J	Sawcut Existing Pavement (P)	LF	418	\$ 5.00	\$ 2,090.00	418	\$ 2,090.00		\$ -
K	Remove and Dispose of Bituminous Pavement (P)	SY	121	\$ 5.80	\$ 701.80	0	\$ -		\$ -
L	Remove and Dispose of Concrete Pavement (P)	SY	273	\$ 12.00	\$ 3,276.00	273	\$ 3,276.00		\$ -
M	Remove and Dispose Existing Storm Pipes (all sizes)	LF	104	\$ 43.00	\$ 4,472.00	0	\$ -		\$ -
N	Remove and Dispose of Existing Storm Sewer Manhole	EA	1	\$ 2,840.00	\$ 2,840.00	0	\$ -		\$ -
O	Remove and Dispose Sod (P)	SY	749	\$ 1.80	\$ 1,348.20	749	\$ 1,348.20		\$ -
P	Remove, Salvage and Stockpile Topsoil (P)	BCY	83	\$ 15.00	\$ 1,245.00	83	\$ 1,245.00		\$ -
Q	Remove, Salvage and Replace Existing Casting	EA	2	\$ 1,170.00	\$ 2,340.00	0	\$ -		\$ -
R	Remove, Salvage, and Reinstall Fencing (Black)	LS	1	\$ 1,570.00	\$ 1,570.00	0	\$ -		\$ -
S	Remove and Dispose of Chain Link Fence	LS	1	\$ 1,520.00	\$ 1,520.00	1	\$ 1,520.00		\$ -
T	Remove and Dispose of Retaining Wall (Timber)	LS	1	\$ 2,200.00	\$ 2,200.00	1	\$ 2,200.00		\$ -
U	Remove and Dispose of Existing Playground Surfacing & Equipment	LS	1	\$ 4,830.00	\$ 4,830.00	1	\$ 4,830.00		\$ -
V	City of St. Paul Approved Contractor (Required for R.O.W. work)	LS	1	\$ 11,400.00	\$ 11,400.00	0	\$ -		\$ -
W	Traffic Safety Signs (All Types)	EA	2	\$ 1,300.00	\$ 2,600.00	0	\$ -		\$ -
X	Bituminous Pavement (P)	SY	210	\$ 65.00	\$ 13,650.00	0	\$ -		\$ -
Y	Painted Pavement Marking	LS	1	\$ 1,310.00	\$ 1,310.00	0	\$ -		\$ -
Z	Concrete Curb & Gutter B612	LF	55	\$ 54.00	\$ 2,970.00	0	\$ -		\$ -
AA	Concrete Sidewalk (P)	SY	310	\$ 98.00	\$ 30,380.00	200	\$ 19,600.00	200	\$ 19,600.00
BB	Pedestrian Ramp w/ Truncated Domes	EA	1	\$ 4,120.00	\$ 4,120.00	0	\$ -		\$ -
CC	Common Excavation and Embankment (P)	CY	298	\$ 20.00	\$ 5,960.00	224	\$ 4,480.00	75	\$ 1,500.00
DD	Dispose of Excess Excavated Material Offsite (P)	CY	158	\$ 15.00	\$ 2,370.00	158	\$ 2,370.00		\$ -
EE	Trench Drain #1, Complete	LF	13	\$ 586.00	\$ 7,618.00	0	\$ -		\$ -
EE	Trench Drain #2, Complete	LF	7	\$ 586.00	\$ 4,102.00	7	\$ 4,102.00	7	\$ 4,102.00
FF	Concrete Valley Gutter	SY	30	\$ 118.00	\$ 3,540.00	0	\$ -		\$ -
GG	Storm Sewer Structure (72" RCP Manhole at Hazelwood)	EA	1	\$ 18,250.00	\$ 18,250.00	0	\$ -		\$ -
GG	Storm Sewer Structure (48" RCP Catch Basin)	EA	1	\$ 5,830.00	\$ 5,830.00	0	\$ -		\$ -
HH	Modify Storm Sewer Structure (Existing Catch Basin at Parking Lot)	EA	1	\$ 6,870.00	\$ 6,870.00	0	\$ -		\$ -
HH	Modify Storm Sewer Structure (Existing Catch Basin at North Flume/Swale)	EA	1	\$ 5,430.00	\$ 5,430.00	0	\$ -		\$ -
II	Storm Sewer Pipe (18" RCP CL V)	LF	36	\$ 108.00	\$ 3,888.00	0	\$ -		\$ -
II	Storm Sewer Pipe (24" RCP CL V)	LF	102	\$ 168.00	\$ 17,136.00	0	\$ -		\$ -
II	Storm Sewer Pipe (15" DIP CL54)	LF	25	\$ 225.00	\$ 5,625.00	25	\$ 5,625.00	25	\$ 5,625.00
JJ	Storm Sewer End Section (FES at 15" DIP)	EA	2	\$ 1,175.00	\$ 2,350.00	2	\$ 2,350.00	2	\$ 2,350.00
KK	Connect Existing Storm Sewer to Storm Sewer Structure (at Hazelwood)	EA	4	\$ 3,210.00	\$ 12,840.00	0	\$ -		\$ -
LL	Boulder Gravity Wall, Complete	LS	1	\$ 13,830.00	\$ 13,830.00	1	\$ 13,830.00	1	\$ 13,830.00
MM	Energy Dissipation Apron, Riprap	EA	2	\$ 830.00	\$ 1,660.00	2	\$ 1,660.00	2	\$ 1,660.00
NN	French Drain with Pea Gravel, Complete (Perforated Pipe Underdrain) (P)	LF	112	\$ 48.00	\$ 5,376.00	112	\$ 5,376.00	112	\$ 5,376.00
OO	Chain Link Fence with Concrete Maintenance Strip	LF	135	\$ 105.00	\$ 14,175.00	100	\$ 10,500.00	100	\$ 10,500.00
OO	Chain Link Fence with Concrete Maintenance Strip (thickened base)	LF	80	\$ 131.00	\$ 10,480.00	60	\$ 7,860.00	60	\$ 7,860.00
PP	Soil Loosening (P)	SY	985	\$ 8.00	\$ 7,880.00	985	\$ 7,880.00	985	\$ 7,880.00
QQ	Reinstall Salvaged Topsoil	CY	83	\$ 15.00	\$ 1,245.00	83	\$ 1,245.00	83	\$ 1,245.00
RR	Seeding	AC	0.2	\$ 3,800.00	\$ 760.00	0.2	\$ 760.00	0.2	\$ 760.00
SS	Erosion Control Blanket (Type 2S, 100% Biodegradable)	SY	985	\$ 2.85	\$ 2,807.25	789	\$ 2,248.65	789	\$ 2,248.65
TT	Perennial (4" Plug) (P)	EA	46	\$ 8.33	\$ 383.18	0	\$ -		\$ -
	TOTAL			BID TOTAL	\$323,711.43	TOTAL COMPLETED TO DATE	\$160,838.85	TOTAL (PAY APP #2)	\$100,036.65

* NOTE: Items noted as **BOLD** indicate a change from original bid quantities.

2025 TARGETED RETROFIT - MAPLEWOOD TOYOTA
RAMSEY-WASHINGTON METRO WATERSHED DISTRICT
Progress Payment Application No. 1

1.	Completed to Date:	<u>\$ 28,122.00</u>	
2.	Less Previously Billed:	<u>\$ -</u>	
3.	Amount Completed This Period:		<u>\$ 28,122.00</u>
4.	Amount Previously Retained:	<u>\$ -</u>	
5.	Amount Retained This Period (See Note 1):		<u>\$ 1,406.10</u>
6.	Total Amount Retained (See Note 2):	<u>\$ 1,406.10</u>	
7.	Retainage Released Through This Period:		<u>\$ -</u>
8.	Less Total Retainage Remaining:	<u>\$ 1,406.10</u>	
	Less Amounts Previously Paid		
9.	(Pay Application Nos. _)	<u>\$ -</u>	
10.	Amount Due This Period:		<u><u>\$ 26,715.90</u></u>

Note 1: At rate of 10% until Completed to Date equals 50% of current Contract Price and a rate of 0% thereafter. Maximum amount is 5% of current Contract Price.

Note 2: Original Contract Price is \$24,900.00

Change Order 1: \$3,222.00

Current Contract Price: \$28,122.00

SUBMITTED BY:

Name: Mark Jay Date: 6-26-25
Title: Sr. Project Manager
Contractor: Vinco, Inc.

Signature:

RECOMMENDED BY:

Name: Marcy Bean Date: 6/25/2025
Title: Project Manager
Engineer: Barr Engineering Company

Signature:



APPROVED BY:

Name: Val Eisele Date: _____
Title: President
Owner: Ramsey-Washington Metro Watershed District

Signature:



2025 TARGETED RETROFIT - MAPLEWOOD TOYOTA

CONSTRUCTION CONTRACT AMOUNT FOR PROGRESS PAYMENT

2025 TARGETED RETROFIT - MAPLEWOOD TOYOTA				BID TOTAL		6/24/2025		
CONSTRUCTION CONTRACT AMOUNT FOR PROGRESS PAYMENT						TOTAL COMPLETED THROUGH THIS PERIOD		
Bid Item	Description	Unit	Estimated Quantity	Unit Price	Extended Cost	Unit Price	Actual Quantity*	Extended Cost
A	Construct Targeted Retrofit Project at Maplewood Toyota	LS	1	\$ 24,900.00	\$ 24,900.00	\$ 24,900.00	1	\$ 24,900.00
C.O.1.A	Foundation Removal	LS	1	\$ 847.00	\$ 847.00	\$ 847.00	1	\$ 847.00
C.O.1.B	Forebay Modification	LS	1	\$ 2,375.00	\$ 2,375.00	\$ 2,375.00	1	\$ 2,375.00
	TOTAL			BID TOTAL	\$24,900.00	TOTAL (PAY APPLICATION #1)		\$28,122.00

* NOTE: Items noted as **BOLD** indicate a change from original bid quantities.

MSD

Galowitz Olson, PLLC
10390 39th Street North
Lake Elmo, Minnesota 55042
Office: (651) 777-6960
Fax: (651) 777-8937

Ramsey-Washington Metro Watershed District
C/O Tina Carstens
2665 Noel Drive
Little Canada MN 55117

Page: 1
June 26, 2025
File No: 9M

	Balance
General Account	<u>\$2,895.00</u>

Payment can be made over the phone, by check, or online at
www.galowitolson.com/make-a-payment.

Permit Application Coversheet

Date July 09, 2025

Project Name Women's Life Care Center

Project Number 25-22

Applicant Name Jacinta Lagasse, Women's Life Care Center

Type of Development Commercial/Retail

Property Description

This project is located at 3006 Rice Street in Little Canada, MN. The applicant is proposing to construct a medical care center with associated parking. The project plans to disturb 1.35 acres, and will create 0.77 acres of new or reconstructed impervious surface. An infiltration basin is being proposed to meet stormwater treatment requirements. Pretreatment will include filter strips and swales, as well as rain guardian turrets.

Watershed District Policies or Standards Involved:

☐ *Wetlands*

☒ *Erosion and Sediment Control*

☒ *Stormwater Management*

☐ *Floodplain*

Water Quantity Considerations

The proposed stormwater management plan is sufficient to handle the runoff from the site.

Water Quality Considerations

Short Term

Erosion and sediment control plan is sufficient to protect downstream water resources.

Long Term

The proposed stormwater management plan is sufficient to protect the long term quality of downstream water resources.

Staff Recommendation

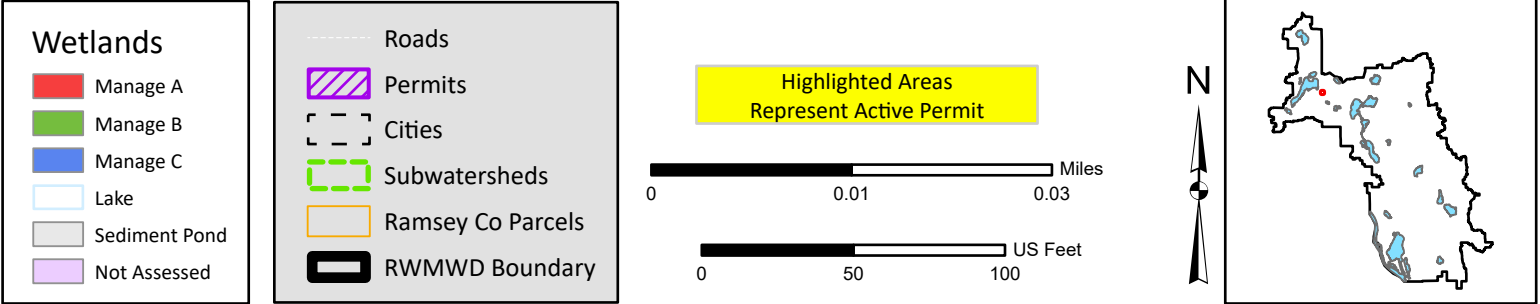
Staff recommends approval of this permit with the special provisions.

Attachments:

☒ Project Location Map

☒ Project Grading Plan

#25-22 Women's Life Care Center



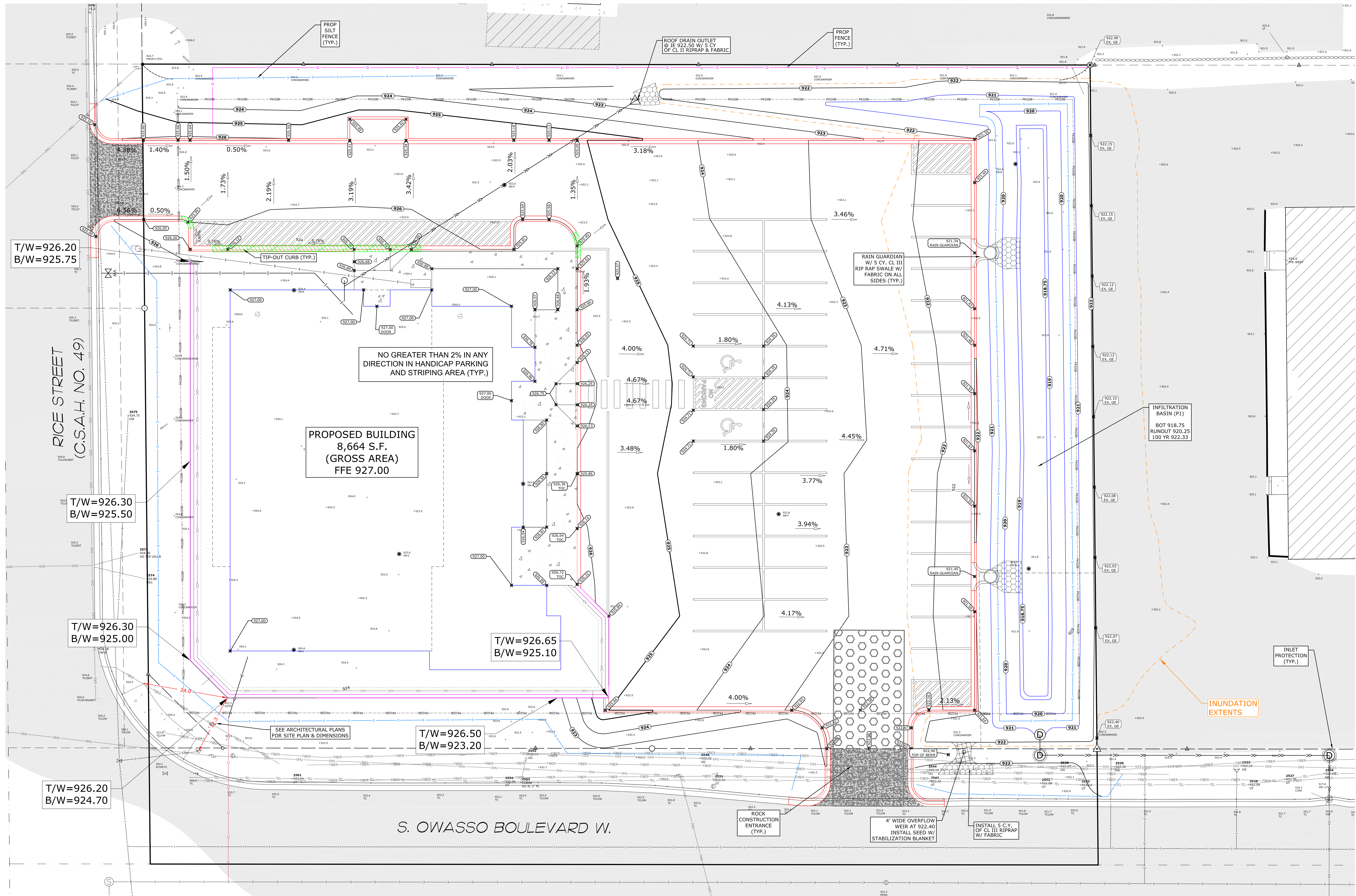
Special Provisions

1. The applicant shall pay the escrow fee. The escrow determination was incorrect due to "rule C" not being checked. The correct escrow amount due for permit issuance is \$6,750.
2. The applicant shall submit final signed and dated construction plans issued for construction.
 - a. Include the landscaping plan sheet
3. The applicant must address the following items in the erosion control plan:
 - a. Back of curb perimeter control is missing at downgradient curbs
 - b. Bottom of basin perimeter control missing
 - c. No temporary stabilization methods are called out in the plan
 - d. No rain guardian inlet protections are called out in the plan
 - e. Riprap is not in the legend
 - f. Proposed filtration media is in the legend but not overlayed in the basin
 - g. Enkamat is in the legend but not used on the plan sheet
 - h. Clarify if construction traffic will be exiting at the Rice St access. If yes, install a construction exit, if no, close off with perimeter control.
4. The applicant shall add a note to the plan set that a minimum 3' separation from infiltration basin bottom of basin is infeasible and the basin shall not be used as a temporary sedimentation basin.
5. The applicant shall submit contact information for the trained onsite erosion control coordinator responsible for implementing the project SWPPP.
6. The applicant shall submit a copy of the approved NPDES permit coverage for the project.
7. The applicant shall submit an executed stormwater maintenance agreement for the proposed stormwater facilities.

25-22

Special Provisions

8. The applicant shall submit a site-specific BMP Operations & Maintenance Plan.



ADDITIONAL NOTES

1. NOTIFY NICOLE MARAS, RAMSEY-WASHINGTON METRO WATERSHED DISTRICT, AT (651) 792-7976 PRIOR TO BEGINNING ANY CONSTRUCTION ACTIVITY IN ORDER TO SCHEDULE AN INITIAL SWPPP INSPECTION.
2. NOTIFY NICOLE MARAS, RAMSEY-WASHINGTON METRO WATERSHED DISTRICT, AT (651) 792-7976 AT LEAST 48 HOURS PRIOR TO CONSTRUCTION OF THE STORMWATER BASIN.
3. THE SPECIFIED EROSION AND SEDIMENT CONTROL MEASURES ARE THE MINIMUM. CONTRACTOR TO PROVIDE ADDITIONAL PRACTICES IF REQUIRED DURING THE COURSE OF CONSTRUCTION.

SEE SHEET C3.1 FOR GRADING NOTES.

GRADING, DRAINAGE, & EROSION CONTROL PLAN
 3006 RICE STREET

C1

Stewardship Grant Application Summary

Project Name: Hansen-Connell

Application Number: 25-34 CS

Board Meeting Date: 7/9/2025

Applicant Name: Madeleine Hansen-Connell

Residential ☒

Commercial/Government ☐

Project Overview:

This project is located off Clarence Street in the City of St. Paul. The applicant is proposing to install two native plantings.

The native plantings are eligible for 50% coverage up to a total of \$15,000.

BMP type(s):

Native Habitat Restoration(2)

Grant Request:

\$8,625.00

Recommendation:

Staff recommends approval of this application.

Subwatershed:

St. Paul Beltline

Location Maps:



Stewardship Grant Application Summary

Project Name: 2025 Lake Phalen Aquatic Vegetation Harvesting **Application Number:** 25-36 CS

Board Meeting Date: 7/9/2025

Applicant Name: Adam Robbins

Residential ☐

Commercial/Government ☒

Project Overview:

As part of the 2025 Stewardship Grant Program, RWMWD offers 50% cost share funding up to \$15,000 for materials and labor associated with harvesting aquatic plants. The City of St. Paul will be contracting mechanical lake weed harvesting services for Eurasian watermilfoil on Lake Phalen. Harvesting will be performed to remove organically-bound phosphorous within the plants. Harvesting will occur by mid-July and will take one week to complete. The applicant has applied for an Invasive Aquatic Plant Management Permit from the MnDNR.

BMP type(s):

Aquatic Vegetation Harvesting(1)

Grant Request:

\$12,500.00

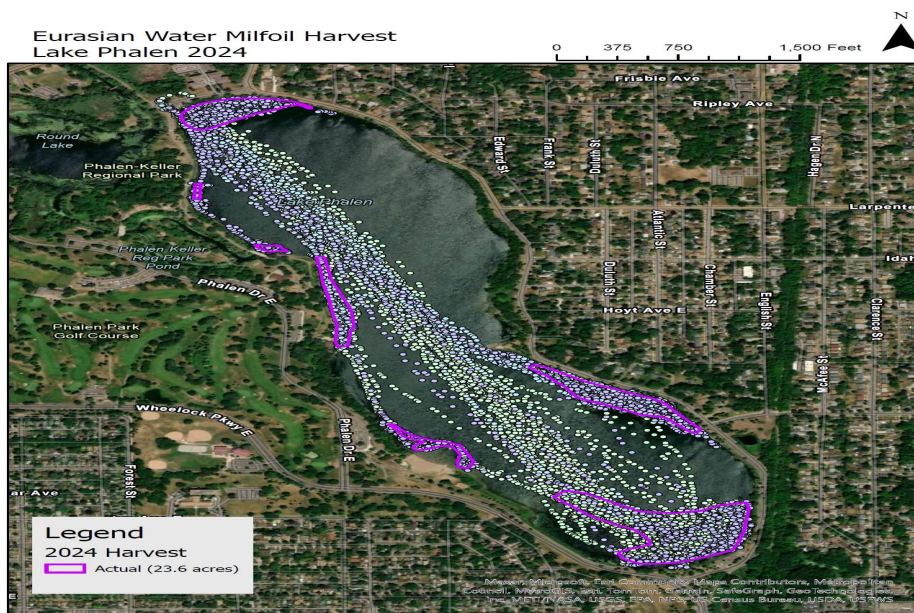
Recommendation:

Staff recommends approval of this application.

Subwatershed:

Lake Phalen

Location Maps:



Consent Agenda Item

Board Meeting Date: July 9, 2025

Agenda Item No: 3E

Preparer: Tina Carstens, Administrator

Item Description: Change Order 1 for Maplewood Toyota Targeted Retrofit Project

Background:

Change order 1 for the Maplewood Toyota Targeted Retrofit project is attached.

This change order is related to the construction of the cast-in-place concrete sediment forebay structure. The total cost of the replacement is split between the Contractor and the Owner because, although the drawings indicated that the new curb edges should tie to the existing curb, a field correction to the location of the sediment forebay altered the wall height of the structure, making it different from that shown in the drawings. The total increase in cost is \$3,222.00.

Applicable District Goal and Action Item:

Goal: Achieve quality surface water – The District will maintain or improve surface water quality to support healthy ecosystems and provide the public with a wide range of water-based benefits.

Action Item: Maintain District projects and consider opportunities to support the maintenance activities of others.

Staff Recommendation:

Approve Change Order No. 1.

Financial Implications:

The total increase in contract price is \$3,222.00.

Board Action Requested:

Approve Change Order No. 1.

Change Order No. 1
Ramsey-Washington Metro Watershed District
2025 Targeted Retrofits – Maplewood Toyota

DATE OF ISSUANCE: June 25, 2025

Owner: Ramsey-Washington Metro Watershed District
2665 Noel Drive
Little Canada, MN 55117
Attn: Paige Ahlborg, Tina Carstens

Contractor: Vinco, Inc.
18995 Forest Blvd, PO Box 907
Forest Lake, MN 55025
Attn: Mark Jay

Engineer: Barr Engineering Company
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Attn: Marcy Bean

Summary:

All items within this change order apply to the 2025 Targeted Retrofit project at Maplewood Toyota. This project was bid as a lump sum for construction of a cast-in-place concrete sediment forebay pretreatment structure. The work in this change order was necessary to construct the project within the window of time crews were available. The contractor completed the work in good faith, under written authorization and direction by the owner's representative.

C.O.1.A Foundation Removal

Description of Change:

This change reflects the need to remove a concrete foundation discovered during excavation. The work included excavation, break up, hauling and disposal of an approximately 8'x8'x14" concrete slab discovered within the area of work where excavation was required to meet invert elevations of the sediment forebay structure.

Bid Form:

Add the following to Section 00 41 00 ARTICLE 4.01.A. BID ITEMS:

Bid Item	Description	Unit	Estimated Quantity	Unit Price	Final Cost
C.O.1.A	Foundation Removal	LS	1	\$847.00	\$847.00

Measurement and Payment:

Add the following to Section 01 22 00 (Unit Price Measurement and Payment) 1.04 BID ITEMS:

C.O.1.A. Foundation Removal

1. Method of Measurement: Foundation Removal shall be measured as a lump sum (LS) for removal of an unforeseen structure discovered during construction of the Project.
2. Basis of Payment: Contractor shall be paid a lump sum (LS) price to complete all work as specified. This unit price shall be payment in full for the costs of all supervision, materials, equipment, labor, supplies, profit and overhead, and performing all operations necessary to complete the work.

C.O.1.B Forebay Modification

Description of Change:

This change reflects the need to modify the sediment forebay. The cast-in-place concrete forebay structure was constructed in early June. Placement of the forebay was adjusted in the field from the Drawing location so that the low point of the parking lot was centered on the forebay. When formwork was removed, it was determined that the two outside curb edges would create obstructions during sediment and snow removal that would likely be damaged during those maintenance activities. Barr and District staff worked with the contractor to evaluate solutions, which resulted in the need to remove and re-pour a small portion of the new forebay curb to tie in with the existing ribbon curb type more effectively, minimizing the potential for future damage

Bid Form:

Add the following to Section 00 41 00 ARTICLE 4.01.A. BID ITEMS:

Bid Item	Description	Unit	Estimated Quantity	Unit Price	Estimated Cost
C.O.1.B	Forebay Modification	LS	1	\$2,375.00	\$2,375.00

Measurement and Payment:

Add the following to Section 01 22 00 (Unit Price Measurement and Payment) 1.04 BID ITEMS:

C.O.1.B. Forebay Modification

1. Method of Measurement: Forebay Modification shall be measured as a lump sum (LS) for modification to cast-in-place concrete curb.
2. Basis of Payment: Contractor shall be paid a lump sum (LS) price to complete all work as specified. This unit price shall be payment in full for the costs of all supervision, materials, equipment, labor, supplies, profit and overhead, and performing all operations necessary to complete the work.

Change in Contract Time: None

Total Impact on Contract Price:

These changes *increase* the contract price by **\$3,222.00**.

This Change Order No. 1 is:

Submitted By:
(ENGINEER)



Marcy Bean, PLA, Project Manager
Barr Engineering Company

Date: 06/25/2025

Approved By:
(CONTRACTOR)



Mark Jay, Senior Project Manager
Vinco, Inc.

Date: 4-26-25

Authorized By:
(OWNER)

Val Eisele, President
Ramsey-Washington Metro Watershed District

Date: _____



From: [Mark Jay](#)
To: [Marcy D. Bean](#)
Cc: [Andrew Trest](#); [Owen Q. Richey](#)
Subject: 2510-823017 Toyota - Forebay Modification
Date: Wednesday, June 4, 2025 3:01:39 PM
Attachments: [2855_001.pdf](#)

CAUTION: This email originated from outside of your organization.

Marcy –

Vinco proposes to remove the curb on the slopped portion of the forebay, and replace it, please see attached sketch.

Vinco would salvage as much of the rebar as possible for reuse, and or replace it as needed.

If required we would dowel in and epoxy rebar to the existing curb for the horizontal bars.

Where the curb meets the new parking lot curb we plan to dowel in to it to secure/anchor the curb.

Concrete would be saw cut or scored so we are able to develop a smooth transition from existing concrete to new concrete.

Vinco needs to complete this work as soon as possible as our crews are scheduled for other projects.

Our charge for this is \$ 4,750.00.

Let me know how you would like to proceed or if you have any questions.

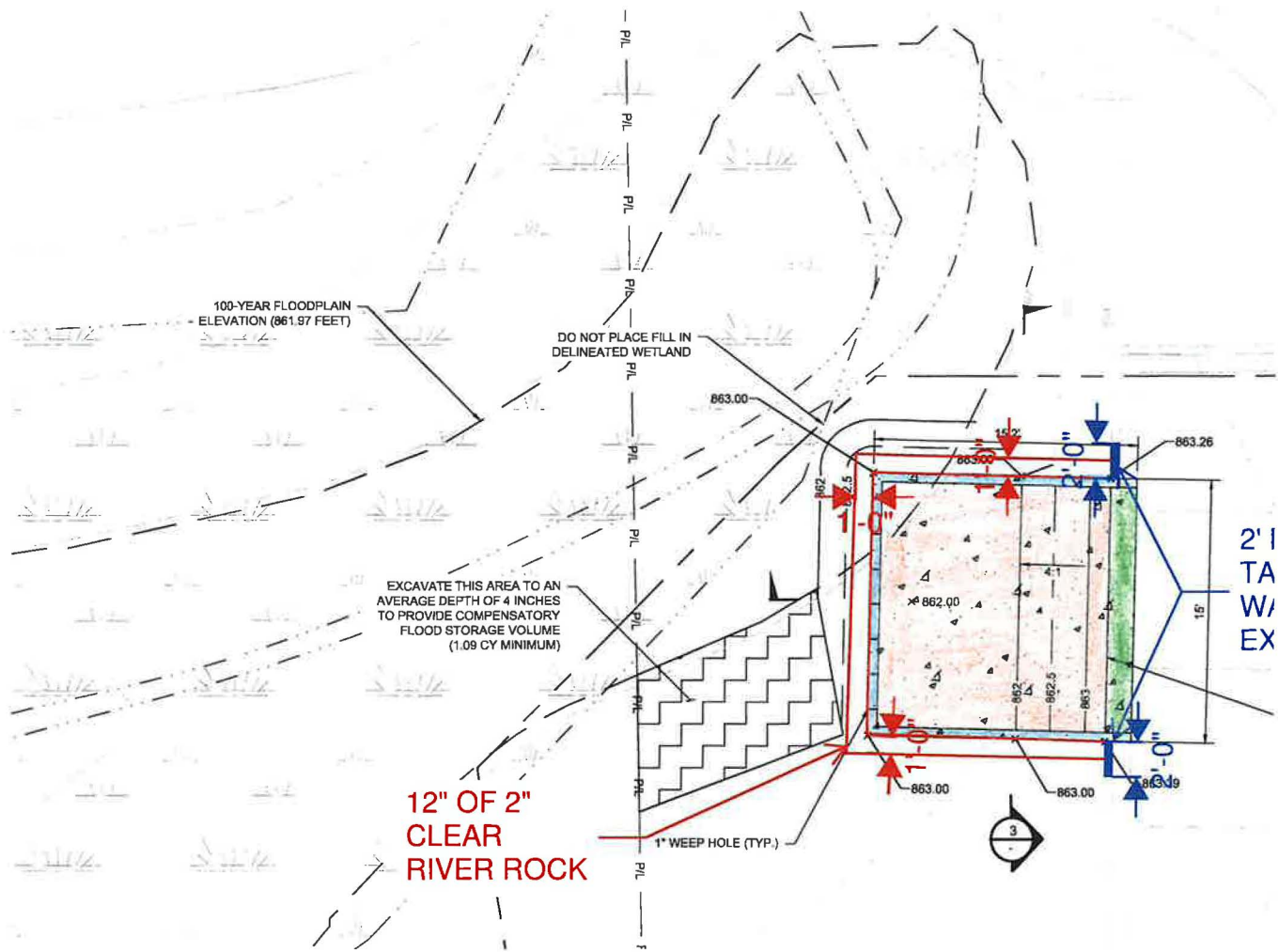
Talk with you soon,

Mark R. Jay
Sr. Project Manager

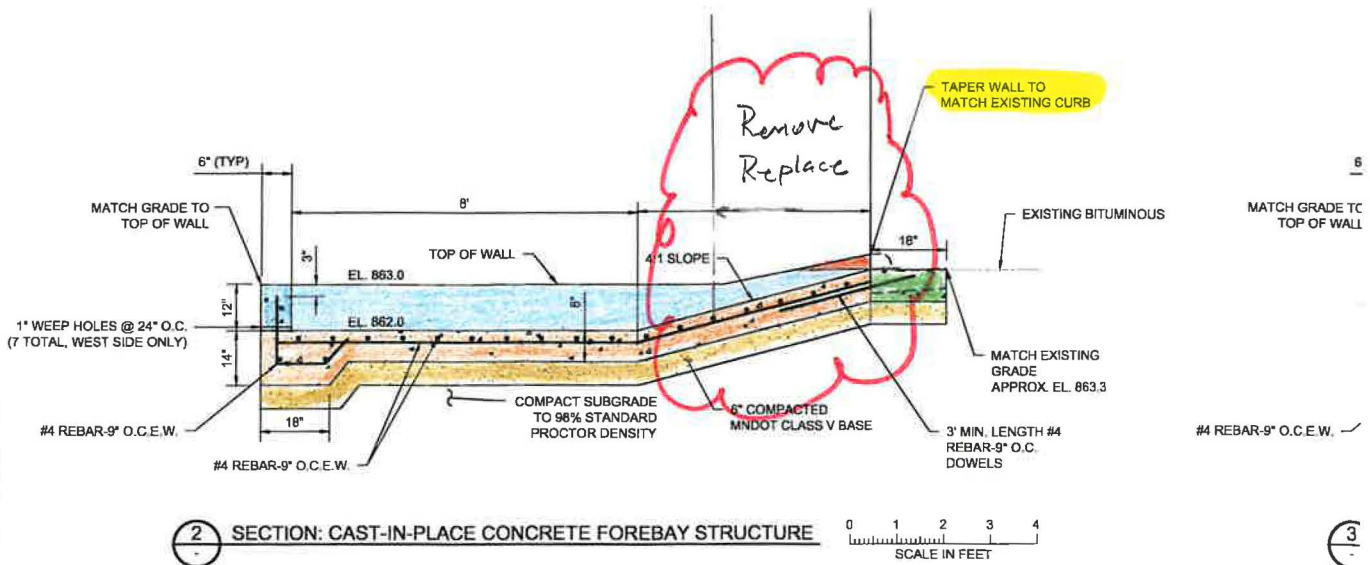


M.jay@vinco-inc.com

Cell 651-248-1703



1 PLAN: CAST-IN-PLACE CONCRETE FORE



2 SECTION: CAST-IN-PLACE CONCRETE FOREBAY STRUCTURE

ORIGINAL DRAWING SIZE: ANSI FULL BLEED 8 (17.00 X 11.00 INCHES) PLOT SCALE: 1/2 PLOT DATE: 3/14/2025 7:58 AM
CADD USER: OWEN G. HICKEY FILE: M:\DESIGN\3261172.DWG 2025 RETIRED SITE: MAPLEWOOD TOYOTA 326117200_C002.DWG

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME: JOSHUA P. PHILLIPS
SIGNATURE: _____
DATE: 3/13/2025 LICENSE #: 56685

#	BY	CHK	APP	DATE	RELEASE/REVISION DESCRIPTION
0	QOR	JPP	JPP	03/13/2025	ISSUED FOR BID

BA
BARR ENGINEERING CO
4301 MARKET HILL DRIVE
SUITE 200
MINNEAPOLIS, MN 55425

Consent Agenda Item

Board Meeting Date: July 9, 2025

Agenda Item No: 3F

Preparer: Tina Carstens, Administrator

Item Description: Change Order 4 and 5 for 2025 CIP Maintenance and Repair Project

Background:

Change orders 4 and 5 for the 2025 CIP Maintenance and Repair Project are attached.

Change Order 4 is for the requested additional work to perform cleanouts of the Arbogast underground filter and the Frost Kennard Spent Lime Underground filter. The total for both of those cleanouts is \$10,000.

Change order 5 is for the repair of a bituminous path at the McKnight Basin site. In this case, the contractor is responsible for repairing the path but is requesting partial payment equal to what would have been paid if the contractor had used the approved construction mats on the trail. The result is a reimbursement request of \$13,200.

Applicable District Goal and Action Item:

Goal: Achieve quality surface water – The District will maintain or improve surface water quality to support healthy ecosystems and provide the public with a wide range of water-based benefits.

Action Item: Maintain District projects and consider opportunities to support the maintenance activities of others.

Goal: Manage Risk of Flooding – The District will reduce the public's risk to life and property from flooding through programs and projects that protect public safety and economic well-being.

Action Item: Maintain District flood storage facilities and storm sewer systems.

Staff Recommendation:

Approve Change Order No. 4 and 5.

Financial Implications:

The total change in the contract price for both change orders is \$23,200.

Board Action Requested:

Approve Change Order No. 4 and 5.

Change Order No. 4
Ramsey-Washington Metro Watershed District
2025 Capital Improvement Project (CIP)

DATE OF ISSUANCE: June 26, 2025

Owner: Ramsey-Washington Metro Watershed District
2665 Noel Drive
Little Canada, MN 55117
Attn: Val Eisele, President

Contractor: Fitzgerald Excavating & Trucking, Inc.
21432 350th Street
Goodhue, MN 55027
Attn: Jason Fitzgerald, President

Engineer: Barr Engineering Company
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Attn: Brad Lindaman, Project Engineer

C.O.4.A Arbogast CC17 Underground Filter BMP – Additional Work: Filter Cleaning

Description of Change:

Recently, district staff noticed decreased flow passing through the Arbogast filter, and an investigation to discover the cause was performed. During the investigation, the cause was identified as organic and inorganic material deposited on top of the filter media, effectively preventing filtration of stormwater through the media. Cleaning of the filter will allow the filter to function as designed. The Arbogast BMP's operations and maintenance responsibility will be transferred to the City of Shoreview at the end of 2025, and until that time, maintenance is understood to be the RWMWD's responsibility.

Since the contract for the CIP Maintenance and Repairs 2025 project was still open, staff directed the contractor to perform this clean-out and filter maintenance work recently, in good faith, under the direction of the engineer, in advance of this change order.

The work is measured based on a single LS (Lump Sum) unit for the contractor to safely access, clean out, and dispose of organic and inorganic material clogging the filter, completed as specified and directed.

Change in Contract Price:

\$5,000.00

Change in Contract Time:

None

Attachments:

- Email description and costs
- Construction Plans for the Filter

C.O.4.B Frost and Kennard Spent Lime Underground Filter BMP – Additional Work: Filter Cleaning

Description of Change:

Recently, it was determined that maintenance was needed to prevent decreased flow passing through the Frost Kennard filter. Cleaning the filter will allow it to continue functioning as designed. RWMWD is responsible for the Frost and Kennard Spent Lime BMP's operations and maintenance.

Since the contract for the CIP Maintenance and Repairs 2025 project was still open, staff directed the contractor to perform this clean-out and filter maintenance work. The contractor, in good faith, under the direction of the engineer, completed the work in advance of formal approval of this change order.

The work is measured based on a single LS (Lump Sum) unit for the contractor to safely access, clean out, and dispose of organic and inorganic material clogging the filter, all complete as specified and directed.

Change in Contract Price:

\$5,000.00

Change in Contract Time:

None

Attachments:

- Email description and costs
- Construction Plans for the Filter

Total change to contract price for change order No. 4 is \$10,000

This Change Order No. 4 is:

Submitted By:
(ENGINEER)



Bradley J. Lindaman, Project Engineer
Barr Engineering Company

Date: 06/26/2025

Authorized By:
(OWNER)

Val Eisele, President
Ramsey-Washington Metro Watershed District

Date: _____

Approved By:
(CONTRACTOR)

Jason Fitzgerald, President
Fitzgerald Excavating & Trucking, Inc.,

Date: _____

Gareth W. Becker

From: David Vlasin <david.vlasin@rwmwd.org>
Sent: Wednesday, May 28, 2025 2:22 PM
To: Gareth W. Becker
Cc: Paige Ahlborg; Erin Anderson Wenz; Tina Carstens; David Vlasin
Subject: RE: You approved Estimate #1008

CAUTION: This email originated from outside of your organization.

10-4.

Please proceed with the CO through the CIP. The work is scheduled for this Friday, 5/30.

Dave

From: Gareth W. Becker <gbecker@barr.com>
Sent: Wednesday, May 28, 2025 12:57 PM
To: David Vlasin <david.vlasin@rwmwd.org>
Cc: Paige Ahlborg <paige.ahlborg@rwmwd.org>; Erin Anderson Wenz <EAndersonWenz@barr.com>
Subject: RE: You approved Estimate #1008

Caution: This email originated outside our organization; please use caution.

Hi Dave,

After discussing with Brad, it is Barr's recommendation to do as a CO through the CIP, to protect the district from liability in the event of injury or damage to existing infrastructure. Your call which way to go. Let me know if you want to discuss further.

Also, good call to meet them as they get started to set expectations with respect to scope.

Gareth W. Becker

He/him/his

Senior Civil Specialist
Staffing Coordinator Associate
GBecker@barr.com | 952.842.3580

From: David Vlasin <david.vlasin@rwmwd.org>
Sent: Wednesday, May 28, 2025 11:48 AM
To: 'Jason Fitzgerald - Fitzgerald Excavating & Trucking, Inc. (fitzexcavating@gmail.com)' <fitzexcavating@gmail.com>; Nick <nick@fitzexcavating.com>
Cc: David Vlasin <david.vlasin@rwmwd.org>; Gareth W. Becker <gbecker@barr.com>; Paige Ahlborg <paige.ahlborg@rwmwd.org>; Erin Anderson Wenz <eandersonwenz@barr.com>
Subject: FW: You approved Estimate #1008

CAUTION: This email originated from outside of your organization.

Jason/Nick,

Vac job at the Arbogast chamber is approved. – This will NOT be part of the CIP contract so once work is completed, please send invoice. Currently, I'm to meet with Luke on Friday AM, 5/30, to discuss the job before you guys get started.

Dave

Dave Vlasin | Watershed Project Coordinator
Ramsey-Washington Metro Watershed District
2665 Noel Drive | Little Canada, MN | 55117
O- 651-792-7970 | C- 651-703-4123 | www.rwmwd.org

From: QuickBooks Payments <quickbooks@notification.intuit.com>
Sent: Wednesday, May 28, 2025 11:44 AM
To: David Vlasin <david.vlasin@rwmwd.org>
Subject: You approved Estimate #1008

Caution: This email originated outside our organization; please use caution.



[View estimate](#)



Estimate approved!

Estimate details

Estimate no.	1008
Approved on	05/28/2025
Estimate total	\$5000.00

Thank you,

Fitzgerald Excavating & Trucking Inc

+16519234060

mari@fitzexcavating.com

21432 350th St, Goodhue, MN, 55027-8157, USA

Please don't reply to this email, if you need any help regarding this message, please contact the business directly.

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turbotax



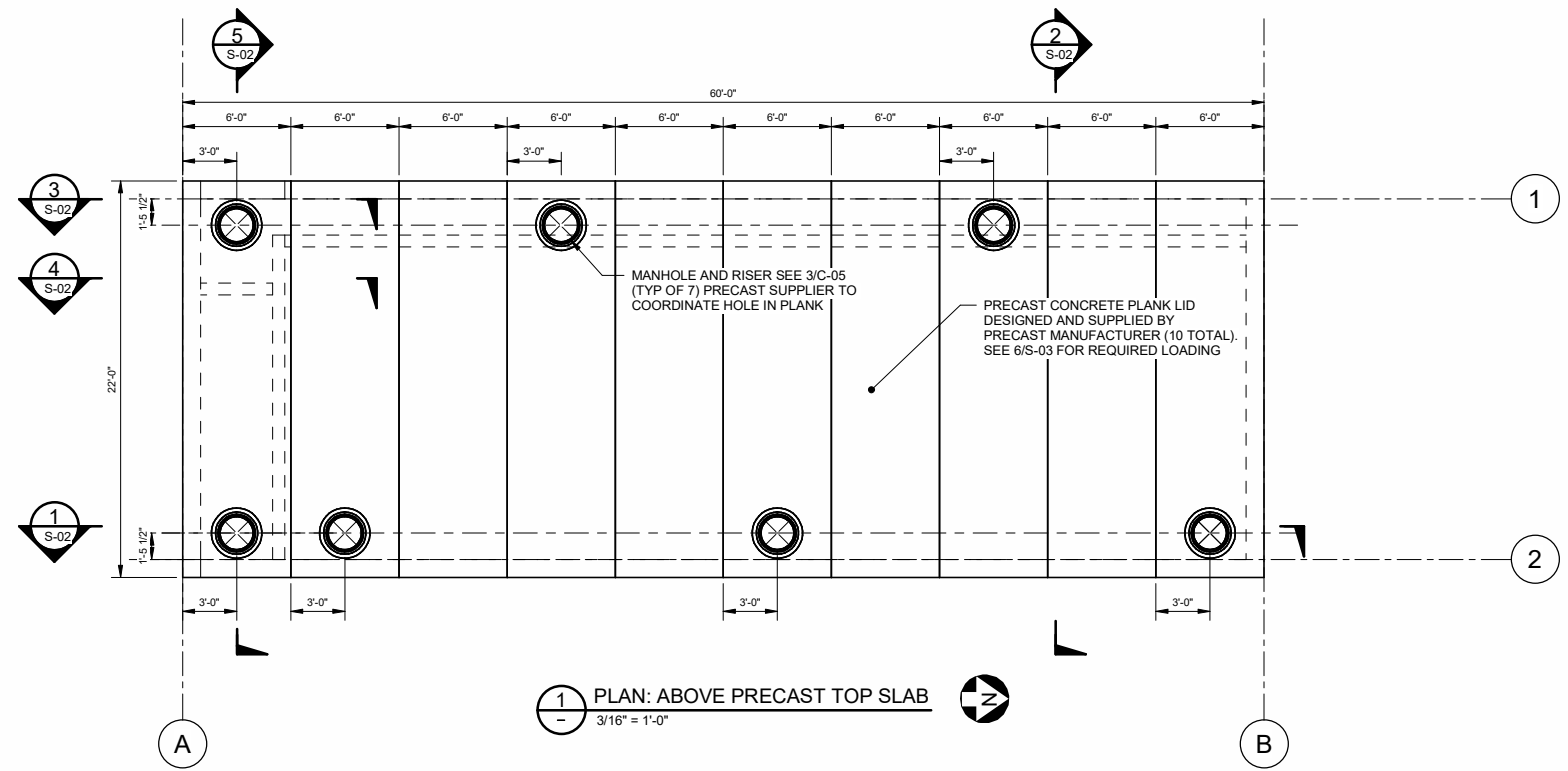
quickbooks



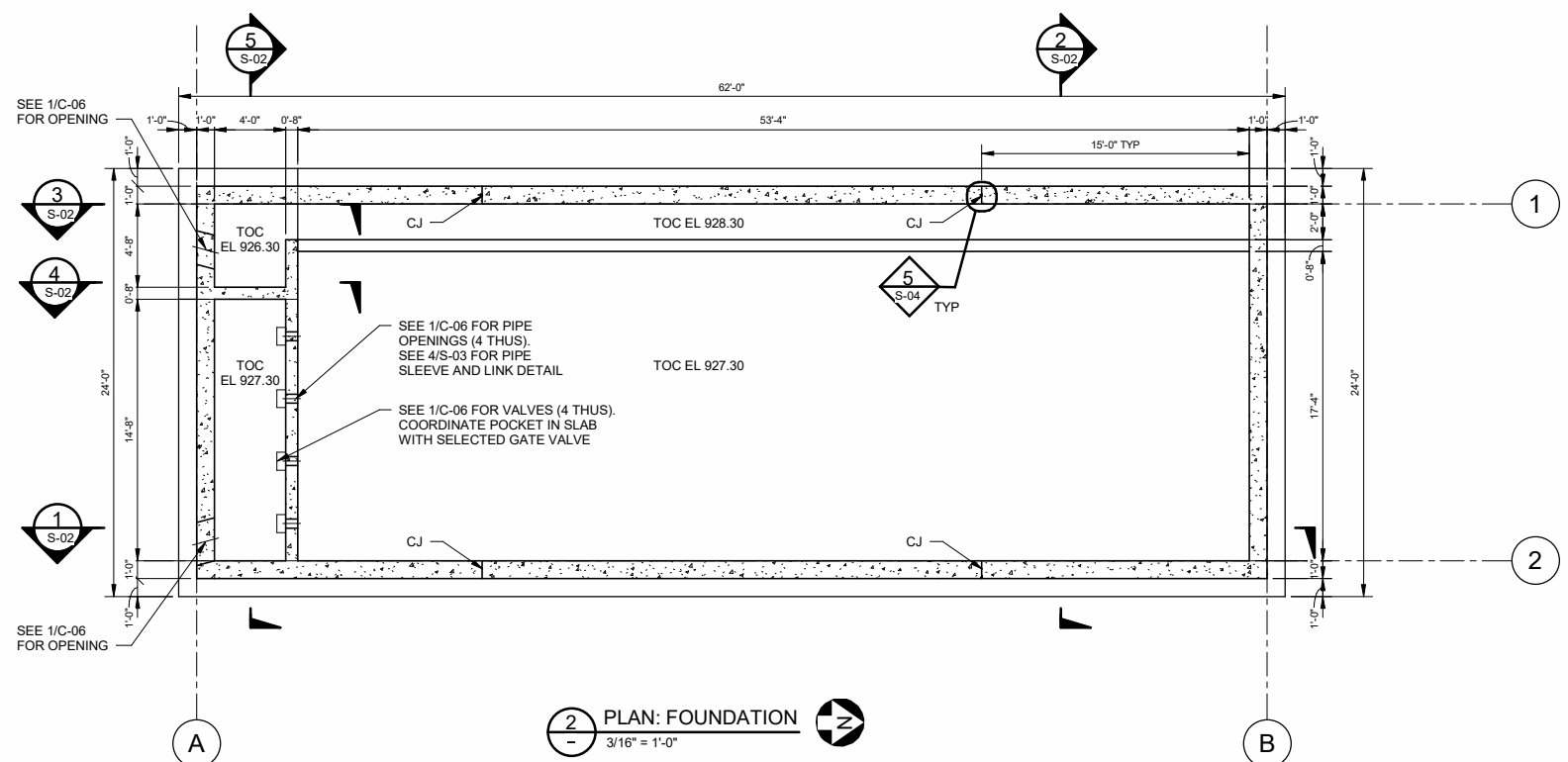
proconnect



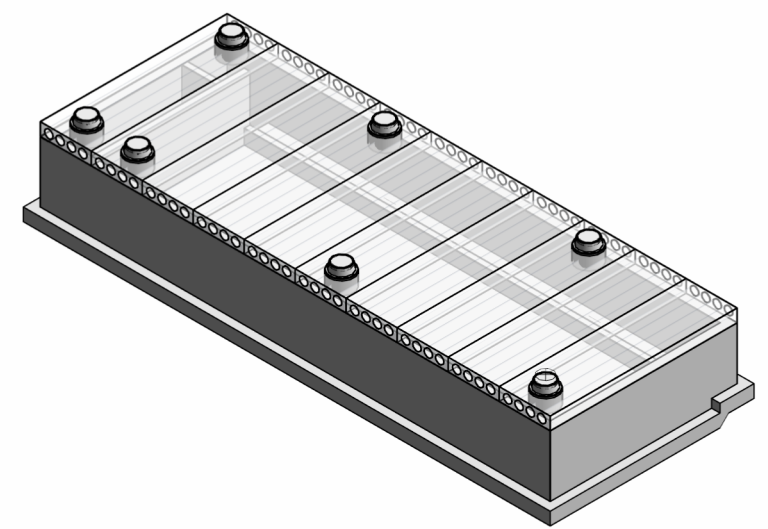
mint



1 PLAN: ABOVE PRECAST TOP SLAB
3/16" = 1'-0"



2 PLAN: FOUNDATION
3/16" = 1'-0"



NOTE: ISOMETRIC VIEWS ARE PRESENTED FOR INFORMATION ONLY AND SHOULD NOT, UNDER ANY CIRCUMSTANCES, BE USED FOR CONSTRUCTION, QUANTITY COMPUTATION, OR ANY OTHER DETAILED CONSTRUCTION-RELATED TASK. ISOMETRIC VIEWS ARE NOT TO SCALE AND SHOULD NOT BE SCALED.

3 ISOMETRIC VIEW

GENERAL NOTES:

- CONCRETE PLANK LID IS PRECAST TO BE DESIGNED AND SUPPLIED BY A PRECAST SUPPLIER. SEE 6/S-03 FOR DESIGN LOADS.
- THESE NOTES ARE COMPLEMENTARY TO THE SPECIFICATIONS AND DRAWINGS AND REPRESENT MINIMUM REQUIREMENTS. REFER TO SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.
- DO NOT SCALE DRAWINGS.
- THE STRUCTURAL DRAWINGS REPRESENT THE FINISHED STRUCTURE AND, EXCEPT WHERE SPECIFICALLY SHOWN, DO NOT INDICATE THE METHOD OR MEANS OF CONSTRUCTION.
- DESIGNED IN ACCORDANCE WITH THE 2018 IBC AND 2020 MINNESOTA AMENDMENTS.
- LOADS USED IN DESIGN (MINIMUM LOADS IN ACCORDANCE WITH ASCE 7-16 MINIMUM DESIGN LOADS FOR BUILDINGS AND OTHER STRUCTURES):
 - DEAD: SELF WEIGHT
 - SOIL: GEOTECHNICAL PROPERTIES PER: BARR ENGINEERING CO., "GEOTECHNICAL DESIGN MEMO," APRIL 2023.
 - LIVE: NONCONCURRENT VEHICULAR (1) 11 TONS PER AXLE GROSS WEIGHT 80,000 LBS, TRACK WIDTH = 8 FT OR (2) 250 PSF
 - SNOW: 50 PSF (GROUND)
 - WIND: NOT APPLICABLE
 - SEISMIC: NOT APPLICABLE
- CAST-IN-PLACE CONCRETE:
 - CONCRETE MINIMUM COMPRESSIVE STRENGTH: 4,500 PSI @ 28 DAYS
 - REINFORCED STEEL: ASTM A615, GRADE 60
- STEEL:
 - STEEL PLATES: ASTM A36 (GALVANIZED)
 - STAINLESS STEEL PLATES: 304 ASTM A240
- HYDROPHILIC WATERSTOP: SIKA SWELLSTOP (3/4"x1" OR APPROVED EQ)

ABBREVIATIONS:

ADDL	ADDITIONAL
CJ	CONSTRUCTION JOINT
CL	CENTERLINE
CLR	CLEAR
DIA	DIAMETER
DIAG	DIAGONAL
DWL	DOWEL
EA	EACH
EF	EACH FACE
EL	ELEVATION
EQ	EQUAL
EW	EACH WAY
FT	FEET
LBS	POUNDS
LG	LONG
MAX	MAXIMUM
MIN	MINIMUM
OC	ON CENTER
PL	PLATE
PSF	POUNDS PER SQUARE FOOT
REINF	REINFORCEMENT
SS	STAINLESS STEEL
STD	STANDARD
STL	STEEL
TO	TOP OF
TOC	TOP OF CONCRETE
TYP	TYPICAL

RELEASED FOR CONSTRUCTION

M:\Design\2362146.00\Structural

6/6/2023 7:27:02 AM

NO.	BY	CHK	APP	DATE	REVISION DESCRIPTION
1	JAJ	KAG2	BJS	06/06/2023	RELEASED FOR CONSTRUCTION
0	JAJ	KAG2	BJS	04/14/2023	RELEASED FOR BID

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE:

PRINTED NAME: BRIAN SILENBERG

DATE: 06/06/23 LICENSE #: 50033

CLIENT	33/24/23
BID	04/14/23
CONSTRUCTION	06/06/23
RELEASED TO/FOR	A 0 1
DATE RELEASED	

Corporate Headquarters:
Minneapolis, Minnesota
Ph: 1-800-632-2277

Project Office:
BARR ENGINEERING CO.
4300 MARKETPOINTE DRIVE
SUITE 200
MINNEAPOLIS, MN 55435

Ph: 1-800-632-2277
Fax: (952) 832-2601
www.barr.com

Scale	AS SHOWN
Date	12/05/2022
Drawn	JAJ
Checked	LAD
Designed	KAG2
Approved	BJS

RAMSEY-WASHINGTON
METRO WATERSHED DISTRICT

ARBOGAST UNDERGROUND STORMWATER FILTER	
VAULT STRUCTURE PLAN VIEWS	

BARR PROJECT NO. 23/62-1446.00	
CLIENT PROJECT NO.	
DWG NO. S-01	REV NO. 1

Gareth W. Becker

From: David Vlasin <david.vlasin@rwmwd.org>
Sent: Wednesday, June 11, 2025 8:44 AM
To: Paige Ahlborg; Gareth W. Becker
Cc: David Vlasin
Subject: FW: FW: Estimate - Frost and Kennard vac job

CAUTION: This email originated from outside of your organization.

Fitzgerald Excavating will do the Frost/Kennard for the same price as Arbogast. -- \$5000

Good call Gareth!

Dave

From: Jill Buxengard <jill@fitzexcavating.com>
Sent: Wednesday, June 11, 2025 8:20 AM
To: David Vlasin <david.vlasin@rwmwd.org>
Subject: FW: FW: Estimate - Frost and Kennard vac job

You don't often get email from jill@fitzexcavating.com. [Learn why this is important](#)

Caution: This email originated outside our organization; please use caution.

Message below is from Jason.

Thanks

Jill Buxengard
Fitzgerald Excavating and Trucking
651-923-4060

From: Jason Fitzgerald <fitz8477@gmail.com>
Sent: Wednesday, June 11, 2025 8:18 AM
To: Jill Buxengard <jill@fitzexcavating.com>
Subject: Re: FW: Estimate - Frost and Kennard vac job

Yes we can do it for that price

On Wed, Jun 11, 2025, 8:11 AM Jill Buxengard <jill@fitzexcavating.com> wrote:

Jill Buxengard

Fitzgerald Excavating and Trucking

651-923-4060

From: David Vlasin <david.vlasin@rwmwd.org>
Sent: Wednesday, June 11, 2025 8:09 AM
To: Nick Dahle <nick@fitzexcavating.com>; 'Jason Fitzgerald - Fitzgerald Excavating & Trucking, Inc. (fitzexcavating@gmail.com)' <fitzexcavating@gmail.com>; 'Jason Fitzgerald' <fitz8477@gmail.com>
Cc: David Vlasin <david.vlasin@rwmwd.org>
Subject: FW: Estimate - Frost and Kennard vac job

Good Morning,

I'm getting some push back on the price and I would like to ask if you would consider doing this work for the same price as the Arbogast Chamber (\$5000.00). ... The main reason for this request is Frost Kennard site is half the size of the Arbogast chamber with the same scope if work.

Arbogast is 60' x 22'

Frost/Kennard is 36' x 20'

I'll give Jason a call later this AM.

Thank you for considering

Dave

Dave Vlasin | Watershed Project Coordinator

Ramsey-Washington Metro Watershed District

[2665 Noel Drive](#) | [Little Canada, MN](#) | [55117](#)

O- 651-792-7970 | C- 651-703-4123 | www.rwmwd.org

From: Fitzgerald Excavating & Trucking Inc <no_reply@intuit.com>
Sent: Monday, June 9, 2025 4:03 PM
To: David Vlasin <david.vlasin@rwmwd.org>
Subject: Estimate - Frost and Kennard vac job

You don't often get email from no_reply@intuit.com. [Learn why this is important](#)

Caution: This email originated outside our organization; please use caution.

Your estimate is ready!

Total Estimate

\$6,500.00

Dear Ramsey Washington,

Below are your estimate details. To move forward with this estimate, please review and select **Accept** and Fitzgerald Excavating & Trucking Inc will reach out with next steps.

Have a great day!

Estimate #1009

Fitzgerald Excavating & Trucking Inc

- **Vacuum and Disposal of Chamber Sediment**

\$5,500.00

1 X \$5,500.00

- **Clean & Scrape debris from Lime Media**

\$1,000.00

1 X \$1,000.00

Total \$6,500.00

[Review and accept](#) [Request a change](#)

Fitzgerald Excavating & Trucking Inc

mari@fitzexcavating.com

INTUIT

Unlock working capital through our hand-picked partners* (No QuickBooks account required)

Opportunity provided by QuickBooks Capital

[Check eligibility](#)

*Ad Disclosure:

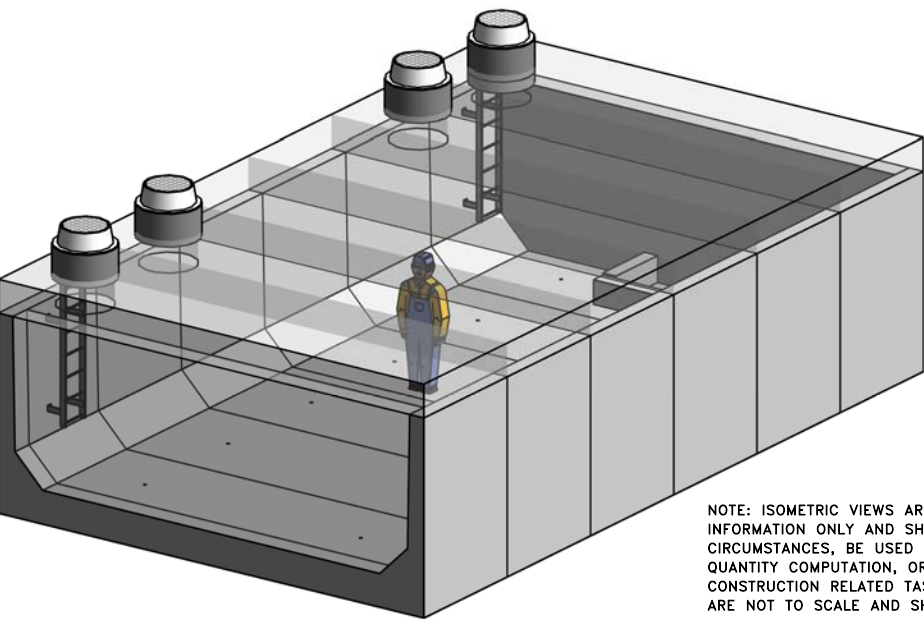
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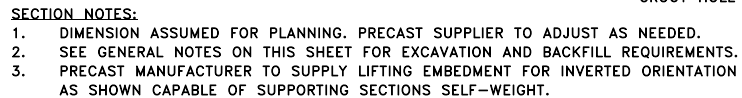
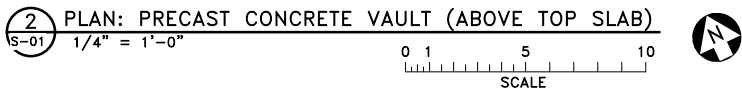
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SCALE

1. ALL CONCRET

- a. AREA (AT EL. 895.1'): 584 SF
- b. AREA (AT EL. 896.5'): 680 SF
- c. STORAGE VOLUME (INCLUDING SPENT LIME MEDIUM): 4,990 CUBIC FEET (184.8 CY)
- d. ESTIMATED CONCRETE VOLUMES AND WEIGHTS (PRECAST SUPPLIER TO FINALIZE):
 - i. SHAPED PRECAST SECTION (EACH): 10.1 CY (40,900 LBS)
 - ii. END WALL (EACH): 5.1 CY (20,650 LBS)
 - iii. TOP PANEL (EACH): 7.2 CY (29,160 LBS)
 - iv. LARGEST CRANE PICK: 63,600 LBS (SECTION WITH END WALL)

KENNARD/FROST
STORMWATER FILTER

PRECAST CONCRETE VAULT STRUCTURAL ISOMETRIC, PLANS & SECTIONS

CLIENT PROJECT NO.

DWG NO. S-01	REV NO. 0
-----------------	--------------

0	BJS	LAD	11/17/17	ISSUED FOR BID	PRINTED NAME <u>BRIAN SILJENBERG</u>
NO.	BY	CHK	DATE	REVISION DESCRIPTION	DATE <u>11/17/17</u> REG NO. <u>50033</u>

RELEASED TO/FOR	A	B	C	0	1	2	3
	DATE RELEASED						

BARR

Project Office:
BARR ENGINEERING CO.
4300 MARKETPOINTE DRIVE
SUITE 200
MINNEAPOLIS, MN 55435
Ph: 1-800-225-1966
Fax: (218) 262-3460
www.barr.com

Corporate Headquarters:
Minneapolis, Minnesota
Ph: 1-800-632-2277

Scale	AS SHOWN
Date	JUNE 2016
Drawn	BJS
Checked	LAD
Designed	BJS
Approved	BJS

RAMSEY-WASHINGTON
METRO WATERSHED DISTRICT

Change Order No. 5
Ramsey-Washington Metro Watershed District
2025 Capital Improvement Project (CIP)

DATE OF ISSUANCE: June 26, 2025

Owner: Ramsey-Washington Metro Watershed District
2665 Noel Drive
Little Canada, MN 55117
Attn: Val Eisele, President

Contractor: Fitzgerald Excavating & Trucking, Inc.
21432 350th Street
Goodhue, MN 55027
Attn: Jason Fitzgerald, President

Engineer: Barr Engineering Company
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Attn: Brad Lindaman, Project Engineer

C.O.5.A McKnight Basin – Cost Share Request: Bituminous Path Replacement

Description of Change:

During the pond cleanout at McKnight Basin's Battle Creek Park, sections of the bituminous path and concrete picnic pads were damaged. This damage occurred within the expanded construction limits set by the Owner's representative to expedite the work as temperatures rose in late winter. In an effort to complete the cleanout before the frost fully thawed, the contractor proceeded with the work, aiming to avoid further complications from warmer weather.

The contract included a bid item for construction equipment mats to protect the bituminous path, priced at \$15 per square yard for furnishing, installing, maintaining, and removing the mats. It was assumed the work would be done in mid-winter, minimizing damage due to cold and frozen conditions. An estimated 30 square yards of mats were planned for crossing the path at a single location. However, due to the timing and warming conditions, the contractor used a stretch of the bituminous path for access support.

Contract documents clearly state that the contractor is responsible for protecting the bituminous path and replacing any damaged areas at their expense. The scope of work and the number of ponds to be cleaned were also clearly defined. The contractor confirmed they had the necessary equipment and labor force to complete all the work. It is likely that the engineer and Owner's representative would have approved a significant increase in the quantity of construction equipment mats and related payment to expedite the work given the quickly warming conditions. Several site walkthroughs with project partners (RWMWD, Contractor, Barr, and Ramsey County Parks) documented and agreed upon the extent of damage caused by construction activities. An assessment estimated that 880 square yards of mats would have been necessary if they had been used. This quantity would have resulted in a cost to the owner of \$13,200.

The contractor is requesting \$13,200 to offset a portion of their replacement cost (approximately 40% of total costs) to replace 500 linear feet of full-width path and 120 feet of partial-width damaged sections of the bituminous path. This amount is equivalent to what would have been paid if the contractor had requested an increase in the construction equipment mat quantity and used mats per specifications. According to their letter (attached), the total repair cost is estimated at \$31,000.

If approved by the Owner, the work will be measured based on a single Lump Sum (LS) unit to replace the damaged bituminous path, completed as specified and directed.

Change in Contract Price:

\$13,200.00

Change in Contract Time:

None

Attachments:

- Letter from Contractor requesting cost share on bituminous path repairs.

This Change Order No. 5 is:

Submitted By:
(ENGINEER)



Bradley J. Lindaman, Project Engineer
Barr Engineering Company

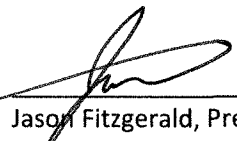
Date: 06/26/2025

Authorized By:
(OWNER)

Val Eisele, President
Ramsey-Washington Metro Watershed District

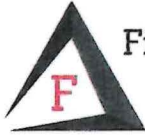
Date: _____

Approved By:
(CONTRACTOR)



Jason Fitzgerald, President
Fitzgerald Excavating & Trucking, Inc.,

Date: 6/26/2025



Fitzgerald Excavating &
Trucking Inc.

To: Ramsey Board of Directors

Date: 6/25/2025

During the sediment removal of the McKnight Pond, the path incurred damage from weather and construction haul route activities. The planned haul route indicated a rock entrance at the very beginning and left the remainder of the trail unprotected. Other site plans called for composite mud mats to be used to protect existing trails. Our bid unit price for the mud mats was \$15/SY and If we would have gone that route, the cost would have totaled \$13,200 for 880 SY. This existing bituminous trail was in poor condition prior to construction activities and there was no guarantee the mats would have been effective in protecting the trail. We are asking for a credit of \$13,200 to help with our costs of replacement for the trail as we did install a rock construction entrance and wood chips attempting to protect the trail. This credit would go towards the bituminous pavement only as we are removing the blacktop, hauling away, fine grading, and replacing the concrete pads for the park benches on our cost. Breaking down the costs of replacement, the bituminous has been quoted at \$16,500, blacktop removal and hauling away will cost \$8,000, fine grading for blacktop will cost \$2,000 and concrete pad replacements will total \$4,500. The total estimated cost to replace the trail is \$31,000.

Sincerely,

Jason Fitzgerald, President

Regulatory Program



REGULATORY PROGRAM MONTHLY MEMORANDUM

Date: July 9th, 2025

To: Board of Managers and Staff

From: Nicole Maras, Regulatory Program Manager
Mary Fitzgerald, Regulatory Specialist
Kendra Kloth, Regulatory Technician

During June 2025:

Number of Violations: **14**

Contain/Dispose of Liquid or Solid Wastes	3
Remove Sediment from Offsite Areas	3
Install/Maintain Perimeter Control	2
Maintain Permanent BMPs	2
Install/Maintain Construction Entrance	1
Improper Dewatering	1
Install/Maintain Ditch Checks	1
General Permit Requirements	1

Permit Program- Trainings and Coordination Meetings:

- 6/2: Confined space training
- 6/3: Meeting w/ City of Vadnais Heights: Vadnais Heights Workforce Housing
- 6/3: Teach Construction Installer Certification class through the UMN Erosion and Stormwater Management Program, Arden Hills
- 6/5: Preconstruction meeting: City of Maplewood Prosperity Rd reconstruction
- 6/16: Belwin Conservancy Savannah Center tour, Afton
- 6/17: Preconstruction meeting: City of Woodbury Woodlane Trail
- 6/17: Pre-submittal meeting: City of Little Canada 2026 street project
- 6/18: Watershed Equity Alliance monthly meeting
- 6/23: City of St. Paul coordination meeting: The Heights
- 6/23: RWMWD Permit Program overview with City of Shoreview staff
- 6/25: Lunch & Learn webinar: Lose the Lawn
- 6/25: Site visit with City of Roseville: Victoria Shores

Single Lot Residential Permits Approved by Staff:

None

Permits Closed:

- 21-27 Level Up Academy Addition (White Bear Lake)
- 22-18 Battle Creek Park Improvements (St. Paul)
- 22-34 Pioneer Park Improvements (Little Canada)
- 24-35 Woodlane Dr Retaining Wall Removal (Woodbury)

Project Updates:

Large consecutive rain events in June have made for a busy month. Our inspectors Kendra and Mary are frequently in the field to verify construction sites are being proactive with erosion and sediment control, as well as inspections during and after rain events to check for any offsite impacts. With roughly 45 active sites on our inspectors' lists, it's important to prioritize which sites to inspect during times of high precipitation. Staff consider proximity to a water resource, amount of exposed soil present on a site, the compliance history of the contractor, as well as other site-specific conditions. The goal is to have sites well-prepared for an expected (or unexpected) rain event, as well as quick reporting and clean-up response if something goes wrong. If something does go wrong, our staff work with the contractor to understand how they're going to improve their best management practices (BMPs) to ensure it doesn't happen again.



#24-44 MnDOT Hwy 61 –
Arcade/7th St (St. Paul,
Maplewood)

The site utilized erosion control blanket to stabilize the soil to prevent rain and soil contact during an expected upcoming rain event. The best way to prevent sediment from mixing in rainwater is to cover the soil like they did here.



#22-25 Xcel Energy Maplewood Gas Plant

This site installed a perforated riser structure with filter fabric and rock in a low spot of their site. They connected a pump that would allow them to suck up water and filter it upland through a filter bag and vegetation. This proactive practice ensures accumulated turbid rainwater does not fill the low spot and spill over to the adjacent wetland.



#24-23 Oakdale Public Works Facility

This site built up a large soil berm at a low spot of their project and covered it with poly sheeting. This berm works as an additional armor to prevent the multiple rows of biologs and silt fence below from being overwhelmed due to the large drainage area of this portion of the project. They also installed a pump where they could remove water built up against the berm if it became too much to handle. Once the water reaches a certain level it is pumped down into sanitary sewer, and a filter bag is utilized when pumping.

Stewardship Grant Program

Stewardship Grant Program Budget Status Update

July 9, 2025

		Last Month	This Month	Last Month	This Month
Homeowner	Coverage	Number of Projects: 23	Number of Projects: 26	Funds Allocated	Funds Allocated
Habitat Restoration and rain garden w/o hard surface drainage	50% Cost Share \$15,000 Max	10	13	\$24,910	\$35,785***
Rain garden w/hard surface drainage, pervious pavement, green roof	75% Cost Share \$15,000 Max	10	10	\$83,800	\$83,800
MN Water Steward Project	100% Cost Share \$15,000 Max	0	0	\$0	\$0
Shoreland Restoration	100% Cost Share \$15,000 Max	3	3	\$45,000	\$45,000

		Last Month	This Month	Last Month	This Month
Commercial, School, Government, Church, Associations, etc.	Coverage	Number of Projects: 10	Number of Projects: 11	Funds Allocated	Funds Allocated
Habitat Restoration	50% Cost Share \$15,000 Max	3	3	\$29,050	\$29,050
Shoreland Restoration (below 100-year flood elevation w/actively eroding banks)	100% Cost Share \$100,000 Max	0	0	\$0	\$0
Priority Area Projects	100% Cost Share \$100,000 Max	3	3	\$242,300	\$242,300
Non-Priority Area Projects	75% Cost Share \$50,000 Max	1	1	\$15,000	\$15,000
Public Art	50% Cost Share \$15,000 Max/Project	0	0	\$0	\$0
Aquatic Veg Harvest/LVMP Development	50% Cost Share \$15,000 Max	0	1	\$0	\$12,500*
Enhanced Street Sweeping (\$250,000 Reserved)	Varies Cost Share \$100,000 Max	3	3	\$217,000	\$217,000

Maintenance	50% Cost Share \$7,500 Max for 5 Years	74	77	\$65,415	\$69,290
Consultant Fees				\$21,212	\$24,969
Total Allocated				\$479,193	\$774,694

*includes funds to be approved at current board meeting

** includes staff approvals since previous board meeting

2025 Stewardship Grant Program Budget		
	Last Month	This Month
Budget	\$1,250,000	\$1,250,000
Total Funds Allocated	\$743,687	\$774,694
Total Available Funds	\$506,314	\$475,306

Watershed Management Plan Update Kickoff

Memorandum

To: Ramsey-Washington Metro Watershed District Board of Managers
From: Greg Williams
Subject: 2027 Watershed Management Plan Update – Initial Planning (Public Kickoff) Meeting
Date: June 27, 2025
Project: 23621496
c: Tina Carstens, RWMWD Administrator

The Ramsey-Washington Metro Watershed District (RWMWD) is in the early stages of updating its 2027 Watershed Management Plan (Plan). The first phase of the 2027 Plan update focuses on gathering input from RWMWD staff, managers, and partners on priority issues and resources to inform future steps in Plan development. As part of an initial engagement phase, RWMWD has performed the following activities to gather partner input:

- Plan notification letter distributed to the Plan Review Authorities in December 2024
- Public Works Forum meeting on January 21, 2025
- Workshops with RWMWD staff, Managers, and the Citizen Advisory Committee (winter and spring, 2025)
- Public engagement at WaterFest (May 31, 2025), including the launch of a GIS-based survey

The above events have generated valuable insights from a range of perspectives regarding issues for the managers to consider during Plan development. Additional public engagement at community events is planned throughout the next several months. Figure 1 At the end of this memo, the remaining engagement steps and transition into the Plan document development are presented.

1 Initial Planning (Public Kickoff) Meeting

Consistent with Minnesota Rules (MR) 8410, RWMWD must also host an initial planning (public kickoff) meeting that is opened, presided over, and closed by the Board. The public kickoff meeting must be publicly noticed and advertised to the Plan Review Authorities defined in Minnesota Statutes 103B (i.e., cities, counties, soil and water conservation districts, and State review agencies). To support this requirement in addition to the engagement activities already performed, the Managers will hold a public kickoff meeting as part of their regularly scheduled Board meeting on July 9, 2025. Barr Engineering Co. (Barr) staff have distributed the attached notice to the Plan Review Authorities consistent with MR 8410.

After opening the public meeting, RWMWD and Barr staff will provide a brief update on the status of the Plan update process. The Managers and staff will hear comments from any members of the public or Plan Review Authority staff in attendance. We encourage managers to share any thoughts they may have regarding internal or public engagement activities in which they have participated (e.g., WaterFest).

We expect Jen Dullum (Board Conservationist from the Board of Water and Soil Resources) to attend the meeting. We anticipate that participation of the Plan Review Authorities may be low, as they have already had opportunities to share comments and will be engaged at future stages of Plan development.

2 Next Steps

Next, RWMWD or Barr staff will document the results of the public kickoff meeting. Figure 1 shows the remaining planned engagement activities that will take place prior to writing the Plan (tentative completion months are shown for each step). After the completion of the remaining engagement steps presented in the left portion of Figure 1, RWMWD and Barr staff will prepare a memo summarizing the comprehensive results of the engagement and present those results to the Managers. The Managers will participate in a workshop to review and prioritize issues as a transition into the Plan document development starting this fall.

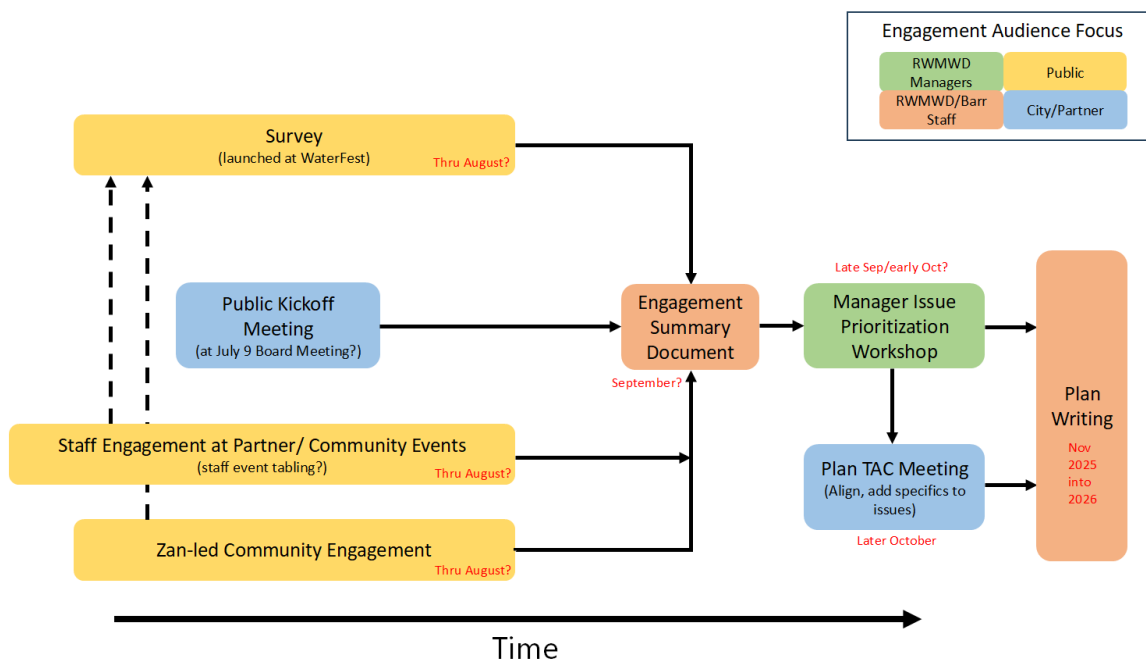


Figure 1 Remaining Engagement Activities Leading to Plan Writing



June 24, 2025

Plan Review Authorities: State Plan Review Agencies, Cities, Ramsey County, Washington County, Washington Conservation District, and adjacent Watershed Management Organizations

Re: Public Kickoff of the Ramsey-Washington Metro Watershed District's 2027 Watershed Management Plan Update

Dear Plan Review Authority Staff:

The Ramsey-Washington Metro Watershed District (RWMWD) Board of Managers (Managers) is in the initial stages of updating its Watershed Management Plan (Plan). The Plan will establish the priority issues, goals, and actions to focus RWMWD's management of the watershed. As part of an initial engagement phase, RWMWD has performed the following activities to gather partner input:

- Plan notification letter distributed to the Plan Review Authorities in December 2024
- Public Works Forum meeting on January 21, 2025
- Workshops with RWMWD staff, Managers, and Community Advisory Committee (winter and spring, 2025)
- Public engagement at WaterFest (May 31, 2025), including the launch of a GIS-based survey

In addition to these and planned future community engagement activities, the Managers will hold a public kickoff meeting as part of their regularly scheduled Board meeting on:

**July 9, 2025
6:30 pm
2665 Noel Drive
Little Canada, MN 55117**

At this meeting, RWMWD staff will briefly present on the Plan update process and hear comments from the public and any Plan Review Authority staff who wish to share in this setting. RWMWD will also be seeking feedback from the Plan Review Authorities at several future points during Plan development—the next scheduled opportunity will be a Plan Technical Advisory Committee meeting planned for Fall 2025 to discuss, clarify, and gather feedback on issues identified as priorities by the Managers. Comments may also be shared by email at gwilliams@barr.com.

Thank you for your continued assistance as RWMWD begins its Plan update.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Williams".

Greg Williams

Barr Engineering Co.. Engineers for the Ramsey-Washington Metro Watershed District

- c:
- City of Gem Lake
 - City of Landfall
 - City of Little Canada
 - City of Maplewood
 - City of North St. Paul
 - City of Oakdale
 - City of Roseville
 - City of St. Paul
 - City of Shoreview
 - City of Vadnais Heights
 - City of White Bear Lake
 - City of Woodbury
 - Ramsey County
 - Washington County
 - Washington Conservation District
 - Capitol Region Watershed District
 - Lower Mississippi River Watershed Management Organization
 - Rice Creek Watershed District
 - South Washington Watershed District
 - Vadnais Lakes Area Watershed Management Organization
 - Valley Branch Watershed District
 - Metropolitan Council
 - Minnesota Board of Water and Soil Resources
 - Minnesota Department of Agriculture
 - Minnesota Department of Health
 - Minnesota Department of Natural Resources
 - Minnesota Department of Transportation
 - Minnesota Pollution Control Agency

* * * * *

Action Items

* * * * *

Request for Board Action

Board Meeting Date: July 9, 2025

Agenda Item No: 8A

Preparer: Tina Carstens, Administrator

Item Description: Kohlman Creek Flood Risk Reduction Project Bid Award

Background:

At the June 2025 meeting, the board was presented with the plans and cost estimate for the Kohlman Creek Flood Risk Reduction project. The board directed staff to finalize the design and bidding documents and solicit bid proposals. The engineer's opinion of the probable cost for this project was \$277,200-\$369,600. This project will be funded through our Flood Risk Reduction Fund.

The bid opening occurred on June 30, 2025 and the results are attached. The managers should consider awarding the project to the lowest responsive and responsible bidder.

Applicable District Goal and Action Item:

Goal: Manage risk of flooding – The District will reduce the public's risk to life and property from flooding through programs and projects that protect public safety and well-being.

Action Item: Cooperate with appropriate stakeholders to identify, assess, and address potential flooding problems in the District.

Staff Recommendation:

Staff recommends the board award the project to the recommended responsive and responsible bidder.

Financial Implications:

This project will be funded from the district's Flood Risk Reduction Fund where there are sufficient funds available.

Board Action Requested:

Accept the bids and award the Kohlman Creek Flood Risk Reduction project to New Look Contracting, Inc. Direct staff to prepare and mail the notice of award, prepare the agreements, and review the required submittals.

Memorandum

To: RWMWD Board of Managers
From: Tyler Olsen, Greg Nelson, and Brandon Barnes
Subject: Kohlman Creek Flood-Risk Reduction Project – Recommendation to Award Project
Date: June 30, 2025
c: Paige Ahlborg and Tina Carstens

1 Introduction

The goal of the Kohlman Creek Flood-Risk Reduction Project is to reduce flood-risk for habitable structures along Kohlman Creek. The design includes constructing flood protection berms, installing new storm sewer to reroute flows, and site restoration. When constructed, the project will result in 2 structures being removed from the modeled 100-year flood zone in the wetland upstream (south) of County Road C, and 7 structures being removed from the modeled 100-year flood zone north of PCU Pond across 13th Avenue. This project is an important step towards reducing flood risk along Kohlman Creek and implementation of the recommended projects described in the Kohlman Creek Flood-Risk Reduction Feasibility Study (2024).

Construction documents including bidding documents, technical specifications, and construction drawings were recently prepared for the Kohlman Creek Flood-Risk Reduction project. The RWMWD Board of Managers authorized bidding for the project at their June 4, 2025 meeting. Following the Board's authorization, the project was posted for public bidding on QuestCDN on June 9, 2025. The project was advertised for two weeks prior to the bid closing.

Public bidding closed at 10:30am on June 30, 2025, and bids were opened at a virtual bid opening. Three (3) bids were received and are listed in Table 1.

Table 1 Summary of Bids Received for County Road C Culvert Replacement Project

Number	Bidder	Total Base Bid Entered on the Bid Form
1	New Look Contracting, Inc.	\$298,865.00
2	Nadeau Companies	\$320,606.20
3	Urban Companies	\$388,756.00
Engineer's opinion of probable cost was \$277,200 - \$369,600 at the June 2025 Board Meeting (estimated accuracy range of -10% to +20%).		

Bid results from three (3) firms indicate interest and availability. The engineer's opinion of probable cost was estimated at 95%-design completion and was based on average bid prices from recent similar projects. The engineer's opinion of probable cost was \$277,200 - \$369,600 (estimated accuracy range of

-10% to +20%) and aligns with the first two (2) total base bid prices in Table 1. The apparent low bid is from New Look Contracting, Inc. at \$298,865.00.

New Look Contracting, Inc. frequently bids on RWMWD projects, but this is the first time they have submitted a low bid. Following the bid opening Barr contacted New Look Contracting, Inc. to confirm that they understood the scope of the project. Barr staff have previous experience with New Look Contracting, Inc. on other projects that have included excavation, earthwork, and other similar work to the Kohlman Creek Flood-Risk Reduction Project.

The lowest responsive and responsible apparent low bidder has met the bidding requirement and therefore we recommend that the RMWD Board of Managers consider the following motion:

Award the project to New Look Contracting, Inc. at the bid price of \$298,865.00 and direct staff to request the required bonds and insurance information and execute the contract for the work.

Once the necessary submittals are received and reviewed, and the contract is signed by all parties, a required preconstruction meeting will be held and a formal "Notice-to-Proceed" will be issued.

Next Steps

If the Board of Managers approves the motion, the following would be completed:

- An Authorized Representative sign the Notice of Award to be sent to the successful bidder
- Successful bidder provides the following information:
 - Fully executed Form of Agreement
 - Performance Bond and Payment Bond
 - Certificate of Insurance verifying adequate insurance per the bidding documents
- Barr and Galowitz-Olson will review the submittals and, if necessary, request modifications.
- Barr will coordinate with the successful bidder regarding the construction schedule and schedule a preconstruction meeting.
- The Form of Agreement will be signed by all parties.
- Notice to Proceed is anticipated to be issued in July 2025.
- All work shall be substantially complete by October 2025.

Request for Board Action

Board Meeting Date: July 9, 2025

Agenda Item No: 8B

Preparer: Tina Carstens, Administrator

Item Description: Lake Wabasso Outlet Replacement Project Bid Award

Background:

At the June 2025 meeting, the board was presented with the plans and cost estimate for the Lake Wabasso Outlet project. The board directed staff to finalize the design and bidding documents and solicit bid proposals. The engineer's opinion of the probable cost for this project was \$139,329-\$185,772. The construction costs of this project will be reimbursed by Ramsey County upon project completion.

The bid opening occurred on June 30, 2025 and the results are attached. The managers should consider awarding the project to the lowest responsive and responsible bidder.

Applicable District Goal and Action Item:

Goal: Manage risk of flooding – The District will reduce the public's risk to life and property from flooding through programs and projects that protect public safety and well-being.

Action Item: Cooperate with appropriate stakeholders to identify, assess, and address potential flooding problems in the District.

Staff Recommendation:

Staff recommends the board award the project to the recommended responsive and responsible bidder.

Financial Implications:

This project will be funded from the district's Flood Risk Reduction Fund, where there are sufficient funds available. After the project, Ramsey County will reimburse us for the construction costs.

Board Action Requested:

Accept the bids and award the Lake Wabasso Outlet Replacement project to Pember Companies, Inc. Direct staff to prepare and mail the notice of award, prepare the agreements, and review the required submittals.

Memorandum

To: RWMWD Board of Managers
From: Brandon Barnes
Subject: Lake Wabasso Outlet Replacement Project – Recommendation to Award Project
Date: June 30, 2025
c: Paige Ahlborg and Tina Carstens

1 Introduction

The purpose of this project is to replace the outlet structure for Lake Wabasso. The existing outlet was constructed in 1971 and has reached the end of its design life. Ramsey County determined that the outlet has been leaking beneath the weir wall for several years and that rebuilding the structure is necessary to prevent further seepage. The county requested RWMWD support for a design that both prevents seepage and avoids adverse impacts on floodplain elevations.

Construction documents including bidding documents, technical specifications, and construction drawings were recently prepared for the Lake Wabasso Outlet replacement project. The RWMWD Board of Managers authorized bidding for the Lake Wabasso Outlet Replacement project at their June 4, 2025 meeting. Following the Board's authorization, the project was posted for public bidding on QuestCDN on June 9, 2025. The project was advertised for two weeks prior to the bid closing.

Public bidding closed at 10:00am on June 30, 2025, and bids were opened at a virtual bid opening. Four (4) bids were received and are listed in Table 1.

Table 1 Summary of Bids Received for Lake Wabasso Replacement Project

Number	Bidder	Total Base Bid Entered on the Bid Form
1	Pember Companies, Inc.	\$205,472.00
2	New Look Contracting Inc.	\$244,950.00
3	Urban Companies	\$247,945.00
4	Meyer Contracting Inc.	\$413,532.74

Engineer's opinion of probable cost was \$139,329 - \$185,772 at the June 2025 Board Meeting (estimated accuracy range of -10% to +20%).

Bid results from four (4) firms indicate good interest and availability. The engineer's opinion of probable cost was estimated at 95%-design completion and was based on average bid prices from recent similar projects. The engineer's opinion of probable cost was \$139,329 - \$185,772 (estimated accuracy range of -10% to +20%) and is lower than the bids received. Most of the difference between the engineer's opinion of probable cost and the low bidder can be attributed to the mobilization and water control, which includes maintaining discharge out of Lake Wabasso during construction. The apparent low bid is from Pember Companies, Inc. at \$205,472.00.

RWMWD worked with Pember Companies, Inc. on modifications to the Lake Phalen and Keller Creek outlet control structures. Pember Companies, Inc did a good job on the Lake Phalen and Keller Creek project, which also had a substantial water control component.

The lowest responsive and responsible apparent low bidder has met the bidding requirement and therefore we recommend that the RMWD Board of Managers consider the following motion:

Award the project to Pember Companies, Inc. at the bid price of \$205,472.00 and direct staff to request the required bonds and insurance information and execute the contract for the work.

Once the necessary submittals are received and reviewed, and the contract is signed by all parties, a required preconstruction meeting will be held and a formal "Notice-to-Proceed" will be issued.

Next Steps

If the Board of Managers approves the motion, the following would be completed:

- An Authorized Representative sign the Notice of Award to be sent to the successful bidder
- Successful bidder provides the following information:
 - Fully executed Form of Agreement
 - Performance Bond and Payment Bond
 - Certificate of Insurance verifying adequate insurance per the bidding documents
- Barr and Galowitz-Olson will review the submittals and, if necessary, request modifications.
- Barr will coordinate with the successful bidder regarding the construction schedule and schedule a preconstruction meeting.
- The Form of Agreement will be signed by all parties.
- Notice to Proceed is anticipated to be issued in July 2025.
- All work shall be substantially complete by October 2025.

New Reports/ Presentations



To: RWMWD Board of Managers

From: Tina Carstens, RWMWD Administrator

Subject: Lower Phalen Creek Daylighting Outlet Update and Request

Date: July 9, 2025

Wakan Tipi Awanyankapi (WTA), formerly known as Lower Phalen Creek Project, has spent considerable time in recent years engaging St. Paul residents and community groups along the historic Phalen Creek corridor. The corridor stretches from Lake Phalen south to the Mississippi River, tracing through the Payne-Phalen and Dayton's Bluff neighborhoods. Phalen Creek is the historic outlet for Lake Phalen. In the 1800's, the creek was routed into a pipe system which we call the Beltline Interceptor. WTA is working to restore a natural creek system in a similar path as the historic Phalen Creek. WTA hired a consultant, Inter-Fluve, to identify a path for the daylighted creek and designate reaches to start from Lake Phalen to the Mississippi River. Reaches 7 and 8 are in RWMWD and are the first reaches for design and construction.

The board discussed the daylighting project components at their May 2024 meeting, and since then, staff have met with the project team several times regarding the infrastructure design and permitting requirements.

Attached to this memo is correspondence from Wakan Tipi Awanyankapi and the City of St. Paul Parks and Recreation department regarding the District's support of the project and the potential for cooperation on the maintenance of the new Lake Phalen outlet being proposed as part of that project.

You will see in the attached information that there are many components of this project and it requires significant collaboration. The request submitted for board discussion is consistent with the guidance staff has provided to the project team and we are supportive of this approach as the project progresses. There are design elements that we will verify as the project comes to us for permit review in the fall. The board will see the project after the permit submittal for approval at that time.

At this time, staff is seeking direction from the board to continue pursuing a cooperative operations and maintenance agreement for the new outlet to Lake Phalen, as outlined in the draft maintenance chart.



**SAINT PAUL
MINNESOTA**

Parks and Recreation
400 City Hall Annex, 25
West Fourth Street
Saint Paul, MN 55102
651.266.6400
www.StPaul.gov



Wakan Tipi Awanyankapi
332 Minnesota St
Suite W1520
Saint Paul, MN 55101
651.370.2106
wakantipi.org

June 27, 2025

Dear Ramsey-Washington Metro Watershed District Board,

Phalen Creek is a long-buried waterway that once meandered through Saint Paul's East Side. Until the early twentieth century, Phalen Creek served as a thriving wildlife corridor and as a cultural resource for the Dakota people. Now, Wakan Tipi Awanyankapi (WTA), fka Lower Phalen Creek Project, with widespread support from local residents, community organizations, and a wide array of government entities and additional stakeholders, proposes to daylight Phalen Creek for a 1,500-foot stretch south of Lake Phalen. This daylight channel will restore and enhance critical habitat south of the vibrant Phalen Regional Park ecosystem and provide a range of recreational and educational opportunities for the community. Reaches 7 and 8 of the creek are within existing City of Saint Paul parkland. The City supports the daylighting project and is willing to have one additional outlet structure and one additional inlet structure operated and maintained by Ramsey-Washington Metro Watershed District (RWMWD) within the parkland.

As a follow-up from our request in 2024, WTA and the City of Saint Paul Parks and Recreation request that the RWMWD take on routine maintenance and debris removal of the proposed outlet on Lake Phalen (attached Figure 1 Maintenance Map intake apron legend item 1) due to the watershed district's current ownership, operations, and maintenance of the existing outlets from Lake Phalen. Additionally, we request that the board consider RWMWD to take on the maintenance tasks (see the attached draft Maintenance Chart Ref #1 as part of the WTA/City of Saint Paul draft Maintenance Agreement) associated with these infrastructures as part of the long-term success of this creek restoration project.

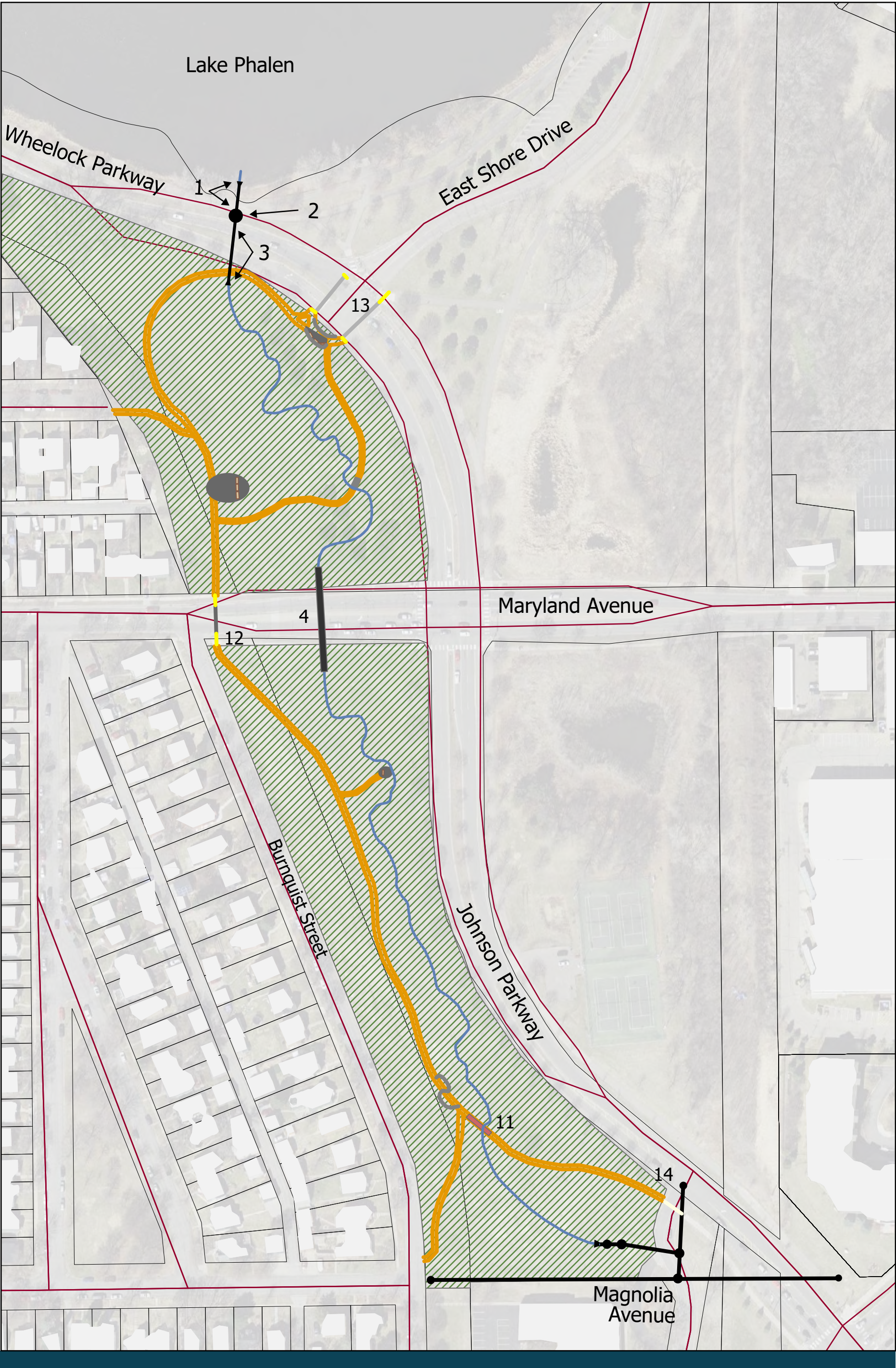
After our team worked with RWMWD staff on a preferred alternative outlet structure to get surface water from the lake into the proposed creek, the project team reworked the design to best fit the district's concerns. The project team will continue to work with RWMWD to ensure project success, as well as submit a permit application Fall 2025 to meet regulatory requirements outlined by the district.

Thank you for your attention to this matter. We look forward to our conversation at the RWMWD Board meeting on July 9th to discuss this request further. Please contact Gabby Menomin (gmenomin@wakantipi.org) or Brett Hussong (brett.hussong@ci.stpaul.mn.us) with questions or requests ahead of the board meeting.

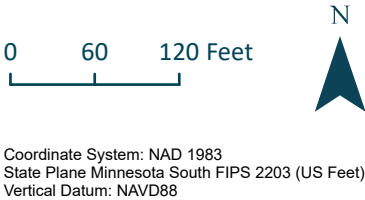
Sincerely,

Wakan Tipi Awanyankapi and City of Saint Paul Parks and Recreation

Figure 1 - Maintenance Map



DRAFT



Legend		
1. Intake Apron	8. Sidewalk Connections	12. Maryland Avenue Crosswalk
2. Headwaters Structure	9. Paths and Landings	13. Wheelock/Johnson Crosswalk
3. Outlet Apron	10. Stone Features	14. Magnolia Avenue Crosswalk
4. Maryland Avenue Culvert	11. Pedestrian Bridge	15. Wooden Furniture/Logs
6. Creek Alignment		
7. Park Extent		

Reach 7 & 8 Daylighting

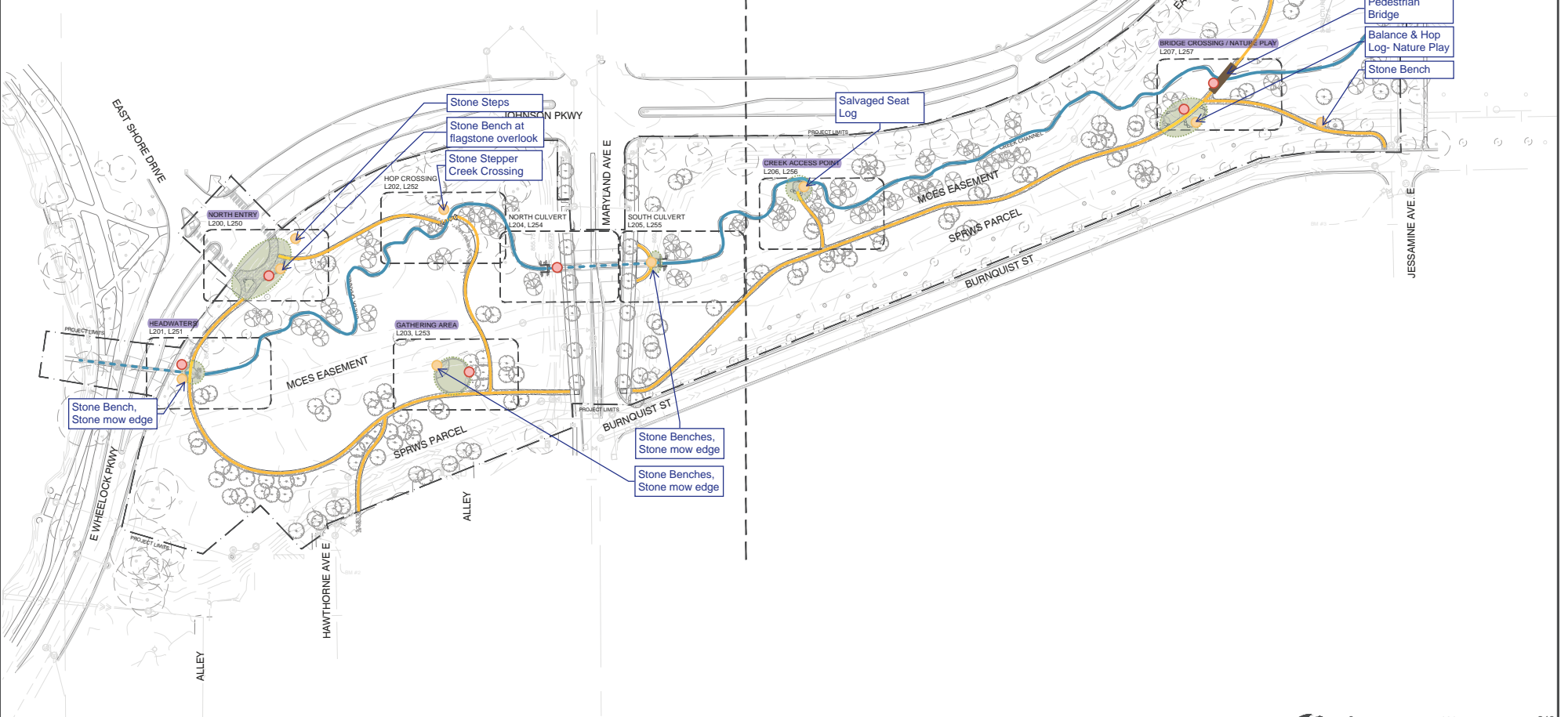
MAINTENANCE DIAGRAM- HARDSCAPE/ SITE FEATURES
LANDSCAPE ARCHITECTURAL ELEMENTS (April 9, 2025)

DRAFT

-  Creek (Ref #11)
-  Pedestrian path (aggregate) (Ref #9)
-  Site feature (see description) (Ref #10/11/15)
-  Signage feature (Ref #26/27)
-  Program space

SEE PLAN A: L100, L130, L140

SEE PLAN B: L101, L131, L141



I HEREBY CERTIFY THAT THIS PLAN SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: _____
 SIGNATURE: _____
 DATE: _____ LICENSE # _____

NO.	BY	DATE	REVISION DESCRIPTION

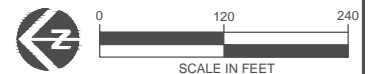
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DRAWN	DESIGNED	CHECKED
JMR	6/14/2024	21-127
APPROVED	DATE	PROJECT

LOWER PHALEN CREEK PROJECT
60% DESIGN - REACH 7 & 8
WAKAN TIPI AWANYANKAPI

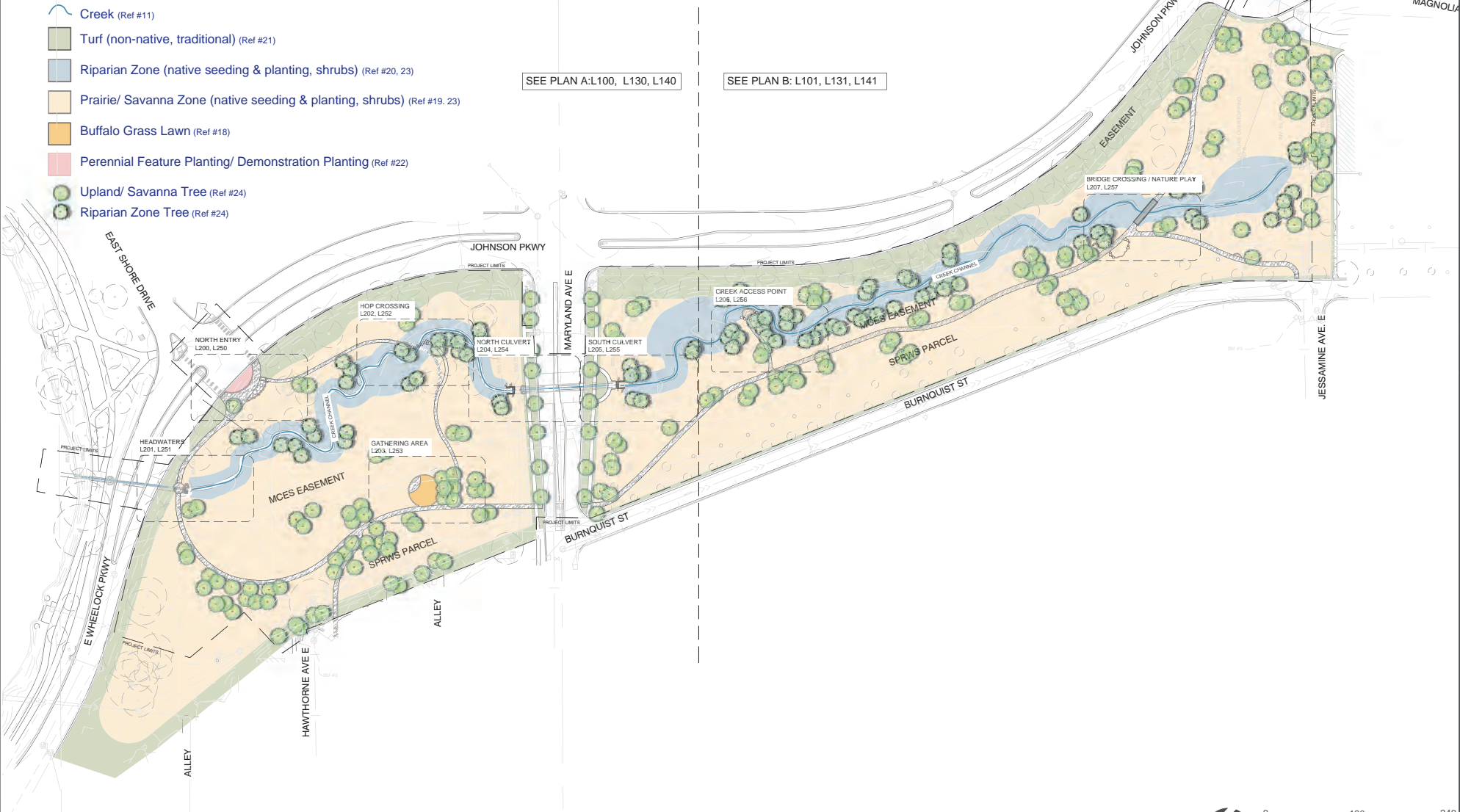
DF/ DAMON FARBER LANDSCAPE ARCHITECTS
 310 South 4th Avenue, Suite 7050
 Minneapolis, MN 55415 p: 612.332.7522

SITE ORIENTATION PLAN

SHEET
L002



MAINTENANCE DIAGRAM- LANDSCAPE/ SOFTSCAPE
LANDSCAPE ARCHITECTURAL ELEMENTS (April 9, 2025)



I HEREBY CERTIFY THAT THIS PLAN SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: _____
 SIGNATURE: _____
 DATE: _____ LICENSE # _____

NO.	BY	DATE	REVISION DESCRIPTION

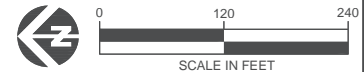
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LOWER PHALEN CREEK PROJECT
60% DESIGN - REACH 7 & 8
WAKAN TIPI AWANYANKAPI

DF/ DAMON FARBER LANDSCAPE ARCHITECTS
 310 South 4th Avenue, Suite 7050
 Minneapolis, MN 55415 p: 612.332.7522

SITE ORIENTATION PLAN

SHEET
L002





Wakan Tipi Awanyankapi

6/26/2025

Daylighting the Creek

Version 1.9

Maintenance Chart (for inclusion in Maintenance Agreement)

Maintenance Chart and DRAFT maintenance agreement terms and conditions to be provided at time of application permit

Ref.#	Component to be Maintained / Inspected	Description	Frequency	Owner	Responsible Party	Notes	DESIGN TEAM SCOPE RESPONSIBILITY (for O&M content)
Infrastructure							
1	Inlet structure at North end of Reach 8	Headwaters Structure (new Lake Phalen outlet)		City of Saint Paul	RWMWD (operations and mtce)	Routine debris removal and cleanup at a frequency to be determined, and ability to shut off water through the structure during periods of flooding.	Interfluve
2	Inlet structure at North end of Reach 8	Structural repairs and replacement		City of Saint Paul	City of Saint Paul / WTA funded maintenance endowment amt. requires further discussion)		Interfluve
3	Beltline Stormwater Interceptor Tunnel	Beltline Tie In to existing storm sewer		City of Saint Paul	City of Saint Paul		Interfluve
4	Beltline Stormwater Interceptor Tunnel	Tunnel maintenance and repair within tunnel		City of Saint Paul	City of Saint Paul	Tunnel maintenance and repair (non-RWMWD)	Interfluve
5	Beltline Stormwater Interceptor Tunnel	Pipe outside tunnel		City of Saint Paul	City of Saint Paul		Interfluve
6	Tunnel under Maryland	Stormwater tunnel		Ramsey County (only if maintenance agreement with City and receiving compensation)	Ramsey County (only if maintenance agreement with City and receiving compensation)	Subsurface maintenance requires contacting Gopher State One Call	Interfluve
7	Piping under Wheelock/Johnson	Stormwater tunnel		City of Saint Paul	City of Saint Paul	Subsurface maintenance requires contacting Gopher State One Call. In the lake is RWMWD, out of the Lake is City of Saint Paul	Interfluve
8	Piping under Johnson @ storm tie-in	Storm sewer		City of Saint Paul	City of Saint Paul	Subsurface maintenance requires contacting Gopher State One Call	Interfluve



Ref.#	Component to be Maintained / Inspected	Description	Frequency	Owner	Responsible Party	Notes	DESIGN TEAM SCOPE RESPONSIBILITY (for O&M content)
Hardscape							
9	Hardscape- General	Inspections- surface damage, vandalism/graffiti, tighten loose parts/fittings	Annual	City of Saint Paul	City of Saint Paul		DF/ InterFluve/ Alliant
10	Concrete - Sidewalk Connections	Debris removal, Flow path clearing, Minor concrete repairs	Weekly (debris removal), monthly (flow path clearing), as needed (repair)	City of Saint Paul	City of Saint Paul		Alliant / DF
11	Aggregate Paths (6' or 8' wide) needs to accommodate tool cart or small truck	Weed Control, Groundcover refreshing; no winter maintenance of paths.	Monthly in growing season (weed control) and seasonally (groundcover refreshing).	City of Saint Paul	City of Saint Paul	How to handle degraded materials? Replacements?	DF
12	Stone steps and pavers	Debris removal, Flow path clearing, aggregate touch up	Weekly (Debris removal), Monthly (Flow path clearing), As needed aggregate touch up between pavers	City of Saint Paul	City of Saint Paul		DF
13	Stream Crossing - Pedestrian Bridges and landings (not classified as a MNDOT registered bridge); 40 foot long steel surface with cable rail, no wood.	Debris removal Flow path clearing Pedestrian bridge inspection	Debris removal (weekly), Flow path clearing (monthly), Bridge inspection (TBD)	City of Saint Paul	City of Saint Paul	Discuss what 'landings' mean	DF
14	Stream Crossing- In Channel stones	Flow path clearing	As needed (after large rainfall events)	City of Saint Paul	City of Saint Paul		Interfluve/ DF
15	Rails and railings	Wipe down surfaces, component repair	Annual, repair loose or damaged parts - as needed.	City of Saint Paul	City of Saint Paul		DF- Bridge railings
16	Crosswalk at Maryland Parkway	Remove debris	Weekly (Remove debris), As-needed (surface repair)	Ramsey County	Ramsey County (under maintenance agreement with City)		CIVIL + DF
17	Crosswalk at Maryland Parkway	Road markings	Every 2-3 years as needed	Ramsey County	Ramsey County (under maintenance agreement with City)		CIVIL + DF
18	Crosswalk at Wheelock/Johnson	Remove debris	Weekly (Remove debris), As-needed (surface repair)	City of Saint Paul	City of Saint Paul		CIVIL + DF
19	Crosswalk at Wheelock/Johnson	Road markings	Every 2-3 years as needed	City of Saint Paul	City of Saint Paul		CIVIL + DF
20	Crosswalk at Magnolia	Remove debris	Weekly (Remove debris), As-needed (surface repair)	City of Saint Paul	City of Saint Paul		CIVIL + DF
21	Crosswalk at Magnolia	Road markings	Every 2-3 years as needed	City of Saint Paul	City of Saint Paul		CIVIL + DF
22	Trash cans (if added)	Wipe down surfaces, element repair	Weekly (wipe down surfaces), As-needed (element repair)	City of Saint Paul	City of Saint Paul		CIVIL + DF
23	Stone seating Elements	Debris removal	Weekly (Debris removal), As Needed (Minor masonry repair)	City of Saint Paul	City of Saint Paul/ WTA staff & volunteers		DF
24	Salvaged Log Seat Elements	Monitor, Replace	Monitor annual for degradation, 1-5yrs (Replace (remove to compost site, replace with salvaged sim log))	City of Saint Paul	City of Saint Paul/ WTA staff & volunteers		DF
25	Stone outcrops at Maryland Culvert	Debris removal, weed control, erosion repair	Weekly/Monthly (Debris removal), Weed control (yearly), As-needed (erosion repair)	City of Saint Paul	City of Saint Paul/ WTA staff & volunteers		DF



Ref.#	Component to be Maintained / Inspected	Description	Frequency	Owner	Responsible Party	Notes	DESIGN TEAM SCOPE RESPONSIBILITY (for O&M content)
Landscape							
<p>City and WTA to consider a co-management agreement similar to Bruce Vento Nature Sanctuary agreement.</p> <p>NOTE: All landscape maintenance recommendations reflect maintenance activities post-early establishment period; WTA to consider early establishment period extend from 3 to 5 years.</p>							
26	Overall site	Debris clean up, Invasive Species Monitoring	Bi-weekly (debris) Invasive species monitoring (annual)	City of Saint Paul	City of Saint Paul/ Ecological Restoration Practitioner/WTA staff & volunteers	Will there be volunteer efforts by WTA for this as well?	DF
27	Native grasses- Buffalo grass Lawn	Mowing (2-4")	mowing (2-3x/year, dependent on rainfall)	City of Saint Paul	City of Saint Paul	Recommended activities include long-term maintenance only and do not reflect vegetation establishment maintenance activities (1 year)	DF
28	Native Seeding & Planting Zones- Prairie/Savanna	Mowing (flail), Option to Prescribe burn Weed control by weed whips (spot/target areas)	2-3yr rotation (mow/RxBurn); consider mowing 1/2 site one year, and remaining 1/2 next year to provide refugia for wildlife support	City of Saint Paul	Ecological Restoration Practitioner/WTA staff & volunteers	Recommended activities include long-term maintenance only and do not reflect vegetation establishment maintenance activities (3 year)	DF
39	Native Seeding & Planting Zones- Riparian	Mowing (flail), Option to Prescribe burn Weed control by weed whips (spot/target areas)	After 3 year establishment process then (weed whip bi-yearly in May)	City of Saint Paul	Ecological Restoration Practitioner/WTA staff & volunteers	Recommended activities include long-term maintenance only and do not reflect vegetation establishment maintenance activities (3 year)	DF
30	Non-native grasses- Turf	Mowing, Overseeding/Turf Restoration	Mowing (Biweekly (every 2 wks)) Overseeding/ Turf restoration (as needed)	City of Saint Paul	City of Saint Paul	Leave lawn clipping in place to negate need for fertilizing and risk of nutrient loading in water-ways	DF
31	Perennials (Feature Planting/ Native Demonstration Area)	Cut back Refresh mulch Weeding Water, Dividing/ transplant	Cut back (annual, late spring) Refresh mulch (yearly in spring), Weeding (monthly in growing season- bi- monthly beyond yr.1 establishment), Water (only in yr. 1 establishment, periods of excessive drought), Dividing/ transplant (fall, Every 2-3yrs or as needed to manage overgrowth or infill)	City of Saint Paul	City of Saint Paul/WTA staff & volunteers	Demonstration Garden/ feature Planting at Entry, maintain for height/ overgrowth in semi-formal to natural planting organization	DF
32	Shrubs	Weed Control Pruning	Weed control- Monthly during growing season to Annually dependent on monitoring, Pruning- Trim excessively tall or damaged branches as needed/ annually	City of Saint Paul	City of Saint Paul/WTA staff & volunteers	Manage shrubs with natural/ native seeding areas. Do not prune for formal maintenance.	DF
33	Trees	Pruning Watering	Pruning- Yearly thru 5-10 yrs after planting, to maintain structure then as needed / every 5 yrs for form or to remove dead/damaged branches, raise/ clean canopies. Pruning time of year depends on species, typically late winter. Water - during periods of excessive drought	City of Saint Paul	City of Saint Paul	Avoid pruning during oak wilt season & MN DNR bat maternity and hibernation seasons	DF
34	Nature Based Play Area (adjacent to path)	Remove debris, replace elements*	Remove debris (weekly), replacements* (as deteriorated)	City of Saint Paul	City of Saint Paul	*black locust is a durable outdoor wood. If using salvaged non-black locust or white oak, replacement every 2-5yrs may be required.	DF
35	Creek bed/ channel	Debris clean up	Remove debris weekly	City of Saint Paul	City of Saint Paul/WTA staff & volunteers		Interfluv
36	Interpretive Signage	Content Management	Updated as needed	City of Saint Paul	Wakan Tipi Awanyankapi		DF
37	Interpretive Signage	Wipe down surfaces, element repair	Annually (wipe down surfaces), As-needed (element repair)	City of Saint Paul	City of Saint Paul	Monitor for vandalism, graffiti. Tighten loose components if needed.	DF
38	Habitat Features- Osprey Nest (likely to be removed per DF comment on 4/2/2025)	Debris clean-out/ replacement	Trim back in non-nesting season only if nest becomes too large for platform. Replace only if platform is damaged.		WTA checking with Saint Paul Bird Alliance on volunteer support		DF/Interfluv
39	Habitat Features- Bat Rocket Box	Debris clean-out/ replacement	Inspected annually. As needed clean out (wasps) during winter, replace during winter only if damaged or leaking	City of Saint Paul	WTA checking with Saint Paul Bird Alliance on volunteer support	Inspect to ensure no bats are present in box before maintaining	DF/Interfluv
40	Habitat Feature- Hibernacula (likely to be removed per DF comment on 4/3/2025)	natural feature, no maintenance needed					DF/Interfluv
41	Pond	Debris clean up		City of Saint Paul	City of Saint Paul/WTA staff & volunteers		Interfluv



Maintenance Activity	Description	Frequency
Litter and Debris Removal	Removal of trash, debris, and litter from site areas, accessible site components, and accessible pond areas. No structure entry anticipated. Sweep ground and surfaces clear of sediment, litter, and organic debris – bagging and removing as necessary. Sweep loose aggregate / mulch onto proper surface	Weekly/ Monthly
Flow Path Clearing	Remove obstructions and debris to promote proper overland flow of stormwater, and/or circulation	Monthly
Wipe Down Surfaces	Wipe surfaces and equipment clear of debris. Use non-toxic cleaning solutions as necessary.	Monthly
Mowing	Mow Turf lawns, 3-foot wide strip along pedestrian crossing areas and streets. Flail mowing in native seeding vegetation along creek bed/ in savanna areas requires less frequent mowing String trimming/ Weed whips permitted in difficult to reach areas.	Turf- Monthly during growing season Native Vegetation- Every 2-3 years
Weed Control	Remove and/or control of noxious and invasive weeds. Provide hand weeding of formal planting beds. Weed whips/ to control weeds in native seeding areas. Discuss with WTA methods based on indigenous knowledge that can be used on this site.	Monthly during growing season
Groundcover & Furnishing Refreshing	Remove and sand jagged surfaces and protrusions. Oil wooden benches and surfaces based on aesthetic desired. Fluff engineered wood fiber. Power wash solid stone and wood surfaces. Remove graffiti and repaint. Replace and restore loose aggregate areas.	Annually in early Spring
Pruning	Prune woody vegetation within 5 feet of pedestrian areas for proper structure, removal of dead limbs, and provide 14-foot vertical clearance.	Annually in late Fall
Aggregate Trail Maintenance	Aggregate surface topdressing. Rutting/ Pothole filling.	As needed, 1-2-year estimate for touch ups, inspect trail after large rainfall events
Minor Concrete Repair	Repair spalling, cracking, or displaced/loose concrete or masonry site components. Major repairs to be professionally contracted.	As needed based on inspection
Transplanting/ Planting & Mulching	Replant bare areas with native plantings based on the original planting plan. Refresh shredded hardwood mulch approximately every 2-3 years in plant beds.	As needed based on inspection
Inspections- Hardscape/ Site Amenities	Inspect annually for surface damage requiring replacement, wear and tear, erosion. Check fasteners for vandalism or looseness over time; inspect for graffiti	Annually
Inspection/ Monitoring- Vegetation	Annual monitoring for invasive species in native seeding area Inspect/ monitor trees and shrubs for damage, disease	Annually

Project Work Plan

Date: June 30, 2025

Project: RWMWD Office Exterior Improvements

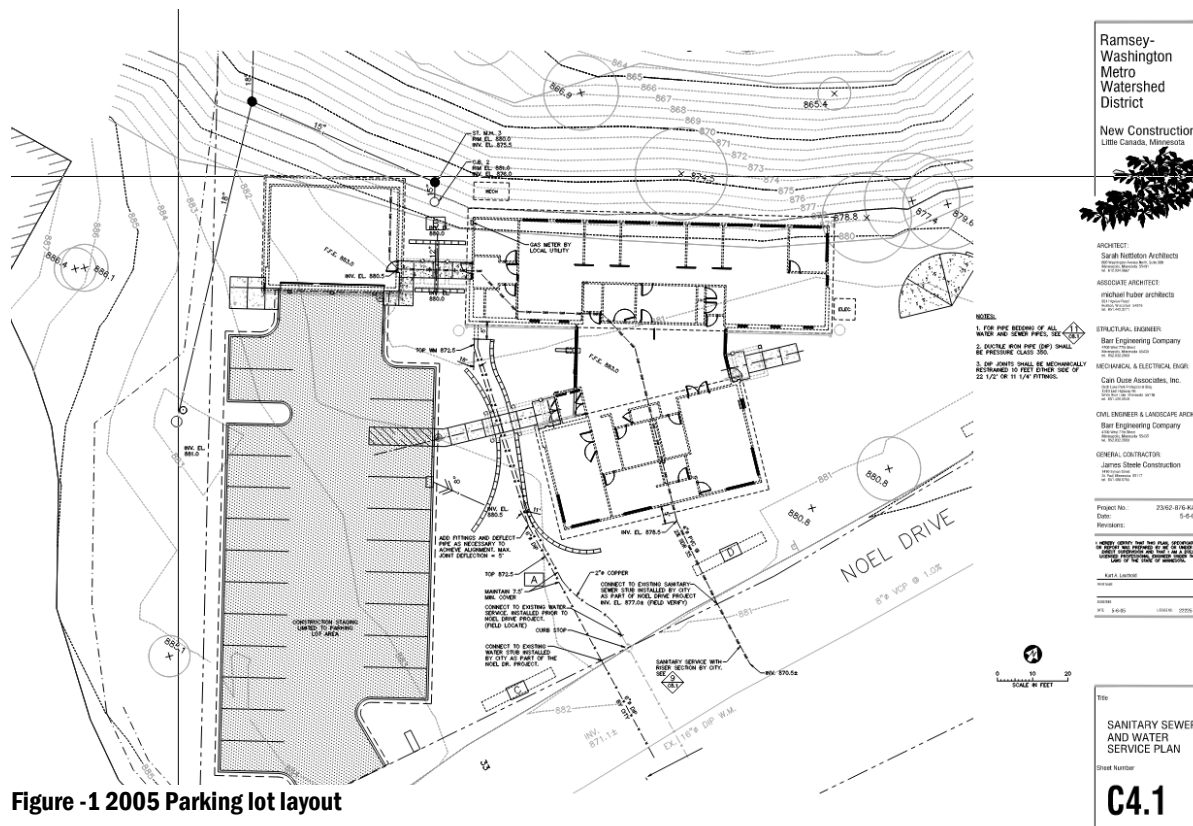
Project Team:

District Staff: Paige Ahlborg, Tina Carstens

Barr Staff: Erin Anderson Wenz (Principal)
Marcy Bean (Project Manager)
Gareth Becker (Civil Design)

Background

The Ramsey-Washington Metro Watershed District office was constructed in 2005, including a porous bituminous pavement parking lot. In 2014, the parking lot was expanded to its current footprint, which included a small area of permeable concrete unit pavers. In the twenty years since construction, the porous bituminous pavement has aged and become less effective for stormwater management. Some surface material has eroded, and in winter, the material has become slow to infiltrate, resulting in areas of ice buildup. RWMWD staff is interested in replacing the parking lot with an alternative material to serve as a demonstration for other properties looking for ways to reduce chloride use.



The permeable unit paver system used in the 2014 expansion, PaveDrain, has held up well, and the manufacturer has since developed improvements for the system to be heated. Heated pavement projects have been brought to the District's attention for consideration of grant funding, as heated pavements help reduce salt application. District staff are interested in using the parking lot as a pilot project to inform heated pavement system costs, operations, and the reduction of chloride application.

In 2024, Barr developed alternatives to determine the extent of the parking lot work and to understand planning-level cost implications for the heated system. Only the replacement of the original 2005 parking lot was considered during this exercise. Based on preliminary costs, we assume the project would be publicly bid and funded through the CIP Maintenance and Repair fund. For context, a standard asphalt parking lot is likely to be approximately 50% less than those estimated below. All options assume the existing curb and gutter can be reused.

<u>Initial assessment of heated paver system</u>	<u>Low estimate</u>	<u>High estimate</u>
Alternative 1 – Entire parking lot reconstructed with permeable pavers, 18 parking stalls are heated	\$ 166,000	\$ 234,000
Alternative 2 – Entire parking lot converted to heated permeable pavers	\$ 188,000	\$ 265,000
Alternative 3 – Entire parking lot converted to <u>unheated</u> permeable pavers	\$ 144,000	\$ 203,000

Alongside the parking lot, the project will provide an opportunity to make other small-scale improvements, such as EV charging stations and accessibility improvement items identified in the recent audit items. These items will be considered as the project moves into the next phase of design..

Scope of Work

This scope summary is for the design of improvements to inform project cost and schedule. This project includes development of construction documents for the parking lot retrofit to include a heated permeable pavement system, accessibility updates, and the addition of an EV charging station. If the Board approves moving forward, budgets for implementing the improvements will be included in the 2026 budget for consideration in September.

Task 1 – Site Survey

Barr will coordinate a site survey of the property to utilize as new base data for this and future site work. Quotes were requested for this work in May, with Goers Land Surveying providing the lowest responsible quote at \$4,225.

Task 2 – Retrofit Construction Documents

Barr will develop construction documents to retrofit the existing permeable parking lot to incorporate a heated permeable unit paver system. Design will incorporate accessibility requirements, gas line modifications, integration of the heated paver system into the garage, and integration of an EV charging station. This task may require coordination with subcontractors or specialty designers, which costs cannot be estimated at this time.

Task 3 – Bidding and Construction

Barr will support bidding and construction of the pavement retrofit project, which is anticipated to occur in spring 2026.

Budget

The cost to conduct the proposed scope of work is summarized in the table below.

Task	Cost
Task 1: Site Survey (2025)	\$4,225
Task 2: Retrofit Construction Documents (2025)	\$30,000
Task 3: Bidding and Construction (2026)	\$5,000
Total	\$39,225

Project Tracking

Project Milestones

Milestones	Estimated Completion Month	Actual Completion Date
Task 1: Site Survey	June 2025	
Board Review: Preliminary budgeting	September 2025	
Task 2: Retrofit Construction Documents	October 2025	
Board Review: 90% construction documents	October 2025	
Task 3: Bidding and Construction	March 2026	

Monthly Updates

Month	Budget Spent \$\$ / %

Administrator's Report

MEMO

TO: Board of Managers and Staff
FROM: Tina Carstens, Administrator
SUBJECT: June Administrator's Report
DATE: July 1, 2025

A. Meetings Attended

Tuesday, June 3,	8:30 AM	MAWA Executive Committee Meeting
	12:00 PM	Vadnais Heights Development Meeting
Wednesday, June 4	5:00 PM	Roosevelt Homes Board Tour
	6:30 PM	Board Meeting
Thursday, June 12	9:00 AM	Water Resources Conference Planning
Mon, June 23 - Thurs, June 26	ALL DAY	Minnesota Watersheds Summer Tour
Tuesday, July 1	8:30 AM	MAWA Executive Committee Meeting

B. Upcoming Meetings and Dates

Metro Watersheds Meeting	July 15, 2025
Watershed Week	August 3-9, 2025
August Board Meeting	August 6, 2025
Minnesota Watersheds Special Virtual Meeting	August 25, 2025
September Board Meeting	September 3, 2025
50 th Anniversary Celebration	September 18, 2025
CAC Meeting	September 23, 2025
October Board Meeting	October 1, 2025
Metro Watersheds Meeting	October 21, 2025
CAC Meeting	October 28, 2025
November Board Meeting	November 5, 2025
Watershed Excellence Awards	TBD
CAC Meeting	December 2, 2025
Minnesota Watersheds Annual Conference	December 3-5, 2025
December Board Meeting	December 10, 2025

C. Staff Anniversaries

It is my anniversary this month, and I couldn't be happier to have spent this time at the watershed working towards our mission and goals!

July 15	Tina Carstens	23 years
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D. Board Action Log and Updates

The board action log is attached. I review this list monthly and add any suggestions made in the previous meeting.

E. Minnesota Watersheds Updates

For the monthly newsletters, go here: <https://www.mnwatersheds.com/news-letters>.

Attached is the packet provided by Minnesota Watersheds for the meeting on resolutions and petitions on August 25, 2025. The meeting will be held virtually via Zoom. The board will need to designate two delegates for voting at this meeting. You will see that three resolutions have been forwarded for consideration at the meeting.

F. 2026 Budget Planning

Attached is a memo for board discussion regarding our 2026 budget process.

**Minnesota Watersheds
2025 Annual Meeting on Resolutions and Petitions
August 25, 2025
Via Zoom**

Member Meeting Materials

Enclosed are the following items:

1. Notice of Annual Meeting on Resolutions and Petitions
2. Delegate Appointment Form
3. List of Delegates Appointed for the March Special Meeting
4. Annual Meeting on Resolutions and Petitions Agenda
5. Proposed Legislative Platform Updates
6. Proposed Resolutions
7. Active Resolutions

Please note that the Delegate Appointment Forms are **REQUIRED**. For the Annual Meeting on Resolutions and Petitions to be held, **a quorum of 22 delegates MUST be present and must include at least one delegate from each of the three regions.** Please return your Delegate Appointment Forms to Jan Voit at jvoit@mnwatersheds.com at your earliest convenience.

Delegates appointed for the special meeting may serve as delegates for the Annual Meeting on Resolutions and Petitions and the Annual Business Meeting. *Email confirmation of those delegates is required from each organization.*

This packet has been distributed to administrators and managers via email. No paper copies of this packet will be sent via the U.S. Postal Service.

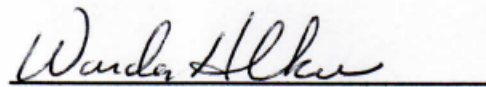
**We are looking forward to your participation in this year's
virtual Annual Meeting on Resolutions and Petitions!**

Minnesota Watersheds 2025 Annual Meeting on Resolutions and Petitions Notice

NOTICE IS HEREBY GIVEN that the 2025 Annual Meeting on Resolutions and Petitions will be held by Zoom beginning at 10:00 a.m. on Monday, August 25 for the following purposes:

1. to consider and act upon proposed Legislative Platform updates; and
2. to consider and act upon proposed Resolutions.

Sincerely,



Wanda Holker
Secretary

Minnesota Watersheds 2025 Delegate Appointment Form

The _____ hereby certifies that it is

name of watershed organization

a watershed district or watershed management organization duly established and in good standing pursuant to Minnesota Statutes 103B or 103D and is a member of Minnesota Watersheds for the year 2025.

The _____ hereby further certifies

name of watershed organization

the following individuals have been appointed as delegates, or as an alternate delegate, all of whom are managers in good standing with their respective watershed district or watershed management organization.

Delegate #1: _____

Delegate #2: _____

Alternate: _____

Authorized by:

Signature

Date

Title

** Please return this form to mnwatershed@gmail.com at your earliest convenience. **

REGION 1	Delegate 1	Delegate 2	Alternate
Bois de Sioux Watershed District	Linda Vavra	Allen Wold	
Buffalo-Red River Watershed District	Peter Fjestad	Cathy Affield	
Cormorant Lakes Watershed District			
Joe River Watershed District			
Middle-Snake-Tamarac Rivers	Bill Petersen	Lein Schiller	Keith Szczepanski
Pelican River Watershed District	Laurie Olson	Chris Jasken	Charlie Jasken
Red Lake Watershed District	LeRoy Ose	Gene Tiedemann	Allan Page
Roseau River Watershed District	Jim Johnson	LaVerne Voll	
Sand Hill River Watershed District	Don Andringa		
Two Rivers Watershed District	Gerald Olsonawski		
Warroad River Watershed District			
Wild Rice Watershed District	Mike Christensen	Duane Erickson	Curt Johannsen
REGION 2	Delegate 1	Delegate 2	Alternate
Buffalo Creek Watershed District			
Cedar River Watershed District			
Clearwater River Watershed District			
Crooked Creek Watershed District			
High Island Creek Watershed District			
Kanaranzi-Little Rock Watershed District			
Lac Qui Parle-Yellow Bank Watershed District	Andrew Weber		
Middle Fork Crow River Watershed District	Ruth Schaefer	Jeff Gertgen	
North Fork Crow River Watershed District	Bob Brauchler	Jim Wuertz	Jim Barchenger
Okabena Ocheda Watershed District			
Shell Rock River Watershed District	Brad Kramer	Joe Pacovsky	Mike Lee
Turtle Creek Watershed District			
Upper Minnesota River Watershed District	Wanda Holker		
Yellow Medicine River Watershed District	Bill Briggs	Randy Kamrath	Darwyn Bach
REGION 3	Delegate 1	Delegate 2	Alternate
Bassett Creek WMC	Joan Hauer	Shaun Kennedy	RJ Twiford
Brown's Creek Watershed District	Celia Wirth	Klayton Eckles	Chuck LeRoux
Capitol Region Watershed District	Shawn Mazanec	Hawona Sullivan Janzen	Joe Collins
Carnelian Marine St. Croix Watershed District	Paul Richert		
Comfort Lake - Forest Lake Watershed District	Jackie Anderson	Steve Schmaltz	
Coon Creek Watershed District	Jim Hafner		
Minnehaha Creek Watershed District	Sherry White	William Olson	Eugene Maxwell
Mississippi WMO			
Nine Mile Creek Watershed District	Peggy Kvam	Chris-Ann Lauria	
Prior Lake Spring Lake Watershed District	Ben Burnett	Bruce Loney	
Ramsey Washington Metro Watershed District	Val Eisele	Benjamin Karp	
Rice Creek Watershed District	Mike Bradley	Marcie Weinandt	
Riley Purgatory Bluff Creek Watershed District	David Ziegler	Jill Crafton	Tom Duevel
South Washington Watershed District	Mike Madigan	Brian Johnson	
Vadnais Lake Area WMO			
Valley Branch Watershed District	Don Pereira	Ed Marchan	John Brach



Annual Meeting on Resolutions and Petitions

AGENDA

Monday, August 25, 2025

10:00 a.m.

Join online: [CLICK HERE](#)

Join by phone: +1 312 626 6799

Meeting ID: 837 1967 3264

Passcode: 992222

GENERAL BUSINESS

10:00 a.m. Call to Order and Process Overview – Brad Kramer

10:05 a.m. Approval of Agenda (Action) – Brad Kramer

ACTION ITEMS

10:10 a.m. **LEGISLATIVE PLATFORM** (Action) – Brad Kramer

10:30 a.m. **RESOLUTIONS HEARING** (Action) – Don Pereira

Note: If you wish to testify “FOR” or “AGAINST”, please raise your hand. You must be recognized by the meeting host before you speak. Limit your comments to two (2) minutes. Voting on each resolution will be done by hand raising.

Resolution 1 – Supporting a Legislative Amendment to Expand the Wetland Conservation Act Exemption of Public Drainage System Repairs

Resolution 2 – Seeking Revision to MN Statute 383B.79 to Include Watershed Management Organizations

Resolution 3 – Seeking Legislative Reform to Increase MDNR and MPCA Efficiency and Define Permit Application Completeness

12:00 p.m. **ADJOURNMENT**

Minnesota Watersheds | 1005 Mainstreet | Hopkins, MN 55343 | mnwatersheds.com

For more information, contact Jan Voit, jvoit@mnwatersheds.com | 507-822-0921



**MINNESOTA
WATERSHEDS**
Connecting People. Protecting Water.

DRAFT 2025-2026 LEGISLATIVE PLATFORM

Abstract

This document articulates clearly defined legislative policies so members and Minnesota Watersheds representatives on the Board of Water and Soil Resources Board, Clean Water Council, and Local Government Water Roundtable can accurately state our positions.

Adopted December 6, 2024

Contents

Purpose	3
Emerging Issues.....	3
Finance	3
1. Capacity.....	3
2. Grant Funding	3
Urban Stormwater	4
1. Stormwater Quality Treatment	4
2. Water Reuse	4
Water Quantity	4
1. Drainage	5
2. Funding	5
3. Flood Control	5
4. Regulation	5
5. Policy	5
Water Quality	6
1. Lakes.....	6
2. Wetlands	6
3. Rivers and Streams.....	6
4. Policy	6
Watershed Management and Operations	6
1. Watershed Powers	6
2. Watershed Duties.....	7
3. Watershed Planning	7
Agency Relations	7
1. Advocacy	7
2. Representation.....	7
3. Regulation	7
Regulations.....	8
Natural Resources	8
1. Planning	8
2. Policy	8
3. Habitat	8

2024 Results	9
Water Quantity.....	9
Drainage	9
Watershed Management and Operations	9
Watershed Planning	9

DRAFT

Purpose

Minnesota Watersheds represents both watershed districts and watershed management organizations (collectively referred to as Watersheds). That representation underscores the necessity of protecting Watershed powers, duties, and planning responsibilities on a watershed basis.

This legislative platform outlines Minnesota Watersheds positions on legislative matters and serves as the foundation for our organization to support or oppose various local, state, and federal legislation. The legislative platform is based on adopted resolutions and emerging issues as identified by the MAWA Legislative Platform Committee and the Minnesota Watersheds Resolutions and Legislative Committees and adopted by the membership. It also is designed to clearly articulate defined legislative policies so members and Minnesota Watersheds representatives on the Board of Water and Soil Resources Board, Clean Water Council, and Local Government Water Roundtable can accurately state our positions.

Emerging Issues

New or developing problems or concerns may arise that require attention before or during the legislative session. Those problems or concerns likely have not been addressed through the resolutions process, may or may not be identified in the legislative platform, but will need to be addressed by the lobbying team and executive director through attendance and meetings, written comments, testifying at hearings, or legislation. Flexibility is necessary so that the lobbying team and executive director can be proactive on behalf of Minnesota Watersheds with state agencies, non-governmental organizations, and at the legislature.

The Minnesota Watersheds Manual of Policy and Procedures states: *In the event legislation or state agency policy is introduced that may cause harm to Minnesota Watersheds members and there is no policy adopted by Minnesota Watersheds on the issue, the Minnesota Watersheds Board of Directors may review the legislation or policy and adopt a temporary position on the issue on behalf of the organization. The policy position will be in effect until the next annual resolutions hearing. At that time, the membership must review the policy position and vote on whether it should become a permanent policy position or should expire.*

Finance

Watersheds are tasked with many responsibilities by Minnesota statute and local priorities are set by their boards. To effectively perform those duties, adequate funding is necessary. Although some Watersheds have levy authority, there are many other avenues of funding that are important for achieving local water management, as well as water quality and quantity goals.

1. Capacity

- a. Support Clean Water Funds for implementation, not capacity (Resolution 2021-01A and B)
- b. Support capacity funding for watershed districts (Resolution 2021-02)
- c. Support General Fund repayment of Soil and Water Conservation District capacity funds to the Clean Water Fund

2. Grant Funding

- a. Support metro watershed-based implementation funding for approved 103B plans only (Resolution 2021-07)

- b. Support a more equitable formula for watershed-based implementation funding in the metro
- c. Lobby for watershed-specific grant funding
- d. [Lobby for the flood hazard mitigation grant program](#)

Urban Stormwater

Watersheds and land use management partners work to reduce polluted stormwater runoff and/or increase infiltration from urbanization and hard surfaces. Many Watersheds in the state have adopted regulatory standards and/or official controls to successfully manage urban stormwater when land alterations occur. Watersheds also implement a variety of urban stormwater management practices to treat runoff before it enters our lakes, streams, and wetlands.

1. Stormwater Quality Treatment

- a. Support limited liability for certified commercial salt applicators (Resolution 2022-02)
- b. Support, partner/collaborate with a municipal separate storm sewer system (MS4s – municipal separate storm sewer system) (if/where appropriate) in permit compliance activities
- c. Support the use of green infrastructure and minimizing impervious surfaces, where practical, in urban development and planning
- d. Where it may exist, support removing duplication of urban stormwater regulatory standards and controls
- e. Support the rescission of the Department of Labor and Industry/Plumbing Board Final Interpretation of Inquiry PB0159, storm drainage surcharge to return to common engineering practice for stormwater pond design

2. Water Reuse

- a. Support the Stormwater Reuse Task Force and for the Minnesota Department of Health to complete a review process (Resolution 2022-01)
- b. Support efforts to clarify and simplify State Plumbing Board rulings and requirements to facilitate more reuse of rainwater/stormwater

Water Quantity

Watersheds are directed by statute to conserve the natural resources of the state by land use planning, flood control, and other conservation projects. Specific purposes refer to flood damage reduction, stream flows, water supply, and drainage systems, as well as to identify and plan for effective protection and improvement of surface water and groundwater, and to protect and enhance fish and wildlife habitat and water recreational facilities. Numerous past, present, and future legislative initiatives have affected how water quantity issues are managed at the local level. This very broad-based topic includes management of the volume of water (drought, flooding, water supply), the flow of water (drainage, storm water, channel restoration, habitat), and recreational (lakes, rivers, wetlands) activities like fishing, boating, and hunting.

1. Drainage

- a. Support the current statutory requirements for notification and coordination in the development of petitioned repairs, drainage improvement projects, and new drainage systems
- b. Support the addition of a classification for public drainage systems that are artificial watercourses
- c. Seek increased support for and participation in the Drainage Work Group (Resolution 2022-03)
- d. Oppose the drainage registry information portal
- e. Oppose incorporating increased environmental, land use, and multipurpose water management criteria (M.S. 103E.015 requirements)
- f. Support new legislation modeled after HF2687 and SF2419 (2018) regarding Department of Natural Resources regulatory authority over public drainage maintenance and repairs (Resolution 2023-03)
- g. Oppose mandatory Environmental Assessment Worksheets for drainage projects
- h. Investigate ways of maintaining water flow during periods of drought and explore opportunities for aquifer recharge.

2. Funding

- a. Obtain stable funding for flood damage reduction and natural resources enhancement projects (Resolution 2022-05)
- b. Clarify county financing obligations and/or authorize watershed district general obligation bonding for public drainage projects

3. Flood Control

- a. Support crop insurance to include crop losses within impoundment areas (Resolution 2021-05)
- b. Seek action for streamlining the Department of Natural Resources Flood Hazard Mitigation Grant Program (Resolution 2023-04)

4. Regulation

- a. Support temporary water storage on Department of Natural Resources wetlands during major flood events (Resolution 2020-04)
- b. Support managing water flows in the Minnesota River Basin (statewide) through increased water storage and other strategies and practices
- c. Work with Minnesota Department of Transportation to support flood control and how to handle increased water volume issues along state and federal highway systems (example from Bemidji district of the Minnesota Department of Transportation)

5. Policy

- a. Support funding for watershed-based climate resiliency projects and studies
- b. Support funding for best management practices that protect and enhance groundwater supply
- c. Seek the ability to allow resale of acquisition buyout property (Resolution 2024-04)

Water Quality

Protecting and improving the quality of surface and ground water in our Watersheds is an essential component of managing water resources on a watershed basis.

1. Lakes

- a. Support limiting wake boat activities (Resolution 2022-06)
- b. Support designation change and research needs for the Chinese Mystery Snail
- c. Support temporary lake quarantine authorization to control the spread of aquatic invasive species
- d. Support streamlining permit applications for rough fish management
- e. Support dredging as a best management practice to manage internal phosphorus loads in lakes

2. Wetlands

- a. Support a statutory requirement for water level control structures in wetland restorations and wetland banks
- b. Support federal, state, and local funding for wetland restoration and protection activities
- c. Seek clarification of the statutorily modified definition of wetlands and the effects on watershed implementation of the Wetland Conservation Act ([Minnesota Laws 2024, Chapter 90, Article 3, section 77](#))

3. Rivers and Streams

- a. Support a statutory deadline for Department of Natural Resources Public Waters Work Permits (45-60 days)
- b. Support automatic transfer of public waters work permits to Watersheds (M.S. Chapter 103G.245 Subd.5)

4. Policy

- a. Support funding for watershed-based climate resiliency projects and studies
- b. Support funding for best management practices that protect groundwater quality
- c. Support development, adoption, and implementation of regulatory approaches to reducing chloride contamination in waters of the state (Resolution 2024-01)

Watershed Management and Operations

Protecting, enhancing, defending, and supporting existing Watershed statutory powers, duties, and planning responsibilities is necessary for effective and efficient watershed management and operations. Specific Watershed powers, duties, and planning responsibilities are contained in Minnesota Statutes [Chapter 103B](#) and [Chapter 103D](#).

1. Watershed Powers

- a. Support and defend eminent domain powers for watershed districts
- b. Support Watershed powers to levy property taxes and collect special assessments
- c. Support a watershed district's power to accept the transfer of drainage systems in the watershed; to repair, improve, and maintain the transferred drainage systems; and to construct all new drainage systems and improvements of existing drainage systems in the watershed

- d. Support a Watershed's power to regulate the use and development of land within its boundaries

2. Watershed Duties

- a. Support a Watershed's duty to initiate projects
- b. Support a Watershed's duty to maintain and operate existing projects
- c. ~~Support increased flexibility in the open meeting law (Resolution 2023-05)~~
- d. Allow alternative notice of watershed district proceedings by publication on the district's website (Resolution 2024-02)

3. Watershed Planning

- a. Support a Watershed's ability to jointly or cooperatively manage and/or plan for the management of surface and ground water
- b. Support the connection between watershed-based implementation and funding
- c. Support development of a soil health goal for metropolitan watershed management plans (Resolution 2020-03)
- d. Support education and outreach to encourage formation of watershed districts in unserved areas (Resolution 2023-06)

Agency Relations

Watershed organizations work with many federal and state agencies to accomplish their mission. While relationships vary from administrative to funding and regulatory, agency policies and procedures can have a major impact on Watershed operations and projects. Maintaining strong, positive relations and ensuring Watersheds have a role in policy making is key to successful watershed management and operations.

1. Advocacy

- a. Require a 60-day review period before state agencies adopt new policies related to water and watershed management (Resolution 2021-06)
- b. Increase collaborative efforts between Minnesota Watersheds and all state agencies involved in water management

2. Representation

- a. Support watershed district managers being appointed, not allowing county commissioners to serve as managers

3. Regulation

- a. Streamline the Department of Natural Resources permitting process by increasing responsiveness, decreasing the amount of time it takes to approve permits, providing a detailed fee schedule prior to application, and conducting water level management practices that result in their reaction more quickly to serious, changing climate conditions
- b. Require watershed district permits for all state agencies (Resolution 2023-01)
- c. Oppose mandatory Environmental Assessment Worksheets for drainage projects
- d. Request support to request new legislation to set permit review time limits upon the Department of Natural Resources (Resolution 2024-13)

Regulations

Watershed representation on state and local panels and committees and the ability for Watersheds to regulate development and use of land within the organization's boundaries without prohibitive regulatory restrictions is necessary.

- a. Oppose legislation that forces spending on political boundaries
- b. Support the ability to appeal public water designations (Resolution 2020-01)
- c. Seek Watershed membership on Wetland Technical Evaluation Panels (Resolution 2024-03)

Natural Resources

Minnesota Statutes direct Watersheds to conserve the natural resources of the state. Some of the purposes listed in statute are to conserve water in streams and water supply, alleviate soil erosion and siltation of water courses or water basins, regulate improvements by riparian property owners of the beds, banks, and shores of lakes, streams, and wetlands for preservation and beneficial public use; protect or enhance the water quality in water courses or water basins; and protect and preserve groundwater resources.

1. Planning

- a. Ensure timely updates to Wildlife Management Area plans
- b. Support Watershed inclusion in development of state plans (i.e., Prairie Plan, State Water Plan, etc.) related to water and watershed management

2. Policy

- a. Support funding for climate resiliency
- b. Seek clarification in the statutory language regarding funding for and updating the public waters inventory ([Minnesota Laws 2024, Chapter 116, Article 3, section 47](#))
- c. Seek the Department of Natural Resources to establish a "Comprehensive Guideline for Calcareous Fen Management" (Resolution 2024-05)
- d. Seek the Department of Natural Resources to adopt a program to incentivize calcareous fen management on private lands (Resolution 2024-07)
- e. Seek a formal process to distribute a complete list of calcareous fens annually (Resolution 2024-10)
- f. Seek the development of a calcareous fen work group (Resolution 2024-12)

3. Habitat

- a. Clarify buffer rule issues
- b. Support funding to reduce erosion and sedimentation
- c. Support funding for the enhancement, establishment, and protection of stream corridors and riparian areas
- d. Support funding for the enhancement and protection of habitats

2024 Results

This section will document when an issue is resolved.

Water Quantity

Drainage (2024)

- Comply with the legislative mandate to review outlet adequacy and notification requirements in the Drainage Work Group
 - During the 2023 legislative session ([Minnesota Laws 2023, Chapter 60, Article 5, section 21](#)), BWSR and the DWG were directed by the legislature to evaluate and develop recommendations on the definition and application of outlet adequacy as provided in M.S. Chapter 103E.261 and public notice requirements for drainage activities, including a drainage registry portal. The report was developed during DWG meetings following the 2023 legislative session. The report was submitted to the legislature on February 1, 2024 as required by the statutory language.

Watershed Management and Operations

Watershed Duties (2025)

- Support increased flexibility in the open meeting law
 - During the 2025 legislative session, the Open Meeting Law was amended to remove some of the requirements for remote meeting participation using interactive technology. Watershed boards and other local government bodies may conduct their meetings using interactive technology so long as:
 - all members of the body participating in the meeting, wherever their physical location, can hear and see one another and can hear and see all discussion and testimony presented at any location at which at least one member is present;
 - members of the public present at the regular meeting location of the body can hear and see all discussion and testimony and all votes of members of the body;
 - at least one member of the body is physically present at the regular meeting location; and
 - all votes are conducted by roll call so each member's vote on each issue can be identified and recorded.

Watershed Planning (2024)

- Support watershed autonomy during and following a One Watershed, One Plan development process
 - Changes were made to clarify and modernize M.S. Chapter 103D during the 2024 legislative session ([Minnesota Laws 2024, Chapter 90, Article 3, section 42](#)). M.S. Chapter 103D.401 was clarified that a watershed district maintains the authority to adopt a plan even when participating in a comprehensive watershed management planning program under section 103B.801 (One Watershed, One Plan/1W1P).

Resolutions and Legislative Committee Recommendations



The committee's recommendations on resolutions are as follows.

#	Resolution Title	Committee Recommendation
1	Supporting a Legislative Amendment to Expand the Wetland Conservation Act Exemption of Public Drainage System Repairs	Recommends adoption
2	Seeking Revision to MN Statute 383B.79 to Include Watershed Management Organizations	Recommends adoption
3	Seeking Legislative Reform to Increase MDNR and MPCA Efficiency and Define Permit Application Completeness	Recommends adoption

BACKGROUND INFORMATION ON MINNESOTA WATERSHEDS

RESOLUTION 2025-01

Resolution Supporting a Legislative Amendment to Expand the Wetland Conservation Act (WCA) Exemption for Public Drainage System Repairs

Proposing District: Rice Creek Watershed District
Contact Name: Nicholas Tomczik, Administrator
Phone Number: 763-398-3079
Email Address: ntomczik@ricecreek.org

Background that led to submission of this resolution:

The Wetland Conservation Act (WCA) currently exempts potential impacts to wetlands that have existed for less than 25 years resulting from public drainage system repairs. However, many public drainage systems state-wide at the discretion of the Drainage Authority have been unmaintained or undermaintained for more than 25 years, and repairs determined to be necessary now or at a future date to these systems can trigger the need for extensive investigation to determine the potential for wetland impact and mitigation requirements. Determining the impacts from public drainage system repairs is inexact at best, and as a result the regulatory pathways to accomplish these repairs are often inconsistent and inconclusive. To address these complications, RCWD would like the WCA to be modified to extend this exemption to all public drainage system repairs. This would simplify regulatory engagement for drainage system repairs and reduce costs for drainage authorities and benefiting landowners.

Balancing efficient drainage repairs with wetland preservation is critical, especially as infrastructure needs grow due to increased flood risks and climate impacts. This issue is important to ensure timely repairs while protecting water resources.

Relevant regulatory documents include Minnesota Statute 103G.2241 and MN Rule 8420.0420, detailing the current exemptions and processes under the WCA.

Efforts to solve the problem

The RCWD has had extensive dialog with the Board of Water and Soil Resources (BWSR) staff for many years on the topic of evaluating wetland impacts from public drainage system repairs. Recent 2024 legislation attempted to simplify WCA, but did not address this specific issue.

Is legislative action the best means of addressing the matter? If yes, what is the purpose or intent of your proposal? If not, what advocacy steps could be taken with state or local government officials?

Yes, legislative action is the appropriate means. The purpose of the proposal is to amend existing statutes to expand the 25-year wetlands exemption to include all public drainage repair activities.

If legislative action is not pursued, advocacy efforts could focus on engaging with local and state officials to promote administrative modifications or policy adjustments. This might include informing DNR and BWSR of the importance of balancing repair efficiency with wetland preservation, emphasizing the economic and flood mitigation benefits of streamlined repairs.

Potential solutions include

- Advocating for amendments to Minnesota Statutes 103G.2241 and MN Rules 8420.0420 to expand exemptions.
- Developing policies that support expedited drainage repair approvals without compromising wetland protections.

Anticipated support or opposition

Other Watershed Districts that are Drainage Authorities for public drainage systems might support this issue. State agencies such as BWSR or DNR, wetland conservation special interest groups might oppose this effort.

This issue: (check all that apply)

Applies only to our district:		Requires legislative action:	X
Applies only to 1 or 2 regions:		Requires state agency advocacy:	
Applies to the entire state:	X	Impacts MW bylaws or MOPP:	

MINNESOTA WATERSHEDS RESOLUTION 2025-01

Resolution Supporting a Legislative Amendment to Expand the Wetland Conservation Act (WCA) Exemption for Public Drainage System Repairs

WHEREAS, the Wetland Conservation Act (WCA) currently exempts potential impacts to wetlands that have existed for less than 25 years resulting from public drainage system repairs; and

WHEREAS, many public drainage systems statewide, at the discretion of the Drainage Authority, have been unmaintained or undermaintained for more than 25 years; and

WHEREAS, repairs determined to be necessary now or at a future date to these systems can trigger the need for extensive investigation to determine the potential for wetland impact and mitigation requirements; and

WHEREAS, determining the impacts from public drainage system repairs is inexact at best, and as a result, the regulatory pathways to accomplish these repairs are often inconsistent and inconclusive; and

WHEREAS, to address these complications, RCWD proposes that the WCA be modified to extend this exemption to all public drainage system repairs, which would simplify regulatory engagement for drainage system repairs and reduce costs for drainage authorities and benefiting landowners; and

WHEREAS, balancing efficient drainage repairs with wetland preservation is critical, especially as infrastructure needs grow due to increased flood risks and climate impacts; and

WHEREAS, this issue is important to ensure timely repairs while protecting water resources; and

WHEREAS, relevant regulatory documents include Minnesota Statute 103G.2241 and MN Rule 8420.0420, which detail the current exemptions and processes under the WCA; and

WHEREAS, the Rice Creek Watershed District has had extensive dialog with the Board of Water and Soil Resources (BWSR) staff for many years on the topic of evaluating wetland impacts from public drainage system repairs, and recent 2024 legislation attempting to simplify WCA did not address this specific issue; and

WHEREAS, legislative action is the appropriate means of addressing this matter, with the purpose of amending existing statutes to expand the 25-year wetlands exemption to include all public drainage repair activities; and

NOW, THEREFORE, BE IT RESOLVED that Minnesota Watersheds supports the introduction of new legislation to amend Minnesota Statute 103G.2241 and MN Rule 8420.0420 to expand the WCA exemption to include all public drainage system repairs and commits its staff to further discussion through the Drainage Work Group in 2025 and to promote passage of such legislation in upcoming sessions.

Notes: Committee recommends adoption

BACKGROUND INFORMATION ON MINNESOTA WATERSHEDS

RESOLUTION 2025-02

Resolution Seeking Revision to MN Statute 383B.79 to Include Watershed Management Organizations

Proposing District: Bassett Creek Watershed Management Commission
Contact Name: Laura Jester, Administrator
Phone Number: 952-270-1990
Email Address: laura.jester@keystonewaters.com

Background that led to the submission of this resolution

[MN Statute 383B.79 Multijurisdictional Program](#) gives Hennepin County the ability to create multijurisdictional reinvestment programs in partnership with certain jurisdictions in the county including watershed districts that are wholly or partially in the county. The statute does not include watershed management organizations in the list of jurisdictions allowed to officially participate in these programs.

The Bassett Creek Valley lies in the lower end of the watershed in the city of Minneapolis and receives stormwater runoff from over 20,000 acres of upstream and surrounding drainage areas. It lies within a natural low area that is plagued by historic contamination, poor soils, and high groundwater. In addition, the 100-year floodplain within the Bassett Creek Valley extends up and beyond the creek's channel and into surrounding neighborhood and commercial areas, negatively impacting existing properties and hindering redevelopment opportunities.

Improved conditions in the Bassett Creek Valley are a high priority for the BCWMC. Since 2019, the BCWMC has been working with the City of Minneapolis, Minneapolis Park and Recreation Board, Hennepin County, and other partners to study the valley and develop plans for regional stormwater and floodplain management, ecological improvements, and community access to the creek. The County has expressed interest in convening a multijurisdictional partnership to implement a Community Works Project that would bring together science, partners, community planning, and funding to realize vast improvements in the Bassett Creek Valley. The BCWMC seeks to be an official partner in this endeavor. However, the statute does not provide authority for joint powers watershed management organizations to participate in such endeavors.

Efforts to solve the problem

No actions have been taken on this issue to date.

Is legislative action the best means of addressing the matter? If yes, what is the purpose or intent of your proposal? If not, what advocacy steps could be taken with state or local government officials?

A change to the statute would require legislative action. BCWMC advocates for a change to the statute language to add "watershed management organizations entirely or partially located in Hennepin County" to the list of political subdivisions contained in MN Statutes 383B.79, Subdivision 1.

Anticipated support or opposition

Hennepin County is likely to support this resolution. No known opposition.

This issue (check all that apply)

Applies only to our district:		Requires legislative action:	X
Applies only to 1 or 2 regions:	X	Requires state agency advocacy:	
Applies to the entire state:		Impacts MW bylaws or MOPP:	

X This would apply to any watershed management organization wholly or partially in Hennepin County.

MINNESOTA WATERSHEDS RESOLUTION 2025-02

Resolution Seeking Revision to MN Statute 383B.79 to Include Watershed Management Organizations

WHEREAS, Minnesota Statute 383B.79 Multijurisdictional Program gives Hennepin County the ability to create multijurisdictional reinvestment programs in partnership with certain political subdivisions in the county, including watershed districts that are wholly or partially in the county; and

WHEREAS, a high priority goal of the Bassett Creek Watershed Management Commission (a joint powers WMO) is to collaborate on evaluation, sequencing, and implementation of multi-beneficial projects within the Bassett Creek Valley to create regional flood storage, reduce floodplain by at least 8 acres, improve regional stormwater management and improve creek access; and

WHEREAS, Hennepin County has expressed interest in utilizing the multijurisdictional program to implement a Community Works Project that would bring together partners, science, community planning, and funding to realize vast improvements in the Bassett Creek Valley; and

WHEREAS, the Bassett Creek Watershed Management Commission wishes to participate as an official jurisdiction on the Community Works Project; and

WHEREAS, Minnesota Statute 383B.79 does not expressly include joint powers watershed management organizations (WMOs) in the list of political subdivisions allowed to officially participate in these programs.

NOW, THEREFORE, BE IT RESOLVED that Minnesota Watersheds seeks a revision to Minnesota Statutes, section 383B.79, Subd 1. to explicitly include “joint powers watershed management organizations entirely or partially located in Hennepin County” to the list of political subdivisions that can participate in the county’s multijurisdictional reinvestment programs.

Notes: Committee recommends adoption

BACKGROUND INFORMATION ON MINNESOTA WATERSHEDS

RESOLUTION 2025-03

(which combines several resolutions submitted in 2024 and 2025)

Resolution Seeking Legislative Reform to Increase MDNR and MPCA Permit Efficiency and Define Permit Application Completeness

Proposing District: Resolutions and Legislative Committee
Contact Name: Jan Voit, MW Executive Director
Phone Number: 507-822-0921
Email Address: jvoit@mnwatersheds.com

Background that led to submission of this resolution

In 2024, resolutions from Middle Snake Tamarac Rivers Watershed District and Shell Rock River Watershed District brought to light permitting issues with the Minnesota Department of Natural Resources (MDNR). These included inconsistency in following Minn. Rule 8420.0935 regarding the list of calcareous fens and the exclusion of a timeline in M.S. 15.992 for an application requiring one or more public hearings or an environmental impact statement or environmental assessment worksheet. Again in 2025, resolutions from Coon Creek Watershed District address problems with timely permit issuance, lack of acknowledgement of existing and approved plans, and unclear or nonexistent criteria for determining permit application completeness.

In meetings with MDNR and MPCA leadership, Minnesota Watersheds has learned that MDNR conducts both their review of permit application completeness, and project compliance with state standards, at the same time. The current process has created an environment of potential years-long requests for data, information, and additional costs with no certainty of obtaining approval.

Efforts to solve the problem

In January, February, March, and May, a small group representing Minnesota Watersheds interests met with MDNR and MPCA assistant commissioners, division directors, and lead program staff to review, discuss, and work together on resolving these issues. The meetings and communications have yet to foster any practical or feasible alternatives or clear paths or actions for reducing the risk and uncertainty to a public permit applicant engaged in required water resource management projects potentially involving public funds.

Is legislative action the best means of addressing the matter? If yes, what is the purpose or intent of your proposal? If not, what advocacy steps could be taken with state or local government officials?

We believe that legislation is required to amend Minnesota Statutes 15.992, 84.027, and 116.03 to

- structure the permit review process by separating the determination of a complete application from review of that application's compliance with established standards,
- develop permit submittal standards that the agencies will use to determine permit application completeness for protected waters and threatened and endangered species,
- implement a 60-day permit review limit following a negative declaration on an Environmental Assessment Worksheet,
- provide deference to accept existing approved plans and studies as sufficient evidence and disclosure on the need and reasonableness of local water management projects that are the product of a planning or environmental review process, have been reviewed and generally vetted by local and state agencies, coordinated with local, state, and federal water management efforts, and potentially obtained state and local funding,
- require a state agency to notify an applicant, in writing, whether an application is complete or incomplete within 30 days,
 - if deemed complete, the 90- or 150-day compliance timeline begins,
 - if deemed incomplete, the state agency must specifically enumerate all deficiencies, citing specific provisions of the applicable rules and statutes, and advise the applicant on how the deficiencies can be remedied, and

- require state agencies to attend a preapplication meeting to review site specific restraints, constraints, and problems and identify practical and feasible actions for completing the project

In the end, uncertainty will be reduced by making explicit the requirements for a complete application and the ability to gauge permit review timelines with the goals of ending late-stage surprises, reducing excessive costs that waste taxpayer dollars, lessening the risk to our state’s natural resources, and eliminating adversarial interaction at the local and state level.

Anticipated support or concern

Support

- Association of Minnesota Counties
- Association of County Highway Engineers
- League of Minnesota Cities
- Minnesota City Stormwater Coalition
- Minnesota Association of Soil and Water Conservation Districts

Concern

- Minnesota Department of Natural Resources
- Minnesota Pollution Control Agency

This issue (check all that apply)

Applies only to our district:		Requires legislative action:	X
Applies only to 1 or 2 regions:		Requires state agency advocacy:	
Applies to the entire state:	X	Impacts MW bylaws or MOPP:	

MINNESOTA WATERSHEDS RESOLUTION 2025-03

Resolution Seeking Legislative Reform to Increase MDNR and MPCA Permit Efficiency and Define Permit Application Completeness

WHEREAS, the review, findings of permit application completeness, and timelines for review of those permit applications by the Minnesota Department of Natural Resources (MDNR) is guided in part by Minnesota Statutes 84.027, subdivisions 14, 14a; and permit applications to the Minnesota Pollution Control Agency (MPCA) are guided by Minnesota Statute 116.03, subdivision 2b; and Minnesota Statutes 15.99 for both agencies, and

WHEREAS, under Minnesota Statutes 15.992, state agencies have a 60-day deadline to take final action on a written request, except the statute excludes an application requiring one or more public hearings or an environmental impact statement or environmental assessment worksheet, and

WHEREAS, under Minnesota Rule 8420.0935, the commissioner “must provide technical assistance to landowners or project sponsors in the development of management plans; and the commissioner must provide an updated list of calcareous fens to the Board of Water and Soil Resources for further distribution”, and

WHEREAS, under Minnesota Statutes 84.027, Subd. 14, it is part of the MDNR’s mission that “within the department’s resources the commissioner shall endeavor to: (1) prevent the waste or unnecessary spending of public money;” and,

WHEREAS, watershed projects statewide have had projects delayed and found that the review time period was never started, and

WHEREAS, as an authoritative political subdivision within the State of Minnesota with significant legislative authority and routine vetting and approval of comprehensive watershed management plans within a watershed, with similar goals and authority as the state to protect and preserve the natural resources within the watershed district, watershed district permit applications should be provided deference in the review process and be expedited, and

WHEREAS, implementation of the comprehensive watershed management plan involves a combination of direct and indirect best management practices that may involve construction to build, repair, and/or restore natural features, and

WHEREAS, implementing those practices and projects may require permits from the MPCA and/or the MDNR, and

WHEREAS, projects statewide to implement channel restoration, floodplain reconnection, riparian habitat rehabilitation, dredging, wetland restoration, water quality improvement, and reduce flooding to name a few, have experienced prolonged permitting delays during MPCA and MDNR review processes, with no clear criteria for application completeness, inconsistent communication, and repeated requests for additional information that jeopardizes public funding, project timelines, and environmental outcomes, and

WHEREAS, conversations with the MDNR have indicated that review of application completeness and compliance with state standards is performed simultaneously, resulting in circumventing statutory review timelines, and

WHEREAS, efforts by Minnesota Watersheds with support from the Coon Creek, Shell Rock River, and Valley Branch Watershed Districts to engage with MDNR and MPCA leadership in early 2025 failed to yield clear, feasible alternatives or timelines to resolve these system issues.

NOW, THEREFORE, BE IT RESOLVED that Minnesota Watersheds shall pursue legislation to amend Minnesota Statutes 15.99, 84.027, and 116.03 to:

- separate permit completeness review from compliance standards review so that statutory deadlines for permit decisions are meaningfully triggered.
- require MDNR and MPCA to develop and publish a list of practical, reasonable information and criteria that constitutes a complete permit application.
- mandate that, once submitted by the applicant, the application is deemed complete and allows review timelines to begin.
- require MDNR and MPCA to notify an applicant in writing, within 30 days of receiving a permit application, whether the application is complete or incomplete. If the agency determines the application is incomplete, specific

provisions of applicable rules and statutes must be cited, an explanation of what additional information is needed must be provided, and the agency must advise the applicant how the deficiencies can be remedied. If action on the permit application is not completed within 150 days, the permit is deemed to be granted.

- define the applicant's burden and the agency's expectations in terms of compliance with state standards once completeness is confirmed.
- establish a 60-day permit review limit following a negative declaration on an Environmental Assessment Worksheet.

BE IT FURTHER RESOLVED that:

- the Board of Water and Soil Resources establish a formal process to distribute, on an annual basis, an accurate and complete list identifying Calcareous Fens to all watershed districts, watershed management organizations, and soil and water conservation districts.
- pre-application meetings shall be required upon request by a qualified local agency with a project identified in state-approved plans, Watershed Restoration and Protection Strategies, or other recognized water quality studies. Such meetings shall be scheduled within four weeks of the request.
- local agencies requesting such meetings must provide 10% - 20% design-level plans with sufficient specificity to identify natural resource concerns and constraints.
- failure of either MDNR or MPCA to attend a requested pre-application meeting shall be construed as satisfaction of relevant permitting standards, allowing the project to proceed toward final design and permitting.

Notes: Committee recommends adoption

Active Minnesota Watersheds Resolutions

December 1, 2024



FINANCE

Capacity

2021-01A: Support SWCD Capacity Fund Sources

Minnesota Watersheds supports SWCD capacity funds to come from county and state general funds.

2021-01B: Support Clean Water Funds for Implementation, Not Capacity

Minnesota Watersheds supports Clean Water Funds being used for implementation and not for capacity.

2021-02: Support Capacity Funding for Watershed Districts

Minnesota Watersheds supports capacity base funding resources directed to non-metro watershed district who request this assistance, to implement the activities as outlined in approved watershed district watershed management plans or comprehensive watershed management plans.

Grant Funding

2021-07: Support Metro Watershed-based Implementation Funding (WBIF) for Approved 103B Plans Only

Minnesota Watersheds supports BWSR distribution of metro WBIF among the 23 watershed management organizations with state-approved comprehensive, multi-year 103B watershed management plans. Those plans implement multijurisdictional priorities at a watershed scale and facilitate funding projects of any eligible local government unit (including soil and water conservation districts, counties, cities, and townships).

URBAN STORMWATER

Stormwater Quality Treatment

2022-02 Limited Liability for Certified Commercial Salt Applicators

Minnesota Watersheds supports enactment of state law that provides limited liability protection to commercial salt applicators and property owners using salt applicators who are certified through the established state salt-applicator certification program and follow best management practices.

Water Reuse

2022-01 Creation of a Stormwater Reuse Task Force

Minnesota Watersheds supports administratively or legislatively including at least one Minnesota Watersheds member on the Minnesota Department of Health's workgroup to move forward, prioritize, and implement the recommendations of the interagency report on reuse of stormwater and rainwater in Minnesota.

WATER QUANTITY

Drainage

2022-03: Seek Increased Support and Participation for the Minnesota Drainage Work Group (DWG)

- Minnesota Watersheds communications increase awareness of the DWG (meeting dates and links, topics, minutes, reports) amongst members.

- Minnesota Watersheds training opportunities strongly encourage participation in the DWG by watershed staff and board managers (for watersheds that serve as ditch authorities or work on drainage projects) – for e.g., add agenda space for DWG member updates, host a DWG meeting as part of a regular event.
- In preparation for Minnesota Watersheds member legislative visits, staff add a standing reminder for watershed drainage authorities to inform legislators on the existence, purpose, and outcomes of the DWG, and reinforce the legitimacy of the DWG as a multi-faceted problem-solving body.
- During Minnesota Watersheds staff Board of Water and Soil Resources (BWSR) visits, regularly seek updates on how facilitation of the DWG is leading to improvements for member drainage authorities and convey this information to members.

2023-03: Support New Legislation Modeled after HF2687 and SF2419 (2018) Regarding DNR Regulatory Authority over Public Drainage Maintenance and Repairs

Minnesota Watersheds supports the introduction of new legislation modeled after HF2687 and SF2419 and commits its lobbying efforts toward promoting the passage of the bills in subsequent sessions.

Funding

2022-05: Obtain Stable Funding for Flood Damage Reduction and Natural Resources Enhancement Projects

Minnesota Watersheds supports collaborating with the Red River Watershed Management Board and state agencies to seek funding from the Minnesota Legislature to provide stable sources of funding through existing or potentially new programs that provide flood damage reduction and/or natural resources enhancements. A suggested sustainable level of funding is \$30 million per year for the next 10 years.

Flood Control

2021-05: Support Crop Insurance to Include Crop Losses Within Impoundment Areas

Minnesota Watersheds supports expansion of Federal Multi-Peril Crop Insurance to include crop losses within impoundment areas.

2023-04 Seeking Action for Streamlining the DNR Flood Hazard Mitigation Grant Program

Minnesota Watersheds seeks action requiring the DNR to establish transparent scoring, ranking, and funding criteria for the Flood Hazard Mitigation Program (M.S. Chapter 103F) and asking the Minnesota Legislature to fully fund the state's share of eligible projects that are on the DNR's list within each two-year bonding cycle. Information regarding scoring, ranking, and funding should be provided annually to project applicants.

Policy

2024-04: Seeking the Ability to Allow Resale of Acquisition Buyout Property

Minnesota Watersheds seeks federal legislation to allow the conveyance by an LGU of flood acquisition buyout real estate to a public entity or to a qualified conservation organization, or alternatively a resale to a private taxpayer, subject to the FEMA Model Deed Restrictions as stated in Exhibit A.

WATER QUALITY

Lakes

2022-06: Limit Wake Boat Activities

Minnesota Watersheds supports working with the Minnesota Department of Natural Resources (DNR) to utilize the research findings from the St. Anthony Falls Laboratory and seek legislation to achieve one or more of the following:

- Limit lakes and areas of lakes in which wake boats may operate;
 - Require new and existing wake boats to be able to completely drain and decontaminate their ballast tanks; and
 - Providing funding for additional research on the effects of wake boats on aquatic systems.
-

Policy

2024-01: Regulatory Approaches to Reducing Chloride Contamination

Minnesota Watersheds supports development, adoption, and implementation of regulatory approaches to reducing chloride contamination in waters of the state.

WATERSHED MANAGEMENT AND OPERATIONS

Duties

2023-05: Support Increased Flexibility in Open Meeting Law

Minnesota Watersheds hereby supports changes to the Open Meeting Law to provide greater flexibility in the use of interactive technology by allowing members to participate remotely in a nonpublic location that is not noticed, without limit on the number of times such remote participation may occur; and allowing public participation from a remote location by interactive technology, or alternatively from the regular meeting location where interactive technology will be made available for each meeting, unless otherwise noticed under Minnesota Statutes Section 13D.021; and that Minnesota Watersheds supports changes to the Open Meeting Law requiring watershed district to prepare and publish procedures for conducting public meetings using interactive technology.

2024-02: Alternative Notice of Watershed District Proceedings by Publication on the District's website

Minnesota Watersheds supports amending Watershed Law to provide for publication on a watershed district's website as an alternative to publication in a legal newspaper.

Watershed Planning

2023-06 Education and Outreach to Encourage Formation of Watershed Districts in Unserved Areas

Minnesota Watersheds, in consultation with its membership, will develop a framework for education and outreach intended to encourage petition and advocacy for the formation of watershed districts in areas of the state not presently served by watershed-based public agencies.

AGENCY RELATIONS

Advocacy

2021-06: Support 60-day Review Required for State Agencies on Policy Changes

Minnesota Watersheds supports requiring state agencies to provide a meaningful, not less than 60-day review and comment period from affected local units of government on new or amended water management policies, programs, or initiatives with a response to those comments required prior to adoption.

Regulation

2023-01 Require Watershed District Permits for all State Agencies

Minnesota Watersheds supports amending Minnesota Statutes § 103D.345, Subd. 5 to read as follows: **Subd. 5. Applicability of permit requirements to state.** A rule adopted by the managers that requires a permit for an activity applies to all state agencies, including the Department of Transportation.

2024-13 Request New Legislation to Set Permit Review Time Limits upon the DNR

Minnesota Watersheds supports amending Minnesota Statutes to implement a 60-day permit review limit following a negative declaration on an EAW.

REGULATIONS

2024-03: Provide for Watershed Management Organization Representation on Wetland Technical Evaluation Panels

Minnesota Watersheds supports amendment of Minnesota Statutes 103G.2242, subdivision 2 to include a watershed management organization representative on TEPs that are convened in cases where the organization is not the WCA LGU.

NATURAL RESOURCES

Policy

2024-5: Seeking the DNR to Establish a “Comprehensive Guideline for Calcareous Fen Management”

Minnesota Watersheds supports DNR establishing a “Comprehensive Guideline for Calcareous Fen Management” as a tool for project proposers to analyze a project’s feasibility or cost effectiveness.

2024-7: Seeking the DNR to Adopt a Program to Incentivize Calcareous Fen Management on Private Lands

Minnesota Watersheds supports the Minnesota Department of Natural Resources adopting a program through which a fee is paid to landowners to incentivize them to manage the quantity and quality of the Calcareous Fens on private lands, which program is made similar to the USDA Conservation Reserve Program or similar to a perpetual easement through the Board of Water and Soil Resources Reinvest in Minnesota.

2024-10: Seeking a Formal Process to Distribute a Complete List of Calcareous Fens Annually

Minnesota Watersheds supports the Board of Water and Soil Resources establishing a formal process to distribute on an annual basis an accurate and complete list identifying Calcareous Fens to all watershed districts, watershed management organizations, and soil and water conservation districts.

2024-12: Seeking the Development of a Calcareous Fen Work Group

Minnesota Watersheds supports the relevant state agencies, together with relevant stakeholders (including watershed districts), convene a work group to develop by consensus clear, objective and measurable criteria for determining the presence and quality of Calcareous Fen, which criteria shall thereafter be used by all state and local units of government.

Resolutions to Sunset

Effective December 31, 2025

All resolutions cease to be active at the end of the fifth year following the resolution’s adoption.

2020-01 Appealing Public Water Designations

Minnesota Watersheds supports legislation that would provide landowners with a more formal process to appeal decisions made by the DNR regarding the designation of public waters including the right to fair representation in a process such as a contested case proceeding which would allow landowners an option to give oral arguments or provide expert witnesses for their case.

2020-03 Soil Health Goal for Metropolitan Watershed Management Plans

Minnesota Watersheds supports amending Minnesota Rule 8410.0080 to include a goal for soil health in watershed management plans and ten-year plan amendments.

2020-04 Temporary Water Storage on DNR Wetlands during Major Flood Events

Minnesota Watersheds supports the temporary storage of water on existing DNR-controlled wetlands in the times of major flood events.

MEMORANDUM

TO: Board of Managers and Staff
FROM: Tina Carstens, Administrator
SUBJECT: 2026 Budget Discussions
DATE: July 1, 2025

It's that time of year again when we start discussing the budget for the upcoming year. I have reviewed the current year's budget and spending, and I have asked staff and Barr Engineering to provide input on the anticipated work plan and budget issues for 2026. I will take the input from the board at our July meeting, along with the staff's input, to develop the preliminary budget table and narrative that will be presented to you at the August board meeting.

The information in this memo highlights the larger budget items and those that may differ from our past practices. Items not covered here are anticipated to remain at or near current budget levels.

At the July board meeting, I will review this memo and address any questions the board may have. At the August meeting, I will present and review a draft budget table with a line-by-line description of the items. In September, I will present a revised budget based on our August discussions, and we will hold a public hearing on the preliminary budget. The preliminary budget and proposed levy, reflecting the changes from our September meeting discussion, will be sent to the county auditor by September 30, as required. This budget and levy can be modified anytime until our December meeting, when we will need to approve our final budget and levy for 2026.

1. 2025 Work Program Analysis

My look at the current year budget and work plan shows that projects and programs are mostly proceeding as planned, and we should be completing most items by the end of the year that were intended to be completed. The exception to that is for the vehicle purchase and maintenance as I discussed last month.

2. Overall Budget Reserve Level

As was indicated in our 2024 audit summary, the district has kept the reserve at an acceptable level, which is more than 50% of the year's general fund budget. As I am preparing the budget table, I will carefully consider the reserve amount to be sure we are staying around there and we have adequate funds for cash flow and reserve purposes. I don't recommend making any changes to our reserves or reserve policy.

3. Staffing and Program Support

Salaries and Benefits - The draft budget will include salaries for existing staff and interns. As you may be aware, the State of MN is requiring employers to provide a Paid Leave program for all employees starting on January 1, 2026. There are options to meet this law that I will discuss at future board meetings; however, for budget purposes, we will need to allocate approximately 0.5% of our total salaries to cover the cost of the new program. That would cover the total cost of the paid leave program through the state's systems. This would work similarly to the state's unemployment program. I will also propose an increase in the salaries and budget line item for health insurance cost increases. I hope to have some projection information on insurance increases by the September meeting.

Outside Program Support - There are several external programs that we have supported in the past to help supplement the work we are doing without having to add to our staff or overreach our existing staff. In the past, we have provided financial support to Watershed Partners, Blue Thumb, East Metro Education Collaboration, Cooperative Weed Management Program, and Ramsey County GIS Users Group. The entities that I have listed are all valuable programs that we get tangible benefits from. I will propose in the draft budget that we continue to support those programs as we have in the past.

4. Building Maintenance and Equipment

Every year, as the building ages, we evaluate its potential needs and the related budget required. I anticipate keeping the budget item similar for 2026 to address needs as they arise. In this packet, you will find a memo regarding the reconstruction of our original parking lot for the board's consideration. If the board is supportive of moving forward with the project, there will also be some accessibility improvements to the exterior of the office building, as well as the potential for an electric vehicle charging system. If pursued, I anticipate budgeting for that in the CIP Maintenance and Repair fund.

5. Natural Resources Program

For the NR program, several exciting projects have been developed in collaboration with our partners throughout the district. We will be evaluating budget needs for projects such

as a City of Woodbury partnership at Tamarack Nature Preserve and the Manitou Ridge Golf Course with Ramsey County. Other smaller restoration projects are also being considered at Casey Lake and Lake Wabasso. I am anticipating funding projects like shoreland assessments and electronic carp barriers as well. Additionally, district and Barr staff will evaluate high-priority creek segments for potential restoration.

6. BMP Stewardship Grant Program

We continue to be successful in our BMP grant program and have some great projects planned for the rest of this year. We anticipate a similar interest in the program for 2026 regarding the usual grant program projects. We are considering potentially increasing the budget for our Stewardship Grant Program to include funding for additional chloride reduction projects and a potential new partner grant program.

7. Communications and Outreach Program

We anticipate having a similar budget need for 2026 in this program area. One item that may require additional funds is signage updates around the district. A sign audit will be completed to determine the condition of our signage throughout our projects. We anticipate needing to replace some signs and remove signs in select locations. This includes the signage on the grounds of the district office, for example.

8. Water Monitoring Program

We increased this line item significantly for 2025 in anticipation of the increased monitoring needs for our creek systems related to TMDL management. Additionally, our staff is involved in a variety of special BMP monitoring projects. This budget appears to be sufficient for this year, but we are keeping a close eye on it, as the wet spring and summer will likely increase the monitoring needs resulting from storm events. To keep costs down for monitoring, the staff solicited cost information from another lab testing facility and decided to switch. We will have more information in August and September about the budget needs for this program, and have a better idea of equipment upgrade needs as well.

9. Permit and Inspection Program

The inspection program between stewardship grants and permitting will be sharing an intern in 2026 to assist in those inspections. Those program areas, as well as our project inspections and maintenance teams, are also considering a new data management system that will be budgeted for in 2026.

10. Watershed Management Plan Updates

The bulk of 2026 will be spent writing the watershed management plan goals, action items, and implementation tables. The district and Barr staff will take considerable time in this effort. The budget will reflect the predicted effort needed from our Barr engineering consultants on this project.

11. Research

The district will continue to fund research and seek opportunities to do more research to advance our work. We will continue the Wakefield Lake aeration project in 2026, which is funded through research. Staff recommend continuing to support the MN Stormwater Research Council, which you heard an update from last month. Paige continues to serve on the council review board, and we continue to benefit from the research being completed.

12. Capital Improvements Planning and Projects

Flood Risk Reduction Fund – Over the last several years, the board has added money to the fund to prepare for future projects as feasibility studies were being completed. We have been successful with this planning to implementation model with projects completed and homes removed from the flood risk.

For 2026, we will continue to coordinate with the City of Roseville on the Central Park Flood Risk Reduction study. We will be planning for the Tanners, Battle Creek Lake, and McKnight Basin outlet operations project. The projects identified in both resiliency studies will continue to be pursued, including in the Ames Lake and Battle Creek Lake areas. Another area of identifying potential flood risk reduction or water quality improvements is through our 2025 manufactured homes study.

Keeping this fund healthy has proven valuable, as evidenced by several years of flood management experience. While we have implemented and completed much work, it is wise to continue having funds available to act swiftly as needs arise. This is also valuable to our city and county partners as they ask for assistance on these matters.

Targeted Retrofit Projects – With the implementation of our SVI mapping criteria and development of our WARP tool, future project sites are being assessed for implementation potential. Staff are meeting with potential partners at the Gustavus Adolphus church in St. Paul about a project on their site, as well as with Ramsey County on potential water reuse projects in our district. More to come in the next few months.

Lake Water Quality Projects – In 2026, the Kohlman Lake Alum Treatment will be budgeted for and performed in early spring. Other projects, such as the Wakefield Lake aeration project, are discussed in the research section of this memo.

Wetland Restoration Projects – The Cottage Place wetland restoration project is wrapping up this year, and staff have been meeting to discuss the potential for another restoration project planning in 2026. Staff have identified a list of publicly owned sites suitable for wetland restoration work. Desktop analysis, combined with field visits, will enable us to select a site for restoration work in 2026 and beyond.

Maintenance and Repair Project— We continue to find our CIP Maintenance and Repair budget adequate, even with the additional items we address each year. We expect a similar level of need for our annual contract. We will continue to offer our cities the ability to add their pond clean-out (or other Stormwater maintenance needs) projects to our contract. In 2026, we will need to budget for any repairs required to the Beltline system, as identified during our inspections this year. As discussed above, staff is also considering improvements to the district office site parking lot and grounds for accessibility.

Project and Program Status Reports

Memorandum

To: Board of managers and staff
From: Tina Carstens, Brad Lindaman, Erin Anderson Wenz, and Brandon Barnes
Subject: Project and program status report: July 2025
Date: June 30, 2025

Note: The location, brief description, and current status of each project described below can be found on the [2025 Ramsey-Washington Metro Watershed District \(RWMWD\) engineering services story map](#).

A. Operations support and communications (Barr project managers: Brandon Barnes and Erin Anderson Wenz; RWMWD project manager: Tina Carstens)

On June 25 and 26, 3.62 inches of rainfall were measured at the RWMWD office, with over three inches of rainfall occurring on June 25. This rainfall depth is between a five- and 10-year event. Prior to and following the rainfall event, staff members inspected lake outlet structures and trash racks and monitored water levels. Lake outlet structures were operated in accordance with approved monitoring plans. The following summarizes observations, tasks, and outlet structure adjustments that Barr and the RWMWD made in response to the June 25 and 26 rainfall.

Lake Phalen Chain of Lakes

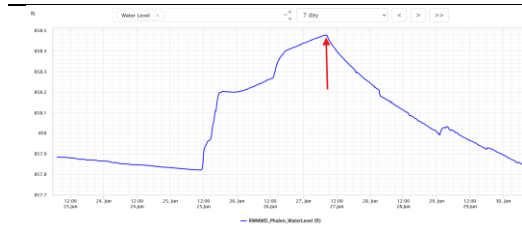
On the morning of June 25, RWMWD and Barr staff checked water levels in Spoon Lake and the 24-hour rainfall forecast. At that time, no adjustments were required to the outlet structures from Lake Phalen or Keller Creek.

Following the rainfall, staff members monitored water levels in Spoon Lake, and on the morning of June 27, lake levels exceeded elevation 859.6. When water levels reach this elevation, a greater risk of flooding occurs, as even a small rainfall event could result in the inundation of habitable structures. After the water surface elevation in Spoon Lake reached 859.6, staff adjusted the outlets from Keller Creek and Lake Phalen as described in the approved operation plan. As shown in the figure below, after the gates in Lake Phalen were opened, water levels began to recede as anticipated.

On the morning of June 30, Lake Phalen reached pre-June 25 rainfall event levels, and staff members reset the lake outlets to normal positions. This event marked the first time that the Lake Phalen and Keller Creek outlet structures were operated during a flood event. Initial monitoring data indicates that water levels in the Phalen Chain of Lakes responded as anticipated.

To: Board of managers and staff
From: Tina Carstens, Brad Lindaman, Erin Anderson Wenz, and Brandon Barnes
Subject: Project and program status report: July 2025
Date: July 2, 2025

Page 2



Plot of water surface elevations in Lake Phalen; red arrow shows when Lake Phalen gates were opened



Lake Phalen west, five hours after opening gates on June 27



Lake Phalen west after gates were closed on June 30

Twin Lake

Staff members have been monitoring lake levels leading up to the June 25 rainfall event. Given the time of year and the water levels in Twin Lake, we notified the City of Little Canada that the outlet to the Minnesota Department of Transportation (MnDOT) drainage system would need to be adjusted based on the operation plan. We inspected the outlet from Twin Lake and the outlet to the MnDOT drainage system and removed obstructions.



Twin Lake outlet under railroad tracks on June 27



Twin Lake outlet to MnDOT drainage system on June 27

West Vadnais Lake

The water surface monitoring station for West Vadnais Lake is down for maintenance, so District staff have been monitoring water levels at the outlet more frequently in person.

On June 27, water levels reached elevation 882. When levels exceed elevation 882.5, staff members closely monitor the levels and prepare for the possibility of needing to implement the West Vadnais Lake bypass plan. Staff contacted Northern Dewatering and will continue monitoring West Vadnais Lake's water surface elevation over the next several weeks, as it can take several days following a rainfall event for the lake to peak.



West Vadnais Lake outlet on June 27

In addition to the lakes listed above, we are monitoring water levels in the other District lakes. Water levels in other lakes did not reach an elevation that would trigger RWMWD action. We also completed routine cleaning of trash racks during and following the June 25 and 26 rainfall events and did not identify any obstructions that could not be cleared. We plan to continue monitoring waters over the next several days—in particular, observing water surface elevations of lakes in which monitoring stations are down for maintenance or lakes that have not yet reached peak elevation.

Project feasibility studies

B. Manufactured homes resilience evaluation (Barr project manager: Tyler Olsen; RWMWD project manager: Paige Ahlborg)

This project aims to complete an inventory of manufactured home developments within the RWMWD, identify potential project opportunities to increase resilience to regional flooding, reduce localized flood risk, improve water quality, and connect with developments to provide information on opportunities to improve stormwater conveyance and/or water quality within each development.

During this period, Barr began contacting property management to gauge interest in potential projects at each site. Barr and the RWMWD conducted a site visit to Landfall to discuss potential projects with the city. Following the site visits, we will summarize the potential projects and conceptual designs in a final feasibility study report. At this time, we have no other site visits scheduled. We anticipate that the project will be completed later this year.

C. Evaluation of compliance with the South Metro Mississippi River total suspended solids (TSS) total maximum daily load (TMDL) (Barr project manager: Tyler Olsen; RWMWD project manager: Eric Korte)

This project aims to understand how the Beltline watershed compares to the required categorical waste load allocation from the South Metro Mississippi River TSS TMDL and identify TSS reduction strategies if TSS loading exceeds the maximum areal load.

During this period, Barr continued analyzing existing water quality and flow data through 2024 for the Beltline interceptor and modeling TSS loads utilizing FLUX32 modeling software (a program developed by the U.S. Army Corps of Engineers in collaboration with the Minnesota Pollution Control Agency (MPCA)). We will use the data to understand existing TSS loading from the Beltline watershed. TMDL reporting has been delayed again in 2025 due to ongoing development of the MPCA's new reporting system. We will complete the modeling analysis and identify potential reduction strategies this year to prepare for reporting in 2026.

D. Street sweeping (Barr project manager: Michael McKinney; RWMWD project manager: Paige Ahlborg)

This study aims to support the 2025 enhanced street-sweeping grant program.

In June, Barr helped the RWMWD review the City of Saint Paul's street-sweeping application and hosted a meeting with the City of Roseville's intern to discuss enhanced street sweeping. Additionally, Barr and the RWMWD presented the RWMWD enhanced street-sweeping study at the June 10 MPCA Clean Sweep workshop, hosted by the City of Roseville and organized in collaboration with the MPCA and University of Minnesota. In 2025, we will continue supporting the RWMWD with implementation of the enhanced street-sweeping grant program, including municipal coordination, identification of priorities, and technical analysis.

E. Interim emergency response plans (non-Beltline areas) (Barr project manager: Gareth Becker; RWMWD project manager: Paige Ahlborg)

This project aims to provide information and guidance to cities on how to protect low-lying habitable structures from flooding during the 100-year storm event. These emergency response plans address areas where 1) a feasible project to protect structures has not been identified or 2) a project cannot be implemented soon due to logistical and/or budgeting concerns. This effort is an outcome of the resiliency study.

During this period, Barr continued compiling data for all sites, and identified 100-year elevations and other data for each site, and began creating and editing figures in CAD. Next month, we will continue developing figures for emergency flood risk mitigation measures and site-specific modifications that could be implemented to reduce flood risk for habitable structures within the floodplain. We anticipate continuing figure development throughout the summer and sharing findings with each city later this fall.

F. Flood risk reduction feasibility study: Roseville Central Park (Barr project manager: Tyler Olsen; RWMWD project manager: Paige Ahlborg)

This project aims to identify strategies or combinations of strategies and system modifications that would remove habitable structures near Central Park in Roseville from the 100-year floodplain.

During this period, Barr continued detailed modeling to support the development of feasibility-level concepts to reduce flood risk. The evaluation includes identification of outlet control structures, overflow elevations, public parcels where more water could be stored during a flood event, and low habitable structures near Central Park and adjacent to other public parcels where flood levels may

change because of modifications to the system. We have developed preferred concepts that reduce flood levels for a range of storm events (i.e., 100-year, 25-year, etc.) in the Willow Pond drainage area and the Lake Owasso (Central Park) drainage area. We plan to arrange a July meeting with the City of Roseville to discuss the preferred concepts.

G. Stormwater model updates (Barr project manager: Michael McKinney; RWMWD project manager: Paige Ahlborg)

This project aims to maintain and update the RWMWD hydrologic and hydraulic (stormwater) model in response to updates to best-available information, including recently completed and ongoing stormwater modeling projects.

During this period, Barr continued the subwatershed review for the Highway 36 area and began incorporating the City of Saint Paul's model spanning the Dayton's Bluff area. As noted in our last update, the Saint Paul Beltline modeling project was initiated on May 15, about one month behind the anticipated schedule. Additionally, survey of the Beltline tunnel may be delayed for another two months due to high water in the tunnel. Barr is currently tracking these project delays and will coordinate with the RWMWD to complete the tasks outlined in this scope as the Saint Paul Phalen Lake and Beltline projects progress. During the next period, we will complete subwatershed review in the Highway 36 area, begin model development for the Highway 36 area, and continue incorporating Saint Paul models spanning the Dayton's Bluff area into the RWMWD stormwater model.

Monitoring water quality/project monitoring

H. Battle Creek and Fish Creek monitoring (Barr project manager: Jay Hawley; RWMWD project manager: Eric Korte)

This project aims to support the RWMWD in conducting water quality monitoring of Battle Creek and Fish Creek and to evaluate monitoring data to inform future placement of BMPs in the Battle Creek subwatershed as well as future Tanners Lake and Battle Creek Lake weir operations.

During this period, Barr monitored weather forecasts and coordinated with the RWMWD to determine when to collect samples along the creeks. Over the next four months, we will continue to help the RWMWD collect samples along the two creeks.

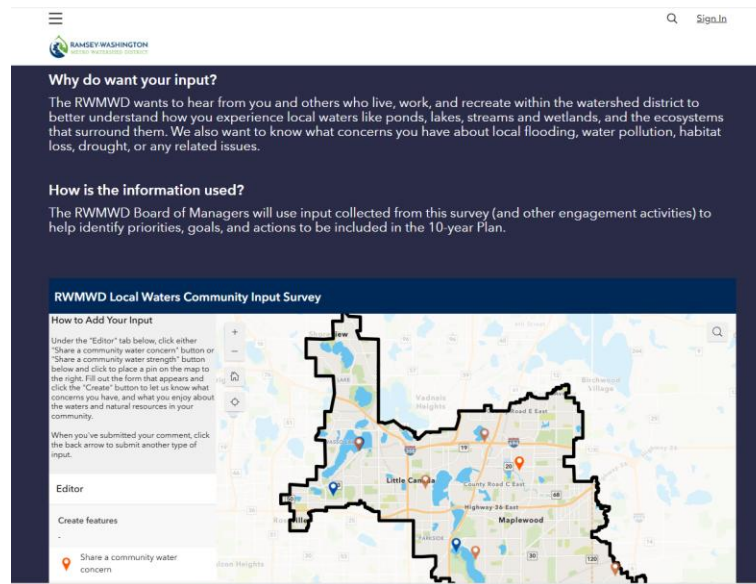
Watershed management plan update

I. Watershed management plan update: phase 1 stakeholder engagement (Barr project manager: Greg Williams; RWMWD project manager: Tina Carstens)

This project aims to help the RWMWD collect and interpret partner input as the district updates its watershed management plan.

This period, Barr staff updated the online GIS-based survey for use at WaterFest to collect Plan input from the community. We also processed input gathered at Community Advisory Committee and Manager workshops conducted earlier this spring. We submitted the engagement plan to the Board

of Water and Soil Resources (BWSR), who recommended that RWMWD hold an officially noticed public kickoff meeting at its July 9th Board meeting to meet Minnesota Rules 8410 requirements. A memorandum explaining the reason for this meeting, as well as a copy of the associated public notice sent to the Plan's review authorities are included in this month's packet.



Screenshot of the map-based online survey tool

Lake studies and TMDL reports

J. 2025 grant applications (Barr project manager: Erin Anderson Wenz; RWMWD project manager: Tina Carstens)

This effort aims to help the RWMWD locate and secure funding opportunities that align with its goals and objectives.

We are waiting to hear from the MPCA about which projects were selected to submit full applications for the 3M PFAS priority 2 grant funding. Invitations are supposed to be extended by the end of June.

Research projects

K. Wakefield Lake aeration feasibility study (Barr project manager: Tyler Olsen; RWMWD project managers: Paul Erdmann and Eric Korte)

This project aims to evaluate the effectiveness of increasing dissolved oxygen concentrations in Wakefield Lake via aeration methods to control internal phosphorus loading.

During this period, Barr met with a technology vendor (Paul Gantzer, Clarity Resource Group) to discuss technology options for Wakefield Lake. The technology that Clarity Resource Group provides is side-stream oxygen saturation, which pumps water from the bottom of a lake, injects pure oxygen, and mixes the water in a device that sits on the lake bottom. This technology is beneficial because it does not mix the water column of a stratified lake, which can cause inadvertent mixing of

high-phosphorus bottom waters. Over the summer, Barr will continue working with the vendor to conceptually design a system for Wakefield Lake, including onshore components (e.g., a storage shelter for dry equipment).

Project operations

L. Lake-level station operation and maintenance and rain gauge installation (Barr project manager: Chris Bonick; RWMWD project manager: Dave Vlasin)

This project aims to continuously measure and record lake levels and display real-time and historical data in graphs on the RWMWD website for the following lakes: Phalen, Snail, Owasso, Wabasso, West Vadnais, Battle Creek, Tanners, Spoon, and Twin. Operation and maintenance tasks for the lake-level stations and associated webpages continue. Station-specific updates are included below.

Lake-level graphs

Two stations are currently out of order. The West Vadnais Lake station sensor is buried in sand, preventing accurate level readings, and will need to be raised. At the Lake Owasso station, the bolts holding the sensor mounting post to the pier were sheared off this winter, causing the sensor to fall into the water and damaging it beyond repair. The HSA bubbler system that was previously used at the Tanners Lake station will be moved to the Owasso station. The RWMWD and Barr will perform maintenance on these stations in the coming weeks.

Tanners Lake station

The HSA bubbler system has been replaced with a Campbell Scientific radar sensor. During the first few years, the bubbler system experienced repeated issues, mainly due to the long run of the river line (i.e., the airline) into the lake and heavy vegetation around the sensor. The RWMWD and Barr determined that installing a radar sensor inside a stilling well on the lake's shore would be a better option. The new radar sensor has been temporarily mounted on a post that stands in the lake. It will be moved once the stilling well has been constructed in 2025.

New rain gages (Phalen, Tanners, Owasso, West Vadnais, Spoon, Snail, and Twin)

The RWMWD decided to display data on its website for the rain gages installed last year. The RWMWD and Barr will meet soon to determine display preferences. Subsequently, Barr will incorporate the rain data into the lake-level station graphs/webpages on the district's website.

M. Lake-level station forecast integration (Barr project manager: Greg Fransen; RWMWD project manager: Eric Korte)

This project aims to develop a tool that analyzes rainfall forecasts and current lake-level information and then recommends when the control structures for Lake Phalen and Keller Creek should be operated. The goal is to develop a tool that can be used to automate adjustment of the control structures so that the RWMWD does not have to manually monitor rainfall forecasts and to format the tool so that it can be provided to In Control, Inc. in the future to update the programable controls for the outlets.

To: Board of managers and staff
From: Tina Carstens, Brad Lindaman, Erin Anderson Wenz, and Brandon Barnes
Subject: Project and program status report: July 2025
Date: July 2, 2025

Page 8

During this period, Barr worked with the National Weather Service to modify the output of the NWS Lake Phalen watershed precipitation forecast webpage. Barr also created computer programming to automatically read the NWS forecast and the Spoon Lake level every six hours and notify the RWMWD using the existing VDV system if a change in outlet operation is recommended. Over the next few months, we will complete and test this process. This project is anticipated to continue until fall 2025.

Capital improvements

N. Roosevelt Homes (Barr project manager: Marcy Bean; RWMWD project manager: Paige Ahlborg)

This project aims to develop construction documents for a multi-phase flood management and water quality improvement project at the Roosevelt Homes public housing area in Saint Paul.

Roosevelt Homes is a flood-prone multifamily housing area owned by the Saint Paul Public Housing Authority. During the first part of this multiyear phased retrofit, two stormwater basins were constructed in late 2023, and the vegetation components were planted in 2024. Construction of phase 3 improvements is being funded in part through an MPCA Implementation Grant for Stormwater Resilience.

Construction started in early May. The playground area is complete, and the eastern pipe connections should be finished in the next few weeks. Given the recent heavy rain, we have conducted regular inspections. The final phase is effectively conveying water to the basin, and the playground will be out of the flood area.



New sidewalk and swale at Roosevelt Homes; playground area at back within orange fencing

O. Targeted retrofit projects 2025 (Barr project manager: Marcy Bean; RWMWD project manager: Paige Ahlborg)

This project aims to design BMP retrofits on previously identified commercial, school, and faith-based properties in the district, as well as to provide bid assistance and oversee construction.

Construction at Maplewood Toyota is complete. The recent rains have confirmed the functionality of the pretreatment device. Initial vegetation treatment at Cochran began on June 30, and we anticipate that construction will be largely complete by the end of July.



*Completed pretreatment structure at Maplewood Toyota. At top, pre-curb modification.
At bottom, post-curb modification (see change order for more information).*

P. Stewardship grant program (Barr project manager: Marcy Bean; RWMWD project manager: Paige Ahlborg)

This project aims to 1) provide BMP design and review services to cost-share applicants throughout the RWMWD on an as-needed basis and 2) support the development of the stewardship grant program.

Barr has been working with the RWMWD to evaluate a project opportunity at Gustavus Adolphus Church on the edge of Saint Paul. This project will now shift into the targeted retrofit program as a potential project for 2026.

Q. Pioneer Park stormwater reuse (Barr project manager: Jennifer Koehler; RWMWD project manager: Paige Ahlborg)

This project involves final design, plans, and specifications for a stormwater reuse system in Pioneer Park that will reduce the use of groundwater for irrigation as well as phosphorus loads to downstream water bodies.

System startup with Peterson, the RWMWD, the city, and Barr was held on May 29. We are also coordinating with the district and city to identify who should have access to WaterVision to receive notifications if any alarms are triggered or to check the status and performance summary of the system. Additionally, Barr updated the evaluation of the anticipated reuse system performance based on construction of the additional RWMWD grant project for the City of Little Canada (designed by Bolton and Menk) that included additional pond storage and rerouted water feature discharge to the reuse system. This work included resurvey of the outlet from the existing ponds to confirm how the pond design aligned with the reuse system performance. We also reviewed and

approved pay application 4 (the final pay application) that releases the project retainage and compiled project closeout documentation from Peterson Companies.

R. Fish Creek tributary improvements (Barr project manager: Tyler Olsen; RWMWD project manager: Tina Carstens)

This project aims to design and implement vegetation improvements around Double Driveway Pond as well as stream stabilization improvements in the Fish Creek tributary upstream.

The plans and technical specifications are nearly complete. The proposed bidding and construction schedule will depend on grant funding received for the project. If the MPCA invites the RWMWD to submit a grant proposal for the 3M PFAS funding, the project will likely be delayed to 2026. If funding is not received, the project will be constructed in fall 2025.

S. Cottage Place wetland regeneration (Barr project manager: Brendan Dougherty; RWMWD project manager: Paige Ahlborg)

This project aims to design and restore a degraded wetland on the City of Shoreview property near the Cottage Place cul-de-sac. The project will involve plans development, bidding, and construction administration to provide additional stormwater treatment and restore wildlife habitat in the area.

Barr continued coordinating construction activities with Dimke Excavating. We organized and reviewed construction activities related to debris removal, soil loosening, and final site restoration. The contractor prepared seeding, and we anticipate that final seeding and live planting will be completed by the end of June.

T. Kohlman Creek improvements (Barr project manager: Tyler Olsen; RWMWD project manager: Paige Ahlborg)

This project aims to design multiple flood risk reduction improvement projects previously identified in the Kohlman Creek flood risk reduction feasibility study. The improvement projects include PCU Pond T grading, 13th Avenue storm sewer improvements, and berm grading and outlet installation in the backyards of homes along County Road C.

During this period, Barr finalized the plans and construction documents and issued the documents for bid. The bid opening will take place on June 30, and we will recommend a low responsive bidder in the board packet for the July meeting. We expect construction to begin in July or August.

U. Lake Wabasso outlet replacement (Barr project manager: Brandon Barnes; RWMWD project manager: Dave Vlasin)

This project aims to design a new outlet for Lake Wabasso. The existing outlet was constructed in 1971 and has reached the end of its design life. Ramsey County determined that the outlet has been leaking beneath the weir wall for several years and that rebuilding the structure is necessary to prevent further seepage. The county requested RWMWD support for a design that both prevents seepage and avoids adverse impacts on floodplain elevations.

The Lake Wabasso outlet structure is located on the north end of the lake between 3558 Tiffany Lane and 3515 Ernal Drive in Shoreview. Ramsey County conducts routine maintenance for the lake outlet. The existing structure is a grated steel footbridge supported by wingwalls that are part of the weir structure directing flow through the outlet channel. The wingwalls show signs of cracking, and the base slab in the channel is also deteriorating. The proposed improvements include a new structure and weir as well as sheet-pile cutoff to reduce seepage.

During this month, Barr finalized the plans and construction documents and issued the documents for bid. The bid opening will take place on June 30, and we will recommend a low responsive bidder in the board packet for the July meeting. We expect construction to begin in July or August. Once the work is complete, Ramsey County will reimburse the RWMWD for construction costs.

V. Kohlman Lake alum treatment (Barr project manager: Tyler Olsen; RWMWD project manager: Paul Erdmann/Eric Korte)

This project aims to collect the required information and design an alum treatment for Kohlman Lake in Maplewood.

During this period, Barr collected additional sediment cores on Kohlman Lake to assist with designing an alum dose. Over the next month, we will analyze the laboratory data and begin designing the alum dose for the lake. Currently, we anticipate an alum treatment in spring 2026.

Capital improvement plan (CIP) project repair and maintenance

W. 2025 CIP maintenance and repairs (Barr project manager: Gareth Becker; RWMWD project manager: Dave Vlasin)

This effort aims to maintain the RWMWD's existing capital improvement projects.

All work in the original contract has been completed. Payment application 5, change order 4, and change order 5 are included in this packet. Change orders 4 and 5 were separated because payment for 4 is included in this month's payment application. Change order 4 covers the cleanout of two underground filter BMPs to facilitate their continued smooth operation. Change order 5 is a cost-share request from the contractor to assist with costs associated with the repair of damage that occurred to Ramsey County Parks' bituminous path, as well as several concrete picnic pads, at the McKnight Basin pond cleanout site during construction. The repairs are planned for completion prior to the board meeting. More details associated with this request are included in the change order form.

A final payment request and release of retainage are expected in August.

X. Beltline long-term fix near river outfall (Barr project managers: Joe Welna and Nathan Campeau; RWMWD project manager: Dave Vlasin)

This project aims to replace the final approximately 70 feet of the Beltline interceptor adjacent to the Mississippi River that failed in July 2023.

To: Board of managers and staff
From: Tina Carstens, Brad Lindaman, Erin Anderson Wenz, and Brandon Barnes
Subject: Project and program status report: July 2025
Date: July 2, 2025

Page 12

During this period, Barr helped the RWMWD observe the completion of all punch-list items, with the project achieving final completion. Barr and Minger began final closeout items, including the final pay application, which is included in this board packet. Over the next period, we will continue closing out the project, including developing a construction documentation report.

Y. Beltline and Battle Creek five-year inspection (Barr project managers: Tyler Fincher and Nathan Campeau; RWMWD project manager: Dave Vlasin)

This project aims to complete the five-year inspections of the Beltline storm sewer interceptor and Battle Creek storm sewer, as well as a detailed survey of the Beltline storm sewer interceptor.

The RWMWD inspects the entire length of the Beltline and Battle Creek storm sewers every five years using the National Association of Sewer Service Companies' (NASSCO) Pipeline Assessment Certification Program (PACP) standards. The NASSCO PACP rating system is the industry standard for identifying pipe deficiencies and rating the overall quality of pipes and storm sewer systems.

The RWMWD and Barr are performing a detailed inspection along the entire Beltline and Battle Creek storm sewers. Barr is also conducting a detailed survey of the entire Beltline system to determine the location and elevation of the tunnel to form the baseline for future rehabilitation projects, inform other storm sewer infrastructure projects that need to connect to the Beltline, and avoid conflict with other infrastructure projects (e.g., roadway improvements).

During this period, Barr processed and continued drafting a report of the data collected in March and April. We surveyed the Beaver Lake Branch in more detail to provide additional accuracy for that section. The remaining section to be inspected and surveyed is the most downstream section of the Beltline; the RWMWD is monitoring flows, and when flows are safer, Barr will inspect the final section.

Program updates

Z. Natural resources update: Paul Erdmann

RWMWD's Keller Shoreline Restoration Project was recently completed after 2 years of work. The goals of the project were to reduce turf grass, mowing and noxious weeds, to improve water quality, improve wildlife habitat, and to improve recreation and aesthetics.

The project is located on the east side of Keller Lake and part of Keller Regional Park. Keller Lake was not always as it is today. Up until the early 1900s this area was a much smaller lake with a small creek running through it, which was surrounded by wetlands. In the late 1800s and early 1900s, much of the Phalen Chain of Lakes, including Keller Lake, was dredged to create a water promenade and "the most unique and beautiful aquatic park possessed by any considerable city in inland America." Later, the mucky wetland soils that were placed on the banks of the shoreline became unstable and began to erode. To address this issue, in the 1980s rock gabions (metal wire cages filled with rock) were installed on the shoreline. This approach effectively stabilized the shoreline but was unsightly, created little habitat value and was bad for water quality.

To: Board of managers and staff
From: Tina Carstens, Brad Lindaman, Erin Anderson Wenz, and Brandon Barnes
Subject: Project and program status report: July 2025
Date: July 2, 2025

Page 13

Based on a restoration method used by the District to modify the rock gabions on Keller Island back in 2012, a similar approach was used to restore the east shore of Keller Lake this year and last. We started by installing biodegradable coir biologs along the shore, then filling the void spaces of the rock gabions with small rock, then placing a sand/compost mix on top of the small rock as a vegetation medium. The entire planting area was then seeded with a native shoreline mix and cover crop, and then covered in erosion control fabric and prairie straw. Over the last 2 years, more than 450 students from local schools helped us plant over 6,800 native plants in the project area. Working with our Education team, students learned about native plants and their importance for water quality and wildlife habitat. Students were also exposed to birding (and birds have been abundant at Keller Lake) and learning about some of the wildlife that will utilize our plantings.

Beyond our education team and other Watershed staff, Ramsey County Master Gardeners, and students, we have had much help from Ramsey County staff and Conservation Corps members. We are very fortunate and grateful to have all this help to make sure this project is a success.

The Keller Lake Shoreline Restoration project is a collaboration with Ramsey County Parks & Recreation and is part of the Keller Habitat Enhancement Project, which was funded by a Conservation Partners Legacy grant.

KELLER LAKE SHORE- BY THE NUMBERS

- 1,000 linear feet of shoreline restored
- 0.50 acres
- Over 450 students engaged
- 50+ Master Gardeners/other volunteers
- 6,800 native plants
- 10 lbs of seed
- 10 native shrubs and vines
- Over 75 plant species
- 68 Biologs
- 33 tons of rock
- 50 cu yds of soil
- 688 NR Program Hours
- \$35,000 approx. project cost (funded by Conservation Partners Legacy)



Welcome NR Intern Emma Hi! My name is Emma Ihlenfeld. I was born and raised in West Virginia, and I was first introduced to natural resource management during my term of service with AmeriCorps NCCC. I loved working outside with other people who were passionate about conservation, so I decided to pursue a degree in environmental science. This May, I graduated from the University of Minnesota with a degree in Environmental Science, Policy and Management and a minor in Fisheries, Wildlife and Conservation Biology. I have loved living in Minnesota for the past few years and seeing how much the people here care about protecting natural resources. Since starting my internship at RWMWD last month, I have been so impressed and inspired by the amazing work we do here to protect water resources in the district. I'm excited to continue learning and growing as an environmental professional during my time here!



AA. Communications and outreach program: Lauren Hazenson and Carrie Magnuson

Weaver Elementary School

On June 3 and 4, three fifth-grade classes from Weaver Elementary (81 students total) participated in a field trip to the Keller Lake shoreline. The visit supported classroom lessons on watershed health, habitats, and land-use history. Students rotated through three hands-on learning stations: planting native species along the shoreline, guided birding with binoculars, and a phenology bingo activity that encouraged observation and vocabulary development.

Prior to planting, RWMWD's Natural Resources staff explained the ecological importance of shoreline restoration for water quality and habitat. Students worked in pairs to plant native species along designated plots. Steve Johnson led the birding station, where students identified at least ten bird species, helping to reinforce the connection between habitat and wildlife. The phenology bingo game, created by RWMWD educators, helped students identify and inquire about local plants, animals, and seasonal



changes. Due to heavy rain on June 3, two of the classes were unable to complete their outdoor field trip and instead participated in an indoor "Journey of a Raindrop" lesson. In this activity, students explored the water cycle by creating beaded bracelets that represented the journey of a water molecule through different parts of the environment. This experience reinforced the core learning objectives and was well-received by both students and teachers.

St. John Catholic School

On June 4, eleven seventh-grade students from St. John Catholic School took part in the Keller Lake shoreline field trip. Like the Weaver students, they rotated through planting, birding, and phenology bingo stations. The experience reinforced prior classroom instruction on the role of native plants in improving water quality and providing habitat, as well as the historical impact of land-use change in Minnesota. Students were engaged in each station, contributing to the shoreline restoration effort and expanding their understanding of local ecology. RWMWD's Natural Resources and Education teams led the activities, with support from Ramsey County Master Gardener volunteers. The trip offered a meaningful conclusion to the seed-to-plant curriculum St. John students had participated in throughout the school year.

Management Plan Engagement

Zan Associates

The engagement goals of this project are to:

- Gather feedback from communities in the equity priority areas within the district and geographic areas where RWMWD has lower visibility. Specifically with audiences who are historically less engaged with the watershed district, including renters, young adults (18-35) and youth.

To: Board of managers and staff
From: Tina Carstens, Brad Lindaman, Erin Anderson Wenz, and Brandon Barnes
Subject: Project and program status report: July 2025
Date: July 2, 2025

Page 16

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- Build a deeper understanding of participants' values surrounding water, how they currently utilize water resources, and how it is impacting their life and health.
 - Establish and build upon partnerships with key organizations and community members within the equity priority areas within the district.

After completing a comprehensive planning session with community leaders and other stakeholders, RWMWD and Zan Associates decided to move forward with four focus groups targeted toward the four geographic areas outlined in the RFP. Focus groups will bring together community members to participate in facilitated discussions on personal values surrounding water, how they currently utilize water resources, what they care about water, and how it is impacting their life and health. Each focus group will follow a similar format and include an introduction to the watershed district followed by discussion and questions. To better understand who is participating in each focus group, attendees will be asked to fill out optional demographic information. One-pager overviews and formal invites will be distributed to multiple community organizations, city staff, and cultural organizations this month. The tentative focus group schedule is as follows:

- First focus group (St. Paul Eastside) in late July, with the second (Battle Creek) in early August. FG3 (Maplewood) in mid-August, and FG4 (Landfall) at the end of August.
- Final summary completed by end of September

Watershed Week

Phalen Chain Bike Tour:

Sunday, August 3rd

9:30 AM and 2:30 PM

This 10-mile, beginner-level bike tour will feature restoration sites along the Phalen Chain of Lakes, with two tour times offered. Riders will start at the RWMWD office and head to sites with Natural Resources speakers at Keller and Phalen Lake. To minimize risk as we pilot this event offering, we will restrict the participant minimum age to 16 and above.

The Engagement team created social media ads, flyers to distribute at bike shops, outdoor recreation stores, and recreation centers, and content for St. Paul Parks newsletters this month.

Water Trivia

Thursday, August 7

Big Wood Brewing

6:00 – 8:00 PM

This particular event has garnered excitement among attendees we talked to at Vadnais Heights events so far this summer. Flyers will be posted in Vadnais Heights and Little Canada locations to

To: Board of managers and staff
From: Tina Carstens, Brad Lindaman, Erin Anderson Wenz, and Brandon Barnes
Subject: Project and program status report: July 2025
Date: July 2, 2025

Page 17

promote the event, and showcase the available prizes.

Family Fishing Day

Sunrise Park in Landfall
Saturday, August 8
9:00 AM- 12:00 PM

Flyers were created for distribution by Landfall staff through their city newsletter and also on message boards in the community center. We are currently recruiting volunteers for this event. Bait, coffee, juice and donuts will be available to all attendees.

50th Anniversary Planning

The events team began preparing the entertainment schedule and mapped out the displays this month. Additionally, staff selected gifts for attendees and finalized branding for those items. Save the date invitations will be distributed digitally in early July, with a planned formal invitation in August.

WaterFest



The 26th annual WaterFest was a success despite area construction blocking access to the event and service interruptions with our shuttle service this year. We estimate that approximately 2,000- 2,500 visitors attended the event this year. One particular asset was the increased visibility through local media. Visit St. Paul donated space on their digital billboards throughout the Twin Cities to promote

To: Board of managers and staff
From: Tina Carstens, Brad Lindaman, Erin Anderson Wenz, and Brandon Barnes
Subject: Project and program status report: July 2025
Date: July 2, 2025

Page 18

WaterFest, and Fox9 news promoted a variety of educational offerings and activities through multiple morning show segments featuring the event, including interviews with Lauren Hazenson, Maddy Bohn, the event coordinator, and Kristenza Nelson, one of the artists offering hands-on make and take art.

Three board members, Stephanie Wang, Val Eisele, and Mark Gernes, also ran the Management Plan engagement open house during the festival, which resulted in 87 completed surveys, 66 of which were GIS- based with location pins. We were also able to gather multiple comment notes from the floor map activity throughout the afternoon.

Upcoming Community Event Staff Engagement Schedule

7/16/2025	Maplewood	Farmer's Market
7/18/2025	Woodbury	Kids Craze Carnival
7/31/2025	White Bear Lake	MarketFest
8/3/2025	St. Paul	RWMWD Bike Tour
8/5/2025	St. Paul	National Night Out
8/7/2025	Vadnais Heights	Big Wood Brewing Trivia Night
8/9/2025	Landfall	Family Fishing Event
8/14/2025	St. Paul	Hmong Village Farmer's Market
8/26/2025	Roseville	Farmer's Market

Additional Staff Activities and Engagement

- 6/11/25: Watershed Partners Meeting and Boat Ride on the Mississippi River
- 6/20/25: Hmong Village tabling
- 6/26/25: Five-Star Estates Energy Efficiency Event tabling

Newsletter

Opens: 46.8%

Clicks: .12%

Audience: 1,643

Social Media (Facebook, YouTube, Instagram, LinkedIn)

Facebook

Reach: 1,876

Engagement (likes, shares):51

Followers: 1,791

To: Board of managers and staff
From: Tina Carstens, Brad Lindaman, Erin Anderson Wenz, and Brandon Barnes
Subject: Project and program status report: July 2025
Date: July 2, 2025

Page 19

Instagram

Reach: 1,487
Engagement: 111

Audience: 1,007

YouTube

Views: 841
Watch time (hours): 27.6
Subscribers: 375
Viewers: 698

LinkedIn

Reach: 387
Audience: 505

BB. Citizen Advisory Committee (CAC): Carrie Magnuson

The Citizen Advisory Committee met on June 10th, 2025, at 6:30 pm at the RWMWD office, and Zoom. In attendance were 14 CAC members, 2 staff members, 1 representative from the Board of Managers.

The following initiatives were discussed and further developed

- 1. WaterFest – Logistics & Implementation**
 - a. Several members of the CAC attended and volunteered at WaterFest. The group reviewed what went well and growth areas.
- 2. Watershed Excellence Awards & Volunteer Recognition Dinner planning**
 - a. Reviewed process, procedures and goals of the program. Changes made based on feedback from last year.
 - b. Encouraged CAC members to send nomination form to community members.
 - c. LEAP update and request for nominations
- 3. 50th Anniversary Event**
 - a. September 18th, 3-6pm.
 - b. CAC may table at event, highlighting accomplishments, priorities and current projects

Future meetings: September 23rd, October 28th, December 2nd